



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday July 16th 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to Order/Roll Call. The meeting was called to order by Rich Heidel at 6:04 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of July 2nd 2024 (Regular); C. SITE REVIEW COMMITTEE: Minutes of May 22nd 2024; D. BOARD OF ZONING APPEALS: Minutes of November 29th 2022; E. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of June 10th 2024 - ACTION: To approve the consent agenda as presented. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

No one spoke.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – July Investment Report – Administrator Kramer reviewed the report.

Planning and Zoning will be held on Wednesday.

Site Review will be held on July 24.

Public Works Committee will meet in August.

Construction projects are on pace.

The Basketball Court should be ready next week, weather dependent.

9. COMMITTEE REPORTS AND ACTIONS

A. INFORMATION - Evora, 720-730 Centerline Dr.; HB-523-6; 120 unit Leased Multi-Family Residence Development

Lexington Homes, Inc. is proposing a new 120-unit leased multi-family residential development consisting of two (2) 60-unit three-story buildings, both with attached garages and additional detached garage buildings. (Owner/Developer: Lexington Homes, Inc; Applicant: Robert E. Lee & Associates / Bayland Buildings, Inc.) (Site Review Committee). The Village Board discussed this Development.

The next HALO meeting will be held in August at Suamico.

BARTC meeting is being held on Wednesday.

B. DISCUSSION AND ACTION – Request to Change Wyldberrry Way From a Private Road Status to a Public Right of Way (Public Works and Utilities Advisory Committee)

Wyldberr residents presented their current plans and easement drafts to the Committee (July 8th) as they asked for the changing of Wyldberr Way from a private roadway to a public roadway.

ACTION: To suspend the rules of regular meeting order. MOTION: Dillenburg SECOND: Heidel VOICE VOTE: 5-0.

Appearing before the board.

Barry Weinbrenner, 4883 Wyld Berry Way, President of the Wyld Berry Way Condo Association.

ACTION: To return to the rules of regular meeting order. MOTION: Dillenburg SECOND: Heidel VOICE VOTE: 5-0.

ACTION: To proceed with the Request to Change Wyld Berry Way from a Private Road Status to a Public Right of Way by forwarding this to the Village Attorney with all costs for this process to be paid by the Wyld Berry Way Condominium Association. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Hobart-Lawrence Police Department Personnel Manual

These guidelines are offered to help employees understand what is expected of them in an effort to create a workplace that makes it possible for employees to maximize their potential and achieve professional growth. The purpose of these guidelines is to reduce misunderstandings, promote uniformity of policy/procedure throughout the department, and provide employees with a clear outline of employee benefits.

Police Chief Renkas reviewed the proposed Hobart-Lawrence Police Department Personnel Manual.

B. DISCUSSION AND ACTION – Hobart-Lawrence Police Department Career Development Program

The primary purpose of this policy and procedure is to establish guidelines for administering a career development program referencing application of the Village of Hobart's policy entitled Village Pay Plan and Program specifically concerning the Hobart-Lawrence Police Department. The policy will also address continuing education by employees.

Police Chief Renkas reviewed the proposed Hobart-Lawrence Police Department Career Development Program.

ACTION: To schedule a second reading of both items for the August 6, 2024 Village Board Meeting. MOTION: Zittlow SECOND: Heidel VOICE VOTE: 5-0.

C. DISCUSSION AND ACTION – Awarding Bid for Concrete Repairs at Fire Station #2

The 2024 capital budget provided \$65,000 for concrete and HVAC repairs and replacement for Fire Station 2. Staff recommends awarding the concrete work to Martell Construction for \$21,950 to complete the concrete work.

ACTION: To award the concrete work to Martell Construction for an amount not to exceed \$21,950 to complete the concrete work. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

D. DISCUSSION - Items for future agenda consideration or Committee assignment

Wood permits.

ACTION: To recess prior to going into closed session (8:24 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE:5-0.

E. ADJOURN to CLOSED SESSION (8:40 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation ACTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 5-0.

F. CONVENE into open session (9:29 PM): MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 5-0.

G. ACTION from closed session - None

12. ADJOURN (9:30 PM): MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk