



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday June 20th 2023 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 19th day of June, 2023 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular) (Amended)

Date/Time: Tuesday June 20th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices (Page 4); B. VILLAGE BOARD: Minutes of June 6th 2023 (Regular) (Page 25); C. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of May 15th 2023 (Page 28); D. PLANNING AND ZONING COMMISSION: Minutes of May 10th 2023 (Page 30); E. APPOINTMENT – Cynthia Silvers to the Park and Recreation Commission (for a term ending May 1st 2026); F. 2023-2024 LIQUOR AND CIGARETTE LICENSE APPLICATIONS (Page 32)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – Monthly Investment Report (Page 34)

B. INFORMATION – May 2023 Hobart-Lawrence Police Department Report (Page 36)

9. COMMITTEE REPORTS AND ACTIONS

10. OLD BUSINESS

A. DISCUSSION AND ACTION – Little Free Library Form (Park and Rec Commission) (Page 52)

The Park and Recreation Commission asked staff to create a form for residents to fill out requesting permission to place a free little library on their property. The form, as presented, was recommended to the Board by the Commission at its most recent meeting.

11. NEW BUSINESS

A. DISCUSSION AND ACTION - Hillcrest Elementary School Resource Officer (SRO) (Page 53)

Under this proposal, a Hobart-Lawrence Police Department officer will provide SRO services to Hillcrest Elementary School, commencing with the 2023-2024 school year. This officer will provide limited services to Lannoye Elementary School, located in the Town of Pittsfield. The officer will provide an estimated 40 hours per week of service, while school is in session, after January 1st 2024. The Lawrence Town Board has approved the proposal at their recent meeting.

B. DISCUSSION AND ACTION – Resolution 2023-11 (A RESOLUTION APPROVING THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE YEAR 2022) (Page 68)

C. DISCUSSION AND ACTION – Authorization to Bid Out Pedestrian Trail Project (Birch Drive-North Overland Road-Four Seasons Park) (Page 69)

This project, recommended by the Park and Recreation Commission, would consist of a 10-foot wide trail (480 linear feet paved/500 LF gravel) from Birch Drive to Four Seasons Park (Option 1 in the map in the meeting packet).

D. DISCUSSION AND ACTION – Cleaning Services with Thario Building Services (Green Bay) (Page 70)

This contract, to provide cleaning services to the Village Office, Fire Station #1 and #2, and the Public Works Building, would replace the previously approved contract, which the Board approved last month.

E. DISCUSSION AND ACTION – New Carpeting and Painting for Village Office (Page 76)

Staff will present the recommended bids for review and approval (Perock Flooring LLC – Carpeting, CetraPro Painters – Painting). Funding will come from the 2023 Contingency and Capital Projects Funds.

*** F. DISCUSSION AND ACTION – Change Order for New Fire Station Project**

The cost to extend electrical and gas service to the new fire station on South Pine Tree Road has been established at \$220,497.43 by Wisconsin Public Service. Staff would recommend approval, so the work can commence immediately and keep the project on schedule.

G. DISCUSSION - Items for future agenda consideration or Committee assignment

H. ADJOURN to CLOSED SESSION:

1. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
2. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

I. CONVENE into open session

J. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

* - Added to amended agenda on Monday June 19th

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Vanya Koepke, Tammy Zittlow

UPCOMING BOARD MEETINGS

* Wednesday July 5th 2023 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday July 18th 2023 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday August 1st 2023 (6:00 PM) – Regular Board Meeting at Village Office

* - Moved due to Independence Day falling on Tuesday July 4th.

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

6/14/2023	4:03 PM	Check Register - Full Report - ALL		Page: 1
		ALL Checks		ACCT
		ALL BANK ACCOUNTS		
	Dated From:	6/20/2023	From Account:	
	Thru:	6/20/2023	Thru Account:	
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58139	6/20/2023	ASHWAUBENON AUTO REPAIR LLC		
		POLICE TIRES		
001-00-52100-021-000		Police - Vehicle Maint		673.00
		4 TIRES ON SQUAD	61609	
			Total	673.00
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58140	6/20/2023	AXON ENTERPRISE INC.		
		POLICE SUPPLIES		
001-00-52100-015-000		Police - New Equipment		43.90
		WALL MOUNT BRACKET	INUS164458	
001-00-52100-015-000		Police - New Equipment		43.90
		WALL MOUNT BRACKET	INUS164598	
			Total	87.80
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58141	6/20/2023	BADGER METER INC.		
		BEACON MBL HOSTING SERV UNIT		
002-00-60000-014-000		Water - Outside Services		82.36
		BEACON HOSTING	80129679	
			Total	82.36
<hr/>				
58142	6/20/2023	BAYLAND BUILDINGS		
		FIRE STATION #1		
004-00-52200-047-011		Fire Capital Outlay Station 1		329,615.81
		PAY REQUEST #3 FIRE STATION PROJECT	PAY EQ #3 06/02/2023	
			Total	329,615.81
<hr/>				
58143	6/20/2023	BROWN COUNTY CLERK / TREASURER		
		UTV SIGNS		
001-00-53100-086-000		DPW - Signage Repair / Replace		1,743.13
		UTV SIGNS	2023-00000031	
001-00-53100-006-000		DPW - Supplies		17.76
		UTV SIGN INSTALL	2023-00000022	
			Total	1,760.89
<hr/>				
58144	6/20/2023	BROWN COUNTY PORT & RESOURCE RECOVERY		
		MAY DISPOSAL FEES		
001-00-53100-103-000		DPW - Landfill Tipping Fees		8,808.25
		MAY REFUSE & RECYCLING FEES	66427	
			Total	8,808.25
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Check Nbr	Check Date	Payee	Amount
58145	6/20/2023	CAMERA CORNER CONNECTING POINT PHONE SERVICE	
001-00-52100-007-000		Police - Phone & Tech Support	190.00
		VOICEMAIL FIX INV 142848	
		Total	190.00
58146	6/20/2023	CHARTER COMMUNICATIONS / SPECTRUM SERVICE FROM 5/30/23-6/29/23	
001-00-51422-041-000		Info / Tech Internet Charges	615.00
		05/30/2023-06/29/2023 SERVICE 0073783053023	
		Total	615.00
58147	6/20/2023	CHRIS TREMEL REISSUE LOST CHECK #57879	
006-00-52109-011-000		K-9 - Ed/Conf/Travel	13.88
		REISSUE - LOST CHECK #57879 3232023	
		Total	13.88
58148	6/20/2023	CULLIGAN GREEN BAY SOFTENER RENTAL / FILTER	
001-00-52200-039-000		Fire - Station Maintenance	55.90
		FIRE STATION SOFTENER RENTAL 546X03223004	
		Total	55.90
58149	6/20/2023	DAN VANLANEN UNIFORM REIMBURSEMENT	
001-00-52100-028-000		Police - Uniform Expense	75.94
		DRESS PANTS REIMBURSEMENT 06132023	
		Total	75.94
58150	6/20/2023	DIVERSIFIED BENEFIT SERVICES INC. JUNE 105-HRA ADMIN SERVICES	
001-00-51930-033-000		Insurance - Health Reimburse	36.00
		JUNE 105-HRA ADMIN SERVICES 382897	
001-00-52100-033-000		Police - Health Reimbursement	63.00
		JUNE 105-HRA ADMIN SERVICES 382897	
		Total	99.00
58151	6/20/2023	ERC INC MONTHLY EAP SERVICES	

