



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday June 18<sup>th</sup> 2024 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke (attending via telephone), and Rich Heidel were present. Absent: Tammy Zittlow.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS** – None.

### **5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of June 4<sup>th</sup> 2024 (Regular); C. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of March 11<sup>th</sup> 2024; D. 2024-2025 LIQUOR AND CIGARETTE LICENSE APPLICATIONS** - ACTION: To approve the consent agenda. MOTION: Koepke SECOND: Dillenburg VOICE VOTE: 4-0.

### **6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

### **7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

No one spoke under Citizen's Comments.

### **A. DISCUSSION AND ACTION – Resolution 2024-08 (A RESOLUTION APPROVING THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE YEAR 2023)** Director Lancelle explained the CMAR for 2023.

ACTION: To approve Resolution 2024-08 as presented. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 4-0.

### **B. PRESENTATION – Village Revaluation**

Village Assessor Paul Denor will address the likely need for the Village to do a reevaluation in 2026. The last one was undertaken in 2021. Assessor Denor presented the numbers indicating a revaluation is needed to bring the village back into compliance.

No action taken.

### **C. INFORMATIONAL**

1. **2023 Consumer Confidence Report Data Village of Hobart Water Utility** -Presented by Administrator Kramer. And further explained by Director Lancelle.
2. **May 2024 Hobart-Lawrence Police Department Report** – Chief Renkas reviewed items being handled by the Department.
3. **Village Investment Report** – Reviewed by Administrator Kramer.
4. **2024 Budget Update** – Reviewed by Administrator Kramer.

## **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

Site Review Committee meets tomorrow.

Park & Reck meets next Monday, June 24.

Board of appeals will need to meet on July 10.

Ground breaking for Martor was held this morning. They are open and operational.

New office hours take effect this week.

Road projects remain on pace.

One additional check was added to payment of invoices for WPS.

The Public Hearing for July 2 has been cancelled because the application has been withdrawn. The meeting will still be held at the Fire Station.

## **9. COMMITTEE REPORTS AND ACTIONS**

### **A. DISCUSSION AND ACTION – Current Tree Conditions in Polo Point (Public Works and Utilities Advisory Committee)**

A number of residents in the Polo Point Subdivision have requested that the trees impacted by the Emerald Ash Borer be removed by the Village, and a reforestation plan be considered. Director Lancelle discussed the number of trees in the Village right of way that have been affected by the Emerald Ash Borer

No action was taken.

### **B. DISCUSSION AND ACTION – Review and Discuss the Lowering of the Speed Limit And Sidewalks on Copilot Way and Autumn Joy Drive (Public Works and Utilities Advisory Committee)**

A petition has been filed with the Village requesting that a sidewalk be installed from Autumn Joy to South Pine Tree Road, and that the speed limit on Autumn Joy be reduced from 35 MPH to 25 MPH.

No action was taken.

## **10. OLD BUSINESS** – none.

## **11. NEW BUSINESS**

### **A. DISCUSSION AND ACTION – Authorization to Issue Request for Proposals for Financial Advising Services**

The Village of Hobart ("the Village"), Wisconsin is inviting proposals for the purpose of selecting a firm to serve as Financial Advisor to the Village. The selected vendor will be contracted for a term beginning October 1, 2024. The Financial Advisor will assist the Village in the analysis, structure, issuance, and management of debt. The Financial Advisor may also be called upon to provide other financial advisory services. Administrator Kramer reviewed the need for Request for Proposals

ACTION: To approve authorization to issue request for proposals for financial advising services. MOTION: Heidel SECOND: Tanke VOICE VOTE: 4-0.

### **B. DISCUSSION AND ACTION – Municipal Court Proposals**

The proposal includes an increase of the Municipal Court Judge's salary by \$1,000 per year in 2025, 2026 and 2027, to bring the salary more in line with the average regional salary for a municipal judge, and the relocation of the current court operations from the Hobart Village Office to the Hobart Fire Station on South Pine Tree Road, at a future date to be determined.

Appearing before the board:

Judge Gregg Schreiber, Hobart Lawrence Municipal Court.

ACTION: To approve the increase of the Municipal Court Judge's salary by \$1,000 per year in 2025, 2026 and 2027, and to support the relocation of the current court operations from the Hobart Village Office to the Hobart Fire Station on South Pine Tree Road, at a future date to be determined, and to forward these proposals to the Town of Lawrence for action. MOTION: Heidel SECOND: Tanke VOICE VOTE: 4-0.

### **C. DISCUSSION AND ACTION – Authorization to Order Water Meters**

Staff is seeking authorization to spend Water Utility Reserve Funds (\$50,400) to order 500 water meter transponders (for reading the water meters). Director Lancelle explained the funding need for the transponders.

ACTION: To approve the use of Water Utility Reserve Funds (\$50,400) to order 500 water meter transponders (for reading the water meters). MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 3-0. Koepke abstained.

**D. DISCUSSION - Items for future agenda consideration or Committee assignment**

July 2 Village Board Meeting will still be held at Fire Station One.  
Compensation Discussion.

ACTION: To recess prior to going into closed session (7:09 PM). MOTION: Heidel SECOND: Dillenburg VOTE:4-0.

**E. ADJOURN to CLOSED SESSION (7:30 PM):** ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel, 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 3) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation  
MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 3-0.

**F. CONVENE into open session (8:36 PM) –** MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 3-0.

**G. ACTION from closed session –** None.

**12. ADJOURN (8:37 PM) –** MOTION: Dillenburg SECOND: Koepke VOTE: 3-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk