



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday July 18th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg and Vanya Koepke were present. Tammy Zittlow and Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Dillenburg SECOND: Heidel VOTE: 3-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA - A. Payment of Invoices; B. VILLAGE BOARD: Minutes of July 5th 2023 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of June 14th 2023 MOTION: Dillenburg SECOND: Heidel VOTE: 3-0

6. ITEMS REMOVED FROM CONSENT AGENDA – None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes) – Karen Sweere (3644 West Mason) addressed the Board about the speeding on West Mason Street (Highway 54).

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

Administrator Kramer informed the Board that numerous road projects are underway or ongoing, including a County project on Hillcrest Drive (County Highway FF) which will result in a road closure in two days.

A. INFORMATION – Update on School Resource Officer (SRO) in Hillcrest Elementary School - Police Chief Renkas updated the Board on the most recent Pulaski School Board meeting, where a proposal from the Pulaski Police Department to provide SRO services to all schools in the district was approved, and a proposal from the Hobart-Lawrence Police Department, to provide SRO services to Hillcrest and Lannoye Elementary Schools, was not acted upon. A quorum of the Hobart Village Board will likely attend the next Pulaski School Board meeting, so Administrator Kramer said he would put out a notification to that effect. No formal action was taken.

B. INFORMATION – 2023 Budget - The budgets for the General Fund, Capital Projects, Debt Service, Water, Sanitary Sewer, Storm Water, TID #1 and TID #2 funds were included in the meeting packet, with the budget year 50 percent completed.

9. COMMITTEE REPORTS

A. DISCUSSION AND ACTION - Consider a 2 Lot with 1 Outlot CSM creating two additional parcels consisting of 9.470 (Lot 1), 2.492 (Lot 2), and 2.689 (Outlot 1) acres (Planning and Zoning Commission) - The property owner is proposing a two lot with 1 outlot CSM splitting one 16.688 acre parcel in to two parcels of 9.470 (Lot 1), 2.492 (Lot 2), and 2.689 (Outlot 1) acres in the area bound by N. Overland Rd., Centerline Dr., and Founders Terrace. The existing parcel is currently zoned PDD#1: Centennial Centre at Hobart District and the proposed CSM would create two new lots and one outlot that maintain compliance with Village Code requirements by maintaining “sufficient area for green space requirements, parking and stormwater management requirements”. These requirements will be reviewed and verified during the Site Review Committee process. ACTION: To approve the CSM MOTION: Dillenburg SECOND: Heidel VOTE: 3-0

B. DISCUSSION AND ACTION – Consider Conditional Use Permit (CUP) on parcel HB- HB-550-3, 4758 Forest Rd. for the preliminary plan for the Planned Development Overlay District (Planning and Zoning Commission) - The Applicant, on behalf of

their client, is requesting the review for a Conditional Use Permit (CUP) for the preliminary plan of the Planned Development Overlay District (PDD) on the property located 4758 Forest Rd. (parcel HB-550-3). The PDD is proposed to include five (5) separate lots for detached single-family dwellings and one (1) outlot for stormwater management along with a private drive from Forest Rd. to serve the development. This property received the R-1: Residential District base zoning with the R-7: Planned Development Overlay District back in September 2022, and the applicant is now bringing forward the preliminary plans for the PDD for the proposed single-family residential development. ACTION: To receive the correspondence of Jennifer Koss Conger (4690 Forest Road) into the record MOTION: Heidel SECOND: Koepke VOTE: 3-0 ACTION: To approve the preliminary CUP MOTION: Heidel SECOND: Dillenburg VOTE: 2-1 (Koepke opposed)

C. DISCUSSION AND ACTION - Preliminary Plat of Parcel HB-550-3, 4758 Forest Rd. for the Planned Development Overlay District (Planning and Zoning Commission) - The Applicant, on behalf of their client, is requesting the review of a preliminary plat of the Planned Development Overlay District (PDD) on the property located 4758 Forest Rd. (parcel HB-550-3). The plat is proposed to include five (5) separate lots for detached single-family dwellings and one (1) outlot for stormwater management along with a private drive from Forest Rd. to serve the development. This property received the R-1: Residential District base zoning with the R-7: Planned Development Overlay District back in September 2022, and the applicant is now bringing forward the preliminary plat for the proposed single-family residential development. ACTION: To approve the preliminary plat MOTION: Heidel SECOND: Dillenburg VOTE: 2-1 (Koepke opposed)

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Awarding Towing Bid for Hobart-Lawrence Police Department - The Police Department is recommending a five-year contract with the Detail Shop (1238 Parkview Road, Green Bay) to provide the towing services to the Village. ACTION: To approve the contract with the Detail Shop, pending approval from the Village Attorney MOTION: Dillenburg SECOND: Koepke VOTE: 3-0

B. DISCUSSION AND ACTION – Establishing a Public Hearing to Consider a Conditional Use Permit for increase in square footage of accessory building, HB-733-1, 1270 Plateau Heights Road – ACTION: To schedule the public hearing for the August 15th Board meeting MOTION: Heidel SECOND: Koepke VOTE: 3-0

C. DISCUSSION - Items for future agenda consideration or Committee assignment – None

ACTION: To go into a 10-minute recess at 7:00 PM MOTION: Heidel SECOND: Koepke VOTE: 3-0

D. ADJOURN to CLOSED SESSION (7:10 PM) – ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION:

E. CONVENE into open session (9:05 PM) – MOTION: Dillenburg SECOND: Koepke VOTE: 3-0

F. ACTION from closed session - None

12. ADJOURN (9:06 PM) – MOTION: Heidel SECOND: Dillenburg VOTE: 3-0

Submitted by Aaron Kramer, Village Administrator