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Check Nbr	Check Date	Payee	Amount
001-00-51930-033-000		Insurance - Health Reimburse	107.64
		MONTHLY SERVICES	
		ERC-0623-1287	
001-00-52100-033-000		Police - Health Reimbursement	150.69
		MONTHLY SERVICES	
		ERC-0623-1287	
		Total	258.33
58152	6/20/2023	EXPERIENCE GREEN BAY	
		DONATION - OUTDOOR WALL TILE	
001-00-59999-000-000		GEN FUND CONTINGENCY	1,000.00
		DONATION - OUTDOOR WALL TILE	
		6723	
		Total	1,000.00
58153	6/20/2023	FERGUSON WATERWORKS	
		METER TESTING FEES -23	
002-00-60000-014-000		Water - Outside Services	465.00
		METER TESTING FEES - 23	
		0388461	
		Total	465.00
58154	6/20/2023	FIRE SAFETY U.S.A. INC.	
		FIRE DEPT GEAR	
001-00-52200-067-000		Fire - 2% Fire Expenses	2,031.25
		FIRE GLOVES	
		170390	
		Total	2,031.25
58155	6/20/2023	FRANK'S RADIO SERVICE INC.	
		FIRE DEPT RADIOS	
001-00-52200-015-000		Fire - New Equipment	448.35
		RADIO BATTERIES	
		123187	
		Total	448.35
58156	6/20/2023	GAT SUPPLY INC.	
		DPW SUPPLIES	
001-00-53100-006-000		DPW - Supplies	14.60
		FLAT WASHER ZINC	
		414427-1	
		Total	14.60
58157	6/20/2023	GREEN BAY METROPOLITAN SEWERAGE DISTRICT	
		MAY USAGE	
003-00-62000-080-000		San Sew - GBMSD Treatment	84,232.17
		MAY TREATMENT FEE & CAPITAL CHARGES	
		1877	

Check Nbr	Check Date	Payee	Amount
			Total
			84,232.17
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58158	6/20/2023	GREEN BAY WATER UTILITY MAY WATER USAGE	
002-00-60000-061-006		Purchased Water - GBWU ACCT#00039348-00 WATER USAGE MAY'23	44,812.42
		06/26/2023	
			Total
			44,812.42
<hr/>			
58159	6/20/2023	HANAWAY ROSS LAW FIRM MAY MUNICIPAL PROSECUTION	
001-00-51200-059-000		Municipal Court Atty MUNICIPAL PROSECUTION MAY	2,057.58
		94	
			Total
			2,057.58
<hr/>			
58160	6/20/2023	IRON MOUNTAIN SHREDDING SERVCIES	
001-00-51200-006-000		Municipal Court - Supplies SHREDDING - COURT	23.12
		HBDN757	
001-00-51422-006-000		Gen Office Supply SHREDDING - GENERAL	23.12
		HBDN757	
001-00-52100-006-000		Police - Supplies SHREDDING - POLICE	23.12
		HBDN757	
			Total
			69.36
<hr/>			
58161	6/20/2023	JOE DENOBLE SEWER & WATER CONSTRUCTION INC. WATER MAIN REPAIR HILLCREST & RIVERDALE	
002-00-60000-051-000		Water - Repairs & Hydrants WATER MAIN REPAIR HILLCREST & RIVERDALE	13,896.92
		19-14665	
			Total
			13,896.92
<hr/>			
58162	6/20/2023	JOLENE PARKER-FLORES PARK REFUND	
010-00-44930-000-000		Rentals Park / Shelter / Hall PARK DEPOSIT REFUND	175.00
		06142023	
			Total
			175.00
<hr/>			
58163	6/20/2023	KARRI KOZICKI PARK REFUND	
010-00-44930-000-000		Rentals Park / Shelter / Hall PARK DEPOSIT REFUND	175.00
		06142023	

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			Total
			175.00
58164	6/20/2023	KIMPS ACE HARDWARE	
STORMWATER SUPPLIES			
007-00-64000-044-000		Storm Wat - Equip Rental	916.00
		RENTAL FEE	402280
007-00-64000-006-000		Storm Wat - Supplies	68.97
		PRUNER & BLACK OXIDE	402023
007-00-64000-044-000		Storm Wat - Equip Rental	157.00
		RENTAL FEES	402756
			Total
			1,141.97
58165	6/20/2023	KRISTIN LICK	
PARK REFUND			
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		PARK DEPOSIT REFUND	06142023
			Total
			175.00
58166	6/20/2023	MACQUEEN EMERGENCY	
FIRE DEPT SUPPLIES			
001-00-52200-039-000		Fire - Station Maintenance	2,467.00
		SCBA TESTING	P15826
			Total
			2,467.00
58167	6/20/2023	MARCO TECHNOLOGIES LLC	
CONTRACT USAGE FEE & PRINTERS			
001-00-52100-006-000		Police - Supplies	88.65
		POLICE - 3	INV 11277244
001-00-51200-006-000		Municipal Court - Supplies	29.55
		COURT - 1	INV 11277244
001-00-53100-006-000		DPW - Supplies	29.55
		PUBLIC WORKS - 1	INV 11277244
001-00-51422-006-000		Gen Office Supply	147.75
		GENERAL - 5	INV 11277244
002-00-60000-006-000		Water - Supplies	478.12
		UTILITY PRINTER	INV 11290902
003-00-62000-006-000		Sanitary Sewer - Supplies	478.13
		UTILITY PRINTER	INV 11290902
001-00-51422-042-000		Info / Tech - Computer Support	956.25
		CLERK'S OFFICE PRINTER	INV 11290902

