



**MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday, November 1, 2022 (6:00 P.M.)**  
**Location: Village Office, 2990 South Pine Tree Road**

**ROUTINE ITEMS TO BE ACTED UPON:**

1. **Call to order/Roll Call:**  
The meeting was called to order by Rich Heidel at 6:01pm. Rich Heidel, David Dillenburg, Tim Carpenter, Vanya Koepke, and Tammy Zittlow were present.
2. **Certification of the open meeting law agenda requirements and approval of the agenda:**  
Motion by Rich Heidel, second by Tammy Zittlow, to approve the agenda as presented. The motion passed unanimously.
3. **Pledge of Allegiance:**  
Those present recited the Pledge of Allegiance.

**4. PUBLIC HEARINGS:**

None.

**5. CONSENT AGENDA:**

- A. Payment of Invoices
- B. Village Board: Minutes of October 18, 2022
- C. Police Commission: Minutes of April 26, June 15, and September 21, 2022
- D. Park & Recreation Committee: Minutes of September 29, 2022

Motion by Dave Dillenburg, second by Vanya Koepke, to approve the consent agenda as presented. The motion passed unanimously.

**6. ITEMS REMOVED FROM CONSENT AGENDA:**

None.

**7. CITIZEN COMMENTS, RESOLUTIONS, AND PRESENTATIONS:**

None.

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:**

Police Chief Randy Bani presented a donation from Donald & Carol Kress to the Hobart/Lawrence K-9 Unit for \$80,000.

The Department of Revenue released their assessed value ratio for 2022. Based on the current trends, staff estimates that the Village will be required to reassess again in 2024.

**9. COMMITTEE REPORTS AND ACTIONS:**

The park and recreation committee held an informational meeting to gather public input on a petition submitted to the village requesting a walking trail connecting Trenty Trail and Brookwood Circle. After hearing the public comments, the committee requested further documentation from the village and will make a final decision at a future meeting.

**10. OLD BUSINESS:**

None.

**11. NEW BUSINESS:**

**A. Proposed FY2023 General Fund, Debt Service, and Capital Projects Funds:**

Village Administrator, Aaron Kramer, presented the proposed 2023 Budget for the General Fund, Debt Service Fund, and Capital Projects Funds. A public hearing will be held on November 15<sup>th</sup> followed by board adoption of the 2023 levy..

**B. Appointment of Erik Perry to the Board of Appeals:**

Motion by Tim Carpenter, second by Dave Dillenburg, to appoint Erik Perry to the Board of Appeals with the term expiring in May 2023. The motion passed unanimously.

**C. Approval of Sale of Surplus Police Vehicle:**

Motion by Dave Dillenburg, second by Rich Heidel, to approve the sale of a surplus police squad care from the Hobart-Lawrence Police Department to the Town of Lawrence at a cost of \$11,068, with Hobart receiving one-half (\$5,534) as a result of the sale. The motion passed unanimously.

**D. Policy 2022-01 (Writing Off uncollectible Receivables):**

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve policy 2022-01 (Writing off Uncollectible Receivables) as presented. The motion passed unanimously.

**E. Items for future agenda consideration or committee assignment:**

None.

Motion by Rich Heidel, second by Vanya Koepke, to recess at 6:59pm.

The Board reconvened at 7:13pm.

**F. ADJOURN TO CLOSED SESSION:**

- i. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, or compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Personnel
- ii. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
- iii. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

Motion by Rich Heidel, second by Tammy Zittlow, to adjourn to closed session at 7:13pm. Roll call vote. The motion passed unanimously.

**G. CONVENE INTO OPEN SESSION:**

Motion by Rich Heidel, second by Vanya Koepke, to convene into open session at 7:57pm. Roll call vote. The motion passed unanimously.

**H. ACTION FROM CLOSED SESSION:**

Motion by Rich Heidel, second by Tim Carpenter, to assign Katrina Bruecker as Village Clerk-Treasurer and Erica Berger as Deputy Village Clerk-Treasurer effective January 1, 2023. The motion passed unanimously.

Motion by Rich Heidel, second by Tammy Zittlow, to approve the amended organizational chart of Village Employees, effective immediately. The motion passed unanimously.

**12. ADJOURN**

Motion by Tim Carpenter, second by Dave Dillenburg, to adjourn at 7:58pm. The motion passed unanimously.