



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Wednesday July 5<sup>th</sup> 2023 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

### **ROUTINE ITEMS TO BE ACTED UPON**

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Vanya Koepke, and Tammy Zittlow were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Heidel SECOND: Zittlow. VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS** - None

**5. CONSENT AGENDA** - A. Payment of Invoices; B. VILLAGE BOARD: Minutes of June 20<sup>th</sup> 2023 (Regular) and June 29<sup>th</sup> 2023 (Special); C: POLICE COMMISSION: Minutes of April 12<sup>th</sup> 2023 (Page 9) MOTION: Dillenburg SECOND: Koepke VOTE: 5-0

### **6. ITEMS REMOVED FROM CONSENT AGENDA** – None

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)** - None

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

Administrator Kramer informed the Board that two Safe Space parking spots had been created in the Village parking lot, the Fire Station project remains on schedule, and the street lights installed in Centennial Center are now active.

**A. INFORMATION – Brown County Highway Capital Improvement Plan (2024-2029)** – No action taken.

### **9. COMMITTEE REPORTS**

**A. INFORMATION - Request for a 224-unit, 16 building leased multi-family residence development with detached office building along S. Pine Tree Road (Portion of HB-350) (Site Review Committee)** - Lexington Homes, Inc. is proposing a new townhome style, 224-unit leased multi-family residential development consisting of sixteen (16) 14-unit two-story buildings, all with attached garages. Additionally, there will be a detached office building at the entrance to the development which will have access from S. Pine Tree Rd. No action taken.

**B. INFORMATION - Request for an approximately 135-unit, 6 building leased mini-storage warehousing development to the rear of the property located at 3849 W. Mason Street (Site Review Committee)** - Nearby Storage is proposing a new mini-storage warehouse facility of approximately 135 individual leased units consisting of 6 separate buildings to be located towards the rear portion of the property located at 3849 W. Mason St. The existing commercial building along the front of the property will remain and both the existing and proposed developments will utilize the existing driveway from W. Mason St. to access both developments. This property received the Conditional Use Permit back in February 2023 to allow for the proposed additional uses. No action taken.

### **10. OLD BUSINESS**

### **11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Master Services Agreement with Ascent Consulting** – Police Captain Brent Olson explained the program to the Board. Ascent Consulting will provide individual consultations for each Police Department staff member. These

consultations include general mental health assessment, resiliency assessment (e.g., work/life balance, social support, lifestyle factors) and review of job-related stressors to provide a framework of consistent support. The cost for the service is \$2,850.00. This cost will be reimbursed through the Law Enforcement Agency Grant. ACTION: To approve the Master Services Agreement with Ascent Consulting, with concurrent approval from the Town of Lawrence MOTION: Heidel SECOND: Zittlow VOTE: 4-0

**B. DISCUSSION - Items for future agenda consideration or Committee assignment – None**

ACTION: To go into a 10-minute recess prior to closed session (6:21 PM) MOTION: Heidel SECOND: Zittlow VOTE: 4-0

**H. ADJOURN to CLOSED SESSION (6:31 PM):** ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Koepke VOTE: 4-0

**I. CONVENE into open session (8:00 PM) –** MOTION: Heidel SECOND: Koepke VOTE: 4-0

**J. ACTION from closed session –** ACTION: To retain the law firm of Von Briesen & Roper, s.c., to provide legal services to the Village in its defense involving a tax claim filed in Circuit Court by a Village property owner MOTION: Heidel SECOND: Zittlow VOTE: 4-0

**12. ADJOURN (8:04 PM) –** MOTION: Dillenburg SECOND: Heidel VOTE: 4-0

Submitted by Aaron Kramer, Village Administrator