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Total			2,208.00
58168	6/20/2023	MCALLISTER LANDSCAPE SUPPLIES	
		STRAW BALES - 10	
001-00-53100-006-000		DPW - Supplies	60.00
		10 - STRAW BALES 80360	
Total			60.00
58169	6/20/2023	METROCOUNT USA INC	
		TRAFFIC COUNTER	
011-00-53100-000-000		DPW Expenses	2,319.00
		TRAFFIC COUNTER INV10894	
Total			2,319.00
58170	6/20/2023	MULTI MEDIA CHANNELS LLC	
		LEGAL ADS	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	34.25
		LIQUOR LICENSES 134497	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	73.45
		LIQUOR LICENSE & FLOODPLAIN ORD. 132688	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	373.72
		BUDGET AMEND & BOARD OF REVIEW 129872	
Total			481.42
58171	6/20/2023	N & M SERVICE & REPAIR LLC	
		INT TRUCK 302 OIL LEAK / 308 OIL PAN LEA	
001-00-53100-021-000		DPW - Vehicle Maint.	1,567.00
		INT TRUCK 302 OIL LEAK / 308 OIL PAN LEA 0052	
Total			1,567.00
58172	6/20/2023	NSIGHT TELSERVICES	
		ALL BUILDING PHONE LINES	
001-00-52100-007-000		Police - Phone & Tech Support	211.10
		POLICE 06202023	
001-00-51422-007-000		All Phones	325.37
		GENERAL 06202023	
001-00-52200-007-000		Fire - Phone & Tech Support	106.13
		FIRE DEPARTMENT 06202023	
002-00-60000-043-000		Water - Power/Utilities/Phone	25.33
		WATER 06202023	

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003-00-62000-043-000		San Sewer - Power	25.33
		SANITARY	
		06202023	
		Total	693.26
58173	6/20/2023	OCC HEALTH CENTERS OF THE SOUTHWEST P.A.	
		FIREFIGHTER TESTING	
001-00-52200-020-000		Fire - Physicals	963.00
		LINZ TESTING	
		103783405	
		Total	963.00
58174	6/20/2023	PACKERLAND VETERINARY CENTER LTD	
		STRAY INTAKE	
001-00-54110-071-000		Humane Off - Animal Control	360.00
		6/5/23 STRAY INTAKE	
		427527	
		Total	360.00
58175	6/20/2023	POMP'S TIRE SERVICE INC.	
		POLICE VEHICLE	
001-00-52100-021-000		Police - Vehicle Maint	190.32
		SARAH'S SQUAD WORK	
		90084500	
		Total	190.32
58176	6/20/2023	PRIME MEDIA	
		ZHT850100B POLY BAG ROLL	
001-00-52100-006-000		Police - Supplies	165.60
		ZGT850100B POLY BAG ROLLS	
		0243429-IN	
001-00-52100-006-000		Police - Supplies	12.00
		FREIGHT	
		0243429-IN	
		Total	177.60
58177	6/20/2023	ROBERT E. LEE & ASSOCIATES INC.	
		WATER STUDY UPDATE PROJ. 12320279	
002-00-60000-078-000		Water - Engineering	183.00
		WATER STUDY PROJ. 12320279	
		84238	
		Total	183.00
58178	6/20/2023	ROSE MELCHERT	
		PARK REFUND	
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		PARK DEPOSIT REFUND	
		06142023	

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Total			175.00
58179	6/20/2023	SECURIAN FINANCIAL GROUP INC PREMIUMS JULY	
001-00-21532-000-000		Life Ins - Payable LIFE INSURANCE PREMIUMS	682.13
		JULY 2023	
001-00-51930-049-000		Insurance - Life LIFE INSURANCE PREMIUMS	88.84
		JULY 2023	
Total			770.97
58180	6/20/2023	SJE / L.W. ALLEN, INC. WATER PROGRAMMING	
002-00-60000-014-000		Water - Outside Services WATER PROGRAMMING	480.00
		CD99482604	
Total			480.00
58181	6/20/2023	STORDEUR SANITATION INC. PUMP HOLDING TANK 3769 N. OVERLAND	
001-00-51600-039-000		Building / Plant - Maintenance PUMP HOLDING TANKS AT 3769 N. OVERLAND	145.00
		210807	
Total			145.00
58182	6/20/2023	SUBURBAN WILDLIFE SOLUTIONS LLC VILLAGE PONDS MAINTENANCE	
007-00-64000-014-000		Storm Wat - Outside Services POND MAINTENANCE	2,550.00
		7113	
Total			2,550.00
58183	6/20/2023	T & C SERVICES LLC STREET SWEEPING 5/17-5/25	
007-00-64000-054-000		Storm Wat - Street Sweeping STREET SWEEPING 5/17-5/25/2023	4,461.25
		2868	
Total			4,461.25
58184	6/20/2023	TECHNOLOGY ARCHITECTS INC. IT SERVICES	
001-00-51422-042-000		Info / Tech - Computer Support QUARTERLY SERVICE & SUBSCRIPTIONS DUO	71.28
		10911613	
001-00-52100-007-000		Police - Phone & Tech Support QUARTERLY SERVICE & SUBSCRIPTIONS DUO	19.44
		10911613	

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004-00-51420-055-000		Clerk - Tech & Equip Reserve	2,018.63
		BLANE SHEPARD SURFACE PRO D20230344	
Total			2,109.35
58185	6/20/2023	UNIFORM SHOPPE	
		POLICE UNIFORMS	
001-00-52100-028-000		Police - Uniform Expense	136.85
		CAMBAY UNIFORM 334839	
Total			136.85
58186	6/20/2023	VANDENPLAS PORTABLE SOLUTIONS	
		FOUR SEASONS PORTABLES	
010-00-55200-039-000		Park & Rec - Site Maintenance	337.36
		FOUR SEASONS PORTABLE RESTROOMS 13579	
Total			337.36
58187	6/20/2023	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU	
		BACKGROUND CHECKS	
001-00-44130-000-000		Operators & Background Checks	476.00
		BACKGROUND CHECKS - 68 2023-06-30	
Total			476.00
58188	6/20/2023	AAA PORTABLES	
		PORTA POTTIES	
010-00-55200-039-000		Park & Rec - Site Maintenance	263.38
		PORTABLES AT FOUR SEASONS PARK D-143795	
Total			263.38
58189	6/20/2023	ALESHIA DROEGKAMP	
		PARK REFUND	
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		PARK DEPOSIT REFUND 06142023	
Total			175.00
58190	6/20/2023	ALLIE KAT LLC	
		REISSUE CK #57906 UTILITY 1981-01	
002-00-46101-000-000		Metered Sales Residential	67.42
		REISSUE LOST CHECK CLOSED UTIL1981-01 432023 REISSUE	
Total			67.42

