



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday January 17th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:03pm. Rich Heidel, David Dillenburg, Vanya Koepke, Tim Carpenter and Tammy Zittlow were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda – MOTION: Heidel SECOND: Koepke VOTE: 5-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA - A. Payment of Invoices; B. VILLAGE BOARD: Minutes of January 3rd 2023 (Regular); C. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of November 14th 2022; D. PLANNING AND ZONING COMMISSION: Minutes of October 12th 2022 and November 9th 2022 ACTION: To approve the Consent Agenda MOTION: Carpenter SECOND: Dillenburg VOTE: 5-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

There were no citizen comments.

A. PRESENTATION – Village Health Insurance Program – Tim Pachowitz (Account Executive, Benefits, Inc.) joined the meeting via phone. He explained the Village's current health insurance platform, as well as the 2022 market survey for other possible policies. He also explained the impacts of increasing the current employee contribution rate, and the details of the current plan being a pre-Affordable Care Act policy. There was no action on this issue.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS – Administrator Kramer shared the 2023 Budget Book with the Board, along with an article on the Highway 29-County VV Interchange that was recently published in the Ayres Associates Trends magazine. He said the Site Review Committee and Police Commission will be meeting later this month. He also informed the Board that the Village will be receiving a disaster relief payment from the state for last June's severe weather event. Clerk-Treasurer Katrina Bruecker updated the Board on the Village's Summer Celebration (August 26th, Four Seasons Park).

9. COMMITTEE REPORTS AND ACTIONS - None

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Miscellaneous Part-Time and Summer Employee Compensation - ACTION: To approve a five percent increase in the existing wages for summer employees, winter snow plowers and Village cleaning staff as presented to the Board by the Village Administrator MOTION: Heidel SECOND: Carpenter VOTE: 5-0

B. DISCUSSION AND ACTION – To establish a Public Hearing to Consider the Rezoning of Parcel HB-1491-F-45 (4567 Wedgestone Court) from ER: Estate Residential District to R-2: Residential District – ACTION: To schedule the public hearing for the February 7th Board meeting MOTION: Heidel SECOND: Zittlow VOTE: 5-0

C. DISCUSSION AND ACTION – To establish a Public Hearing to Consider Modifications/Amendments to the Zoning Ordinance, Chapter 295, 295-187, Conditional Uses, R-2-R - ACTION: To schedule the public hearing for the February 7th Board meeting MOTION: Dillenburg SECOND: Carpenter VOTE: 5-0

D. DISCUSSION AND ACTION – To establish a Public Hearing to Consider A Conditional Use Permit, Wildlife Pond, HB-3331 & HB-3332 (640 & 650 Trout Creek Road) - ACTION: To schedule the public hearing for the February 7th Board meeting MOTION: Heidel SECOND: Koepke VOTE: 5-0

E. DISCUSSION AND ACTION – To establish a Public Hearing to Consider A Conditional Use Permit, HB-1395-1 (3849 West Mason Street), Mini Storage Warehousing - ACTION: To schedule the public hearing for the February 7th Board meeting MOTION: Heidel SECOND: Carpenter VOTE: 5-0

F. DISCUSSION AND ACTION - Certified Survey Map (Triangle Drive, Centerline Drive, & Founders Terrace, HB-525) - Planning and Code Compliance Director Todd Gerbers explained the proposal. The property owner is proposing a two lot CSM splitting one 22.266-acre parcel into two parcels of 18.229 and 4.020 acres in the area bound by Triangle Dr., Centerline Dr., and Founders Terrace. The existing parcel is currently zoned PDD#1: Centennial Centre at Hobart District and the proposed CSM would create two new lots that maintain compliance with Village Code requirements by maintaining “sufficient area for green space requirements, parking and stormwater management requirements”. These requirements will be reviewed and verified during the Site Review Committee process once a development is submitted for review. ACTION: To approve the preliminary and final CSM MOTION: Heidel SECOND: Koepke VOTE: 5-0

G. DISCUSSION AND ACTION – Replacement and Upgrades of the Supervisory and Data Acquisition (SCADA) system (Water and Sanitary systems) – Public Works Director Jerry Lancelle discussed the proposal for the Board. This system maintains, operates, provides remote access, records, and alerts staff remotely to issues when required. The servers and software are no longer supported by the vendor and no further updates to the system will take place. ACTION: To approve the bid to replace the existing servers and backups, alerting software (dialer), and installation (Altronix Control Systems) for \$33,500.00, with the funding to come from the Village’s ARPA funds MOTION: Dillenburg SECOND: Carpenter VOTE: 5-0

H. DISCUSSION AND ACTION - Service Contract between Custom Service Information LLC and the Hobart-Lawrence Police Department – Police Chief Mike Renkas told the Board that this contract is for the policy management program for the Hobart-Lawrence Police Department. ACTION: To approve the Service Contract between Custom Service Information LLC and the Hobart-Lawrence Police MOTION: Heidel SECOND: Koepke VOTE: 5-0

I. DISCUSSION - Items for future agenda consideration or Committee assignment – Kramer said the February 7th Board meeting will include a proposal to lower the speed limit on a portion of Trout Creek Road and the 2023 Sewer Rate adjustment. No action was taken.

ACTION: To take a short recess before the closed session MOTION: Heidel SECOND: Zittlow VOTE: 5-0

J. ADJOURN to CLOSED SESSION (7:17 PM) – ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Zittlow VOTE: 5-0

K. CONVENE into open session (8:05 PM) – MOTION: Heidel SECOND: Koepke VOTE: 5-0

L. ACTION from closed session - None

12. ADJOURN (8:06 PM) – MOTION: Carpenter SECOND: Zittlow VOTE: 5-0

Submitted by Aaron Kramer, Village Administrator