



## **MEETING MINUTES – PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE**

**Date/Time: Monday January 14, 2019 (6:00 P.M.)**

**Location: Village Office**

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to Order, Roll Call: Meeting called to order by Ed Kazik at 6:11pm. Roll call: D. Baranczyk, aye; David Smith, excused; Dick Happel, absent; Dan DeRuyter, absent; Don Dahlstrom, aye; Ed Kazik, aye; Tim Carpenter, aye.
2. Verify/Modify/Approve Agenda: Motion made by Ed Kazik, second by Dave Baranczyk, to approve the agenda. The motion passed unanimously.
3. Approval of Public Works & Utilities Advisory Committee Minutes: December 10, 2018: Motion made by Dave Baranczyk, second by Don Dahlstrom, to approve the minutes from December 10, 2018. The motion passed unanimously.

### **COMMITTEE BUSINESS**

#### **4. Proposed Deduct Meter:**

Staff presented a written deduct meter policy to replace the current summer sewer credit policy. The Public Works Department currently has enough meter inventory to begin installing deduct meters immediately should the policy be approved. Staff will also implement a media blitz to inform all utility customers of the deduct meter policy should it be approved. Motion by Don Dahlstrom, second by Ed Kazik, to approve the proposed deduct meter policy as written. All in favor. Motion carried.

#### **5. Hillcrest Elementary School Safety Improvements Project:**

Staff is working on collecting cost comparison options for the proposed safety improvements and does not have anything to present at this meeting. Materials and options will be presented at the February meeting.

#### **6. Director & Activity Reports:**

Staff is working on cost comparison options for a possible leaf pickup service provided by the Village which will be presented in February. Staff also shared a preliminary proposed interchange map for the Highway 29/VV interchange and discussed possible extensions to the sewer & water utility along N Overland Road to allow for future development.

7. **ADJOURN:** Motion made by Ed Kazik, second by Don Dahlstrom, to adjourn. The motion passed unanimously. The meeting adjourned at 6:24 pm.