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58191	6/20/2023	ANGELA MORSE REFUND CLOSED UTILITY # 1560-03	
002-00-46101-000-000		Metered Sales Residential CLOSED UTILITY ACCT#1560-03	32.29
			06052023
003-00-46101-000-000		Metered Sales Residential CLOSED UTILITY ACCT#1560-03	67.80
			06052023
		Total	100.09
58192	6/20/2023	ARNOLD HENEY PARTIAL REFUND	
010-00-44930-000-000		Rentals Park / Shelter / Hall PARTIAL REFUND PARK DEPOSIT	100.00
			622023
		Total	100.00
KAT - VISA	6/20/2023	WALMART - VISA KATRINA OFFICE EQUIPMENT	
			Manual Check
001-00-51422-006-000		Gen Office Supply KATRINA OFFICE EQUIPMENT	112.56
			7583
		Total	112.56
KAT - VISA	6/20/2023	USPS - VISA CERTIFIED MAIL	
			Manual Check
001-00-51422-006-000		Gen Office Supply CERTIFIED MAIL	4.78
			0857
		Total	4.78
KAT - VISA	6/20/2023	AMAZON - VISA LAMINATING SHEETS	
			Manual Check
001-00-51422-006-000		Gen Office Supply LAMINATING SHEETS	17.99
			5229
		Total	17.99
KAT - VISA	6/20/2023	AMAZON - VISA BLACKLIGHT - FLASHLIGHT	
			Manual Check
001-00-51422-006-000		Gen Office Supply BLACKLIGHT FLASHLIGHT	14.90
			7884
		Total	14.90
MIKE - VISA	6/20/2023	STACCATO 2011 WEAPON HOLSTER	
			Manual Check

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Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-52100-028-000		Police - Uniform Expense	161.95
		GUN HOLSTER	4103
		Total	161.95
MIKE - VISA	6/20/2023	CABELA'S - VISA	
		WEAPON SAFE	Manual Check
011-00-52100-000-000		Police Expenses	2,199.99
		GUN SAFE	7797
		Total	2,199.99
MIKE - VISA	6/20/2023	AMAZON - VISA	
		POLICE PRIME MEMBERSHIP	Manual Check
001-00-52100-006-000		Police - Supplies	179.00
		PRIME MEMBERSHIP	2785
		Total	179.00
MIKE - VISA	6/20/2023	KWIK TRIP	
		CAR WASH	Manual Check
001-00-52100-016-000		Police - Fuel	12.00
		CAR WASH	3886
		Total	12.00
MIKE - VISA	6/20/2023	D2 OF HOBART	
		POLICE MEETING LUNCH	Manual Check
001-00-52100-006-000		Police - Supplies	64.65
		POLICE LUNCH MEETING	7612
		Total	64.65
MIKE - VISA	6/20/2023	MENARDS - VISA	
		POLICE SUPPLIES	Manual Check
001-00-52100-015-000		Police - New Equipment	31.94
		FURNITURE MOVERS	7936
		Total	31.94
BRENT - VISA	6/20/2023	AMAZON - VISA	
		POLICE SUPPLIES	Manual Check
001-00-52100-006-000		Police - Supplies	111.06
		ICE SCRAPERS	1477
		Total	111.06

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Check Nbr	Check Date	Payee	Amount
BRENT - VISA	6/20/2023	ZOOM US - VISA	
		POLICE SUPSCRIPTION	
			Manual Check
001-00-52100-006-000		Police - Supplies	16.87
		POLICE SUBSCRIPTION	0762
			Total
			16.87
BRENT - VISA	6/20/2023	AMERICAN AED - VISA	
		POLICE SUPPLIES	
			Manual Check
001-00-52100-006-000		Police - Supplies	470.00
		AED SUPPLIES	9269
			Total
			470.00
BRENT - VISA	6/20/2023	TROUT CREEK VETERINARY CENTER - VISA	
		ARLO EXAM	
			Manual Check
006-00-52109-006-000		K-9 - Supplies	211.00
		ARLO EXAM	5269
			Total
			211.00
BRENT - VISA	6/20/2023	AMAZON - VISA	
		POLICE EQUIPMENT	
			Manual Check
001-00-52100-015-000		Police - New Equipment	34.98
		SOUND MACHINE	1164
			Total
			34.98
BRENT - VISA	6/20/2023	SP ALLPADLOCKS.COM - VISA	
		POLICE REFUND	
			Manual Check
001-00-52100-006-000		Police - Supplies	-9.83
		SALES TAX REFUND	1073
			Total
			-9.83
BRENT - VISA	6/20/2023	PACKTRACK-VISA	
		POLICE SUBSCRIPTION	
			Manual Check
006-00-52109-006-000		K-9 - Supplies	140.00
		K9 SUBSCRIPTION	0179
			Total
			140.00
BRENT - VISA	6/20/2023	AMAZON - VISA	
		POLICE SUPPLIES	
			Manual Check
001-00-52100-006-000		Police - Supplies	28.55
		BATTERIES	3404

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Check Nbr	Check Date	Payee	Amount
Total			28.55
BRENT - VISA	6/20/2023	WI LEDR TEAM - VISA	
		POLICE TRAINING	Manual Check
001-00-52100-011-000		Police - Ed / Conf / Travel	50.00
		ZACH TRAINING	8179
Total			50.00
BRENT - VISA	6/20/2023	AMAZON - VISA	
		EVERS GRANT - POLICE SUPPLIES	Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	47.67
		NAR HYFIN VENT COMPACT CHEST SEAL	2115
Total			47.67
BRENT - VISA	6/20/2023	SP ALLPADLOCKS.COM - VISA	
		POLICE SUPPLIES	Manual Check
001-00-52100-006-000		Police - Supplies	188.64
		PADLOCKS	6071
Total			188.64
BRENT - VISA	6/20/2023	AMAZON - VISA	
		POLICE SUPPLIES	Manual Check
001-00-52100-006-000		Police - Supplies	25.49
		BATTERIES	7060
Total			25.49
BRENT - VISA	6/20/2023	AMAZON - VISA	
		POLICE SUPPLIES	Manual Check
001-00-52100-006-000		Police - Supplies	25.49
		BATTERIES	2810
Total			25.49
BRENT - VISA	6/20/2023	AMAZON - VISA	
		EVERS GRANT - POLICE SUPPLIES	Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	151.13
		OXYGEN BAGS	3043
Total			151.13
BRENT - VISA	6/20/2023	AMAZON - VISA	
		EVERS GRANT - POLICE SUPPLIES	Manual Check

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Check Nbr	Check Date	Payee	Amount
001-00-59999-000-000		GEN FUND CONTINGENCY	17.58
		AMMONIA WIPE	8610
		Total	17.58
<hr/>			
BRENT - VISA	6/20/2023	AMAZON - VISA	
		EVERS GRANT - POLICE SUPPLIES	Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	73.75
		STIFNECK SDJUSTABLE COLLAR	3551
		Total	73.75
<hr/>			
BRENT - VISA	6/20/2023	SIGO SIGNS - VISA	
		POLICE SUPPLIES	Manual Check
011-00-52100-000-000		Police Expenses	173.50
		POLICE PARKING ONLY SIGNS	9618
		Total	173.50
<hr/>			
BRENT - VISA	6/20/2023	THE PUBLIC SAFETY STORE - VISA	
		EVERS GRANT - POLICE SUPPLIES	Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	1,049.90
		MEDIC BACKPACKS	5876
		Total	1,049.90
<hr/>			
BRENT - VISA	6/20/2023	IN THE NICK OF TIME MOVING	
		POLICE SUPPLIES	Manual Check
011-00-52100-000-000		Police Expenses	332.00
		POLICE OFFICE REMODEL	7228
		Total	332.00
<hr/>			
BRENT - VISA	6/20/2023	HIGHWAY TRAFFIC SUPPLY - VISA	
		POLICE SUPPLIES	Manual Check
011-00-52100-000-000		Police Expenses	64.44
		POLICE OFFICE REMODEL - SAFE EXCHANGE	8601
		Total	64.44
<hr/>			
BRENT - VISA	6/20/2023	SIGO SIGNS - VISA	
		POLICE SUPPLIES	Manual Check
011-00-52100-000-000		Police Expenses	196.64
		POLICE REMODEL - POLICE ONLY SIGNS	6267
		Total	196.64

