



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday May 2nd 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Vanya Koepke and Tammy Zittlow were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda MOTION: Heidel SECOND: Koepke VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA - A. Payment of Invoices; B. VILLAGE BOARD: Minutes of April 18th 2023 (Regular), April 27th 2023 (Special), November 1st 2019 (Corrected) and December 17th 2019 (Corrected) ACTION: To approve the Consent Agenda MOTION: Dillenburg SECOND: Zittlow VOTE: 4-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION – Resolution 2023-10 (A RESOLUTION ESTABLISHING AN AGREEMENT BETWEEN THE VILLAGE OF HOBART AND ASSOCIATED TRUST COMPANY, N.A.) - This resolution will allow for the Village to invest some of its financial assets with Associated Trust Company, with the goal of increasing our investment income. ACTION: To approve Resolution 2023-10 MOTION: Heidel SECOND: Zittlow VOTE: 4-0

B. PRESENTATION – Police Officer Commendation – Police Chief Michael Renkas presented the commendation to Officer Zachary Cambray.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

Village Administrator Aaron Kramer informed the Board that the Park and Rec Committee (May 9th) will meet next week, and the Public Works and Utilities Advisory Committee will meet on May 15th. He said the Planning and Zoning Commission and Site Review Committee are still in the process of being scheduled.

9. COMMITTEE REPORTS AND ACTIONS - None

10. OLD BUSINESS

A. DISCUSSION AND ACTION – Ordinance 2023-08 (AN ORDINANCE TO AMEND SECTION 12 (NUMBER OF ANIMALS LIMITED) OF ARTICLE III (LICENSING AND REGULATION OF ANIMALS) OF CHAPTER 102 (ANIMALS) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN - The purpose of this ordinance is to amend the Municipal Code to create a process for a resident, on a parcel of less than 2 ½ acres, to exceed the current limit of two dogs in the Municipal Code. This is the second reading of the Ordinance. ACTION: To approve Ordinance 2023-08 MOTION: Heidel SECOND: Zittlow VOTE: 4-0

11. NEW BUSINESS

A. DISCUSSION AND ACTION – 2022 Audit - Elizabeth McMasters, CPA from CLA/CliftonLarsonAllen LLP will present the audit report. ACTION: To accept and approve the 2022 Audit and place it in the record MOTION: Heidel SECOND: Koepke VOTE: 4-0

B. DISCUSSION AND ACTION – Amended 2023 Budget – Kramer presented the amended budgets for the General Fund, Water Fund, Sanitary Sewer Fund, Storm Water Fund, Tax Increment District (TID) #1 and Tax Increment District (TID) #2. ACTION: To approve the amended budgets MOTION: Heidel SECOND: Zittlow VOTE: 4-0

C. DISCUSSION AND ACTION – Auctioning of Two Police Department Vehicles - Staff was asking for authorization to sign a contract with Auction Associates Inc., to sell two (2) police vehicles that are being removed from the fleet. ACTION: To approve the contract with Auction Associates MOTION: Dillenburg SECOND: Koepke VOTE: 4-0

D. DISCUSSION AND ACTION - Packerland and Grant Intergovernmental Agreement - In late January, the Village of Ashwaubenon was approached by the Brown County Highway Department with an Intergovernmental Agreement for the Village of Ashwaubenon to cost share 10% of the cost of the design and construction of the Packerland and Grant Roundabout. 80% of the project is being funded through a STP-Urban Grant. In the proposed Intergovernmental Agreement, the County is splitting the remaining 20% 50/50 with County/Ashwaubenon. Ashwaubenon is now proposing the option of Lawrence and Hobart also sharing the cost. The proposed cost split for Ashwaubenon, Hobart, and Lawrence would be the \$186,170 Municipal share. ACTION: To approve Hobart's participation in the Intergovernmental Agreement, with a ceiling of \$62,057.00 being the Village's financial contribution to the project MOTION: Heidel SECOND: Dillenburg VOTE: 4-0

E. DISCUSSION AND ACTION – Brown County Intergovernmental 2023 Property Tax Bill Agreement - Staff would recommend approving the agreement, choosing Option A (where the County mails tax bills for the municipality). ACTION: To approve the agreement MOTION: Heidel SECOND: Zittlow VOTE: 4-0

At this time, the Board took a tour of the Village Office and was presented with the proposed realignment of several of the Village Office.

F. DISCUSSION AND ACTION – Conference Room Audio-Visual Upgrade Purchase - Staff is recommending approval of the proposed upgrade of the conference room (which is being located within the Village Office) with a number of AV items. The cost of the proposal (\$5,887.73) would come from the 2023 General Fund Contingency Fund. ACTION: To approve the upgrade MOTION: Dillenburg SECOND: Koepke VOTE: 4-0

G. DISCUSSION AND ACTION – Village Office Remodeling and Upgrade - Staff discussed the proposal for a realignment of the Village Office and office upgrades. No action was taken.

H. DISCUSSION AND ACTION – Motion to Rescind - The Board is being asked to rescind the motion of April 18th to approve Ordinance 2023-06 (AN ORDINANCE CREATING ARTICLE XXXV (PI PUBLIC INSTITUTIONAL DISTRICT) IN CHAPTER 295 (ZONING) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) due to the public hearing not being published by the Press-Times. A new public hearing will be held at the May 16th Board meeting. ACTION: To rescind the motion approving Ordinance 2023-06 MOTION: Dillenburg SECOND: Heidel VOTE: 4-0

I. DISCUSSION AND ACTION – Motion to Rescind - The Board is being asked to rescind the motion of April 18th to approve Ordinance 2023-07 (AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 290 (FLOODPLAIN ZONING) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) due to the public hearing not being published by the Press-Times. A new public hearing will be held at the May 16th Board meeting. ACTION: To rescind the motion approving Ordinance 2023-07 MOTION: Dillenburg SECOND: Koepke VOTE: 4-0

J. DISCUSSION AND ACTION – Fire Station Project Change Order #1 - The change order (\$20,641.08) is due to changes to storm design based on final approved civil designs. The change order will be financed from excess bond proceeds (\$55,195). Brian Peters (Bayland Buildings) was present to discuss the change order. ACTION: To approve the change order MOTION: Dillenburg SECOND: Zittlow VOTE: 4-0

K. DISCUSSION - Items for future agenda consideration or Committee assignment – None

ACTION (7:36 PM): To take a 10-minute recess prior to the closed session MOTION: Heidel SECOND: Koepke VOTE: 4-0

L. ADJOURN to CLOSED SESSION (7:49 PM) – ACTION: To go into closed session 1) under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written

advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Dillenburg VOTE: 4-0

M. CONVENE into open session (8:55 PM) – MOTION: Dillenburg SECOND: Zittlow VOTE: 4-0

N. ACTION from closed session - None

12. ADJOURN (8:56 PM) – MOTION: Heidel SECOND: Zittlow VOTE: 4-0

Submitted by Aaron Kramer, Village Administrator