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Check Nbr	Check Date	Payee	Amount
BRENT - VISA K9 SUPPLIES	6/20/2023	TROUT CREEK VETERINARY CENTER - VISA	
		Manual Check	
006-00-52109-006-000 ARLO VET VISIT		K-9 - Supplies 4112	294.00
		Total	294.00
BRENT - VISA K9 SUPPLIES	6/20/2023	HEALTHY PET MARKET - VISA	
		Manual Check	
006-00-52109-006-000 ARLO FOOD		K-9 - Supplies 8469	30.89
		Total	30.89
BRENT - VISA POLICE SUPPLIES	6/20/2023	MIDWAY 41 STORAGE - VISA	
		Manual Check	
001-00-52100-006-000 JUNE STORAGE RENT		Police - Supplies 0024	250.00
		Total	250.00
BRENT - VISA EVERS GRANT - POLICE SUPPLIES	6/20/2023	AMAZON - VISA	
		Manual Check	
001-00-59999-000-000 MED KIT SUPPLIES		GEN FUND CONTINGENCY 8859	8.49
001-00-59999-000-000 MED KIT SUPPLIES		GEN FUND CONTINGENCY 9509	800.26
001-00-59999-000-000 MED KIT SUPPLIES		GEN FUND CONTINGENCY 6424	59.96
		Total	868.71
BRENT - VISA EVERS GRANT - POLICE SUPPLIES	6/20/2023	AMAZON - VISA	
		Manual Check	
001-00-59999-000-000 MED KIT SUPPLIES		GEN FUND CONTINGENCY 3260	14.99
		Total	14.99
CHRIS - VISA K9 TRAINING	6/20/2023	IL TOLLWAY - VISA	
		Manual Check	
006-00-52109-006-000 K9 TRAINING TOLL		K-9 - Supplies 8544	1.90
		Total	1.90

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Check Nbr	Check Date	Payee	Amount
CHRIS - VISA	6/20/2023	DK HARDWARE - VISA	
		POLICE OFFICE REMODEL	
			Manual Check
011-00-52100-000-000		Police Expenses	3,288.13
		POLICE REMODEL - BULLETPROOF WINDOW	1015
			Total
			3,288.13
ERICA - VISA	6/20/2023	MENARDS - VISA	
		PAINT FOR OFFICE	
			Manual Check
001-00-51422-006-000		Gen Office Supply	157.87
		PAINT FOR OFFICE	4479
			Total
			157.87
ERICA - VISA	6/20/2023	AMAZON - VISA	
		MECHANICAL LEAD PENCILS & ERASERS	
			Manual Check
001-00-51420-006-000		Clerk-Treasurer Supplies	22.68
		MECHANICAL PENCILS & ERASERS	4976
			Total
			22.68
ERICA - VISA	6/20/2023	WALMART - VISA	
		SUPPLIES FOR OFFICE	
			Manual Check
001-00-51422-006-000		Gen Office Supply	10.47
		SYPPLIES FOR OFFICE	6724
			Total
			10.47
ERICA - VISA	6/20/2023	PROTEA FLOWER BOUTIQUE - VISA	
		FUNERAL ARRANGEMENT D. SMITH	
			Manual Check
001-00-51422-006-000		Gen Office Supply	100.00
		FUNERAL ARRANGEMENT D. SMITH	0013 D. SMITH
			Total
			100.00
ERICA - VISA	6/20/2023	MAILCHIMP - VISA	
		HEADLINES	
			Manual Check
001-00-51415-006-000		Econ. Dev - Marketing Supply	47.00
		HEADLINES	4208
			Total
			47.00
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	
			Manual Check
001-00-53100-050-000		DPW - Equipment Repair	53.98
		SAFETY LIGHTS	0984

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Check Nbr	Check Date	Payee	Amount
Total			53.98
JERRY - VISA	6/20/2023	AMAZON - VISA	
DPW SUPPLIES		Manual Check	
001-00-53100-050-000		DPW - Equipment Repair	118.22
SCAG MOWER BLADES		8796	
Total			118.22
JERRY - VISA	6/20/2023	AMAZON - VISA	
DPW SUPPLIES		Manual Check	
001-00-53100-050-000		DPW - Equipment Repair	76.00
MIRROR MOUNTED BEACON BRACKET		6746	
Total			76.00
JERRY - VISA	6/20/2023	BEARING HEADQUARTERS CO. - VISA	
DPW SUPPLIES		Manual Check	
001-00-53100-050-000		DPW - Equipment Repair	175.48
ZEROTURN MOWERS		8329	
Total			175.48
JERRY - VISA	6/20/2023	POWER MOWER SALES - VISA	
DPW SUPPLIES		Manual Check	
001-00-53100-050-000		DPW - Equipment Repair	61.65
BYPASS ACTUATOR		6869	
Total			61.65
JERRY - VISA	6/20/2023	FLEET FARM - VISA	
DPW SUPPLIES		Manual Check	
001-00-53100-006-000		DPW - Supplies	567.62
DPW SUPPLIES		3062	
001-00-53100-050-000		DPW - Equipment Repair	421.00
DPW SUPPLIES		3062	
001-00-53100-021-000		DPW - Vehicle Maint.	205.01
DPW SUPPLIES		3062	
Total			1,193.63
JERRY - VISA	6/20/2023	AMAZON - VISA	
DPW SUPPLIES		Manual Check	
001-00-53100-050-000		DPW - Equipment Repair	124.25
SCAG TRACK KIT		5984	

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Total			124.25
JERRY - VISA	6/20/2023	ONSTAR DATA PLAN - VISA	
		ONSTAR DATA	Manual Check
001-00-52200-011-000		Fire - Ed / Conf / Travel	100.00
		DATA PLAN AT&T	6/4/JUNESTATEMENT
001-00-53100-011-000		DPW - ED / Conf / Travel	100.00
		DATA PLAN AT&T	6/4/JUNESTATEMENT
Total			200.00
JERRY - VISA	6/20/2023	BEST BUY - VISA	
		WATER SUPPLIES	Manual Check
002-00-60000-006-000		Water - Supplies	21.09
		ETHERNET ADAPTER	0917
Total			21.09
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW & OFFICE SUPPLIES	Manual Check
001-00-52200-015-000		Fire - New Equipment	42.12
		TABLET MOUNTS	3582
001-00-51422-006-000		Gen Office Supply	38.16
		CABINET LOCKS	3582
Total			80.28
JERRY - VISA	6/20/2023	AMAZON - VISA	
		WALL PARTITIONS	Manual Check
004-00-52200-047-011		Fire Capital Outlay Station 1	855.00
		WALL PARTITIONS	0251
Total			855.00
JERRY - VISA	6/20/2023	AMAZON - VISA	
		OFFICE SUPPLIES	Manual Check
001-00-51422-006-000		Gen Office Supply	20.85
		LOCKS	9955
Total			20.85
JERRY - VISA	6/20/2023	MENARDS - VISA	
		OFFICE SUPPLIES	Manual Check
001-00-51422-006-000		Gen Office Supply	50.58
		ELECTRICAL BOXES & PLATES	3649

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Check Nbr	Check Date	Payee	Amount
Total			50.58
JERRY - VISA	6/20/2023	MARIOTT - VISA	
		DPW TRAINING REFUND	Manual Check
002-00-60000-011-000		Water - Ed / Conf / Travel	-226.55
		REFUND CONFERENCE LODGING J. LANCELLE	0480
Total			-226.55
JERRY - VISA	6/20/2023	AMAZON - VISA	
		FD SUPPLIES	Manual Check
001-00-52200-006-000		Fire - Supplies	16.82
		TIP N MEASURE CONTAINER	9282
Total			16.82
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-006-000		DPW - Supplies	269.92
		DPW UNIFORMS	3667
Total			269.92
JERRY - VISA	6/20/2023	WISCONSIN BUILDING SUPPLY - VISA	
		BUILDING SUPPLY	Manual Check
001-00-51600-039-000		Building / Plant - Maintenance	301.98
		FD#2 SUPPLIES	0029
Total			301.98
JERRY - VISA	6/20/2023	UNITED RENTALS - VISA	
		STORM WATER SUPPLIES	Manual Check
007-00-64000-044-000		Storm Wat - Equip Rental	1,420.80
		ELEVATING BOOM	3178
Total			1,420.80
JERRY - VISA	6/20/2023	MENARDS - VISA	
		BUILDING SUPPLIES	Manual Check
001-00-51600-039-000		Building / Plant - Maintenance	218.76
		FD#2 SUPPLIES	1588
Total			218.76
JERRY - VISA	6/20/2023	NEFF GROUP DISTRIBUTORS INC.	
		FIRE DEPT SUPPLIES	Manual Check

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Check Nbr	Check Date	Payee	Amount
011-00-52200-000-000		Fire Dept Expenses	1,330.51
		ARPA ITEMS	5032
		Total	1,330.51
JERRY - VISA	6/20/2023	MENARDS - VISA	
		BUILDING SUPPLIES	Manual Check
001-00-51600-039-000		Building / Plant - Maintenance	74.78
		FD#2 SUPPLIES	5553
		Total	74.78
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-006-000		DPW - Supplies	767.35
		DPW UNIFORMS	2422
		Total	767.35
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-006-000		DPW - Supplies	119.98
		DPW UNIFORMS	9245
		Total	119.98
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-006-000		DPW - Supplies	119.98
		DPW UNIFORMS	7760
001-00-53100-006-000		DPW - Supplies	59.99
		DPW UNIFORMS	8724
001-00-53100-006-000		DPW - Supplies	59.99
		DPW UNIFORMS	6468
		Total	239.96
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-006-000		DPW - Supplies	109.98
		DPW UNIFORMS	6992
		Total	109.98
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check

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Check Nbr	Check Date	Payee	Amount
001-00-53100-050-000		DPW - Equipment Repair	33.98
		CARBURETOR FOR STIHL	
		5259	
		Total	33.98
JERRY - VISA	6/20/2023	BEARING HEADQUARTERS CO. - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-050-000		DPW - Equipment Repair	59.45
		O-RING THREAD LOCKER	
		8271	
		Total	59.45
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-050-000		DPW - Equipment Repair	39.98
		O RING GASKETS FOR SCAG	
		5504	
		Total	39.98
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-050-000		DPW - Equipment Repair	33.21
		LAWN MOWER SPINDLE BEARING - SCAG	
		8796	
		Total	33.21
JERRY - VISA	6/20/2023	AMAZON - VISA	
		DPW SUPPLIES	Manual Check
001-00-53100-050-000		DPW - Equipment Repair	73.90
		FRONT AXLE & WHEEL BEARING - SCAG	
		5576	
		Total	73.90
		Grand Total	536,249.13

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Total Expenditure from Fund # 001 - General Fund	36,893.22
Total Expenditure from Fund # 002 - Water Fund	60,317.40
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	84,803.43
Total Expenditure from Fund # 004 - Capital Projects Fund	332,489.44
Total Expenditure from Fund # 006 - K-9 Fund	691.67
Total Expenditure from Fund # 007 - Storm Water Fund	9,574.02
Total Expenditure from Fund # 010 - Parks & Recreation	1,575.74
Total Expenditure from Fund # 011 - ARPA	9,904.21
Total Expenditure from all Funds	536,249.13



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday June 6th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Vanya Koepke and Tammy Zittlow were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Koepke SECOND: Dillenburg. VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA - A. Payment of Invoices with two additions to the Register - Kitty Melchert (refund of park deposit and rental fee with credit card fees - \$292.13) and WPS for various invoices (\$12,347.34); B. VILLAGE BOARD: Minutes of May 16th 2023 (Regular); C. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of April 17th 2023; D. BOARD OF REVIEW: Minutes of June 2nd 2022; E. APPOINTMENT – James Kubalak to the Public Works and Utilities Advisory Committee (Alternate), for a term ending May 1st 2026. MOTION: Dillenburg; SECOND: Koepke. VOTE: 4-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

NOTE: HLPD Chief Renkas was delayed due to responding to a police call. Item 7 on the agenda was passed over until he was back in attendance.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – April 2023 Hobart-Lawrence Police Department Monthly Report - Rich Heidel commended HLPD Chief Renkas and HLPD Captain Olson on their clear and concise monthly report with excellent attention to detail.

9. COMMITTEE REPORTS:

A. DISCUSSION: Little Free Library Form (Park and Rec Commission) - A new form for residents to request permission to place a free little library on their property was presented to the Board. ACTION: To postpone this item to the June 20th 2023 Board meeting. MOTION: Heidel; SECOND: Zittlow. VOTE: 4-0.

10. OLD BUSINESS - None

11. NEW BUSINESS:

A. DISCUSSION AND ACTION - CTH EE-21 Municipal Agreements - Original approval by the Board to approve Hobart's participation in the Intergovernmental Agreement with a ceiling of \$62,057.00 to contribute to the proposed roundabout at CTH EE and CTH EB (Grant & Packerland) was significantly reduced with the finalization by Brown County. The Village of Ashwaubenon is now requesting the Board's approval for a cost to the Village of Hobart of \$20,479.00. ACTION: To approve the Village of Hobart's share of the cost of \$20,479.00. MOTION: Dillenburg SECOND: Zittlow. VOTE: 4-0

B. DISCUSSION AND ACTION – Request for Donation to Discover Green Bay Hospitality Center - After discussion of the various donation amounts and the recognition for the Village of Hobart that would be received at the Green Bay Visitor's Center, it was decided to approve a \$1,000 donation for an Outdoor Wall Tile. MOTION: To approve a \$1,000 donation to the Green Bay Visitor's Center. MOTION: Koepke SECOND: Heidel VOTE: 4-0

NOTE: Renkas arrived at the meeting after his delay. The Board addressed Item #7 for Chief Renkas' presentation.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. PRESENTATION – Hillcrest Elementary School Resource Officer Presentation - HLPD Chief Renkas presented the Board with a proposal to place a Hobart-Lawrence Police Department Officer in Hillcrest Elementary School, commencing with the 2023-2024 school year. Action for this proposal will be placed on the June 20th 2023 agenda. Public comments by the following residents:

- Donna Severson, 362 Crosse Point Court, Hobart, WI 54155
- Corey Juelich, 612 Pebblestone Circle, Hobart, WI 54155

11. NEW BUSINESS:

C. DISCUSSION AND ACTION – Memorandum of Agreement – Weights and Measures (Wisconsin Department of Agriculture, Trade and Consumer Protection) - Staff recommended approval of the Agreement. ACTION: Approve the Memorandum of Agreement – Weights and Measures (Wisconsin Department of Agriculture, Trade and Consumer Protection. MOTION: Koepke SECOND: Heidel VOTE: 4-0

D. DISCUSSION AND ACTION – Policy 2023-04 (Background Check Policy) - Chief Renkas presented the Background Check policy to the Board. ACTION: To approve Policy 2023-04 (Background Check Policy). MOTION: Heidel SECOND: Zittlow VOTE: 4-0

E. DISCUSSION AND ACTION – Policy 2023-05 (Four Seasons Park Shelter Key Policy) - Katrina Bruecker, Clerk-Treasurer presented the policy to the Board for a policy to ensure the renters of the park shelter have a clear set of instructions if they should forget to pick up the key or lose the key prior to their rental date. ACTION: To approve Policy 2023-05 (Four Seasons Park Shelter Key Policy) MOTION: Heidel SECOND: Zittlow VOTE: 4-0

F. DISCUSSION AND ACTION – Policy 2023-06 (Social Media Policy) - Staff created a policy to establish guidelines and use of Village social media websites. MOTION: To approve Policy 2023-06 (Social Media Policy) MOTION: Koepke SECOND: Heidel VOTE: 4-0

G. DISCUSSION AND ACTION – Village Office Camera Upgrade (ARPA) - Staff recommended the purchase of thirteen (13) cameras to replace the existing camera system at the Village office and expand the camera coverage inside and outside of the building. The purchase (\$6,929.03) would be funded by the ARPA account. ACTION: Approve the purchase of security cameras for the Village office for the price of \$6,929.03 from ARPA account. MOTION: Koepke SECOND: Zittlow VOTE: 4-0

H. DISCUSSION AND ACTION – Reallocation of ARPA Funds (Hobart-Lawrence Police Department) - Police Chief Renkas requested a reallocation of ARPA funds (\$3,418) that were earlier assigned to certain HLPD expenditures, but those expenditures came in lower than estimated. There is no request for additional ARPA funds for these purchases. ACTION: Approve the reallocation of ARPA funds for the Hobart-Lawrence Police Department of \$3,418. MOTION: Dillenburg SECOND: Zittlow VOTE: 4-0

I. DISCUSSION AND ACTION - Miscellaneous Part-Time and Summer Employee Compensation - Staff requested a new starting salary of \$18.00 per hour for summer employees and winter snow plowers. ACTION: To approve starting wage of \$18.00 per hour for summer employees and winter snow plowers MOTION: Dillenburg SECOND: Koepke VOTE: 4-0

J. DISCUSSION - Items for future agenda consideration or Committee assignment - Village Trustee, Vanya Koepke, asked the Board for consideration of developing a 2025 NFL Draft Hobart Ad-Hoc committee to attract tourists attending the 2025 NFL Draft being held in Green Bay and showcase all that Hobart has to offer.

ACTION: To go into a 10-minute recess prior to closed session (7:31 PM) MOTION: Heidel SECOND: Koepke VOTE: 4-0

K. ADJOURN to CLOSED SESSION (7:54PM) - ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements. 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written

advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation. MOTION: Heidel SECOND: Zittlow VOTE: 4-0

L. CONVENE into open session (8:28PM) – MOTION: Heidel SECOND: Koepke VOTE: 4-0

M. ACTION from closed session – ACTION: To approve all necessary documents, as presented to the Board, for the process of providing utility service to the Gateway Estates subdivision MOTION: Heidel SECOND: Dillenburg VOTE: 4-0

12. ADJOURN (8:29PM) – MOTION: Dillenburg; SECOND: Koepke. VOTE: 4-0.

Submitted by Katrina Bruecker, Clerk-Treasurer



Village of Hobart Public Works & Utilities Advisory Committee Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Monday, May 15, 2023 – 5:00 pm

1. Call to Order, Roll Call:

The meeting was called to order by Dave Dillenburg at 5:04pm. Roll call: Dave Dillenburg, aye; Vanya Koepke, excused; Dave Baranczyk, aye; Dan Deruyter, aye; Don Dohlstrom, aye; Kevin Gannon, excused; Ron Hieronimczak, aye.

2. Certification of the Open Meeting Law Agenda & Approval of the Agenda:

Motion by Dave Dillenburg, seconded by Dave Baranczyk, to approve the agenda as presented. All in favor. Motion carried.

3. Approval of Minutes:

Motion by Dave Dillenburg, seconded by Don Dahlstrom, to approve the April 17, 2023 minutes as presented. All in favor. Motion carried.

4. Public Comment on Non-Agenda Items:

No comments from the public. A moment of silence was observed by the committee in honor of long-time committee member, David Smith, who passed away the previous week.

5. DISCUSSION AND ACTION – Election of Commission Chairperson and Vice Chairperson:

Motion by Dave Baranczyk, seconded by Don Dahlstrom to nominate Dave Dillenburg as the Chairperson. All in favor. Motion carried.

Dave Dillenburg accepted the nomination.

Motion by Dave Baranczyk, seconded by Don Dahlstrom to elect Dave Dillenburg as the Chairperson. All in favor. Motion carried.

Motion by Dave Baranczyk, seconded by Dan Deruyter to nominate Don Dahlstrom as the Vice Chairperson. All in favor. Motion carried.

Don Dahlstrom accepted the nomination.

Motion by Dave Baranczyk, seconded by Dan Deruyter to elect Don Dahlstrom as the Vice Chairperson. All in favor. Motion carried.

6. DISCUSSION AND ACTION – Review and Discuss Drainage Concern Larkspur Lane:

Review resident letter, drainage plan, and past steps taken from staff in regard to Leroy Schlorf letter. Chairperson, Dave Dillenburg, gave a brief review of steps that have been taken in the past to address this issue. Director of Public Works and Utilities, Jerry Lancelle presented the drainage concern on Larkspur Lane. The committee discussed., Motion by Don Dahlstrom, seconded by Dave Baranczyk to provide owners with the Village suggested grades with no further action being taken by the Village. All in favor. Motion carried.

7. Discussion and Action – Update on ARPA Fund Availability and Equipment Quotes

Director of Public Works and Utilities, Jerry Lancelle, presented the committee with an update on the ARPA funds and equipment quotes. Motion by Don Dahlstrom, seconded by Dave Dillenburg, to accept the quotes. All in favor. Motion carried.

8. UPDATE – Director and Activity Reports

Director of Public Works and Utilities, Jerry Lancelle, updated the committee on various projects and current operations.

9. ADJOURNMENT:

Motion by Dan Deruyter, seconded by Dave Dillenburg to adjourn. All in favor. Motion carried. Meeting adjourned at 6:29pm.



Village of Hobart Planning & Zoning Committee Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Wednesday, May 10, 2023 – 5:30 pm

1. Call to Order, Roll Call:

The meeting was called to order by Rich Heidel at 5:30pm. Roll call: Rich Heidel, aye; Dave Dillenburg, aye; Tom Dennee, aye; Bob Ross, aye; David Johnson, aye; Jeff Ambrosius, aye; John Rather, aye.

2. Verify/Modify/Approve Agenda:

Motion by Rich Heidel, seconded by Tom Dennee, to approve the agenda as presented. All in favor. Motion carried.

3. Approval of Planning & Zoning Minutes:

Motion by Bob Ross, seconded by Jeff Ambrosius, to approve the April 12, 2023 minutes as presented. All in favor. Motion carried.

4. Public Comment on Non-Agenda Items:

None.

5. DISCUSSION AND ACTION – Election of Commission Chairperson and Vice Chairperson

Per Village Ordinance , the Commission Chairperson must be the Village President. Therefore, no nominations, nor vote was needed for Rich Heidel, Village President, to remain the Chairperson. Motion was made by Rich Heidel, seconded by David Johnson to nominate Dave Dillenburg as the Vice Chairperson. Dave Dillenburg accepted the nomination. Motion by Rich Heidel, seconded by Bob Ross to re-elect Dave Dillenburg as Vice Chairperson. All in favor. Motion carried.

6. DISCUSSION AND ACTION – Consider Final Plat for Gateway Estates Subdivision (Parcels HB-350 & HB-357, South Pine Tree Rd. & Orlando Dr.):

Director of Planning and Code Compliance, Todd Gerbers, presented the committee with the final plat for the Gateway Estates Subdivision.

Motion by Rich Heidel, seconded by Tom Dennee to suspend the rules and open the meeting to the public. All in favor. Motion carried.

Comments made by the following resident(s):

- Ben Manders, 1439 Lear Lane, Hobart
- Sue Mielcarek, 1433 Lear Lane, Hobart
- Jim Rutkowski, 1373 Lear Lane, Hobart
- Chris Rutkowski, 1373 Lear Lane, Hobart
- Matt Eckert, 1385 Lear Lane, Hobart
- Jeff Marlow with Lexington Homes, 2656 Centennial Centre Blvd., Hobart

*Motion by Rich Heidel, seconded by Tom Dennee to return to normal order at 6:26 pm. All in favor. Motion carried.

Motion by Rich Heidel, seconded by Dave Dillenburg, to recommend approval to the Village Board of the Final Plat for Gateway Estates Subdivision (Parcels HB-350 & HB-357, South Pine Tree Rd. & Orlando Dr.) All in favor. Motion carried.

7. Adjourn:

Motion by Rich Heidel, seconded by John Rather, to adjourn at 6:28 pm. All in favor. Motion carried.

V I L L A G E O F
HOBART
 GREATNESS IS GROWING
MEMORANDUM



TO: Village Board of Trustees
FROM: Katrina Bruecker, Clerk-Treasurer
RE: 2023-2024 Liquor & Cigarette License Applications
DATE: June 20, 2023

BACKGROUND

All Liquor and Cigarette Licenses expire June 30th of each year and the new licenses take effect July 1st. I contacted each owner / agent in April regarding the renewals and they have submitted the required paperwork to complete the process. The Board was provided a list of applicants on May 16, 2023 and the appropriate notice was published in the paper on May 19, 2023 and May 26, 2023.

Background checks on new agents have been completed by the Hobart / Lawrence Police Department and yielded no disqualifying results. We have not received any correspondence regarding any outstanding liquor/ beer distributor bills. Should there be any correspondence from a supplier; we will withhold the license until the outstanding invoices are paid.

Class "B" fermented malt beverage & "Class B" Liquor License:

1. D2 of Hobart – 530 Larson Orchard Parkway, Hobart WI
Agent: Howard Johnston – 2743 St. Ann Drive, Green Bay WI
2. Fleet & Alice's Gas Light Inn - 915 Edgar Drive, Hobart WI
Agent: David P. Jordan - 915 Edgar Drive, Hobart, WI
3. Thornberry Creek at Oneida - 4470 N. Pine Tree Road, Hobart WI
Agent: Lily Jones – 2611 Newberry Avenue, Green Bay WI
4. Long Drive Inn – 897 Riverdale Drive, Hobart WI
Agent: Thomas Jackson – 2693 E. River Drive, Green Bay WI
5. White Eagle Bar & Grill LLC - 2994 W. Service Road, Hobart WI
Agent: Wayne D. Metoxen - 254 Florist Drive, Hobart WI

Class "B" fermented malt beverage:

1. Scott's Subs Hobart – 550 Centennial Centre Boulevard
Agent: Heather Leonard – 565 Sunlite Drive, Hobart WI

Temporary Class B "Picnic" License:

1. Hobart Volunteer Firefighters Association – August 26, 2023 at 4 Seasons Park

Cigarette & Tobacco License:

1. Jimmy O's Golf Shop – 897 Riverdale Drive, Hobart WI
2. Thornberry Creek at Oneida – 4470 N. Pine Tree Road, Hobart WI

RECOMMENDATION

To approve the Liquor, Beer, and Cigarette licenses for the 2023-2024 license year as presented.

V I L L A G E O F
HOBART
 GREATNESS IS GROWING
MEMORANDUM

TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: Village Investment Portfolio
DATE: June 20, 2023

INVESTMENTS	
LOCATION	TOTAL
Associated Bank:	\$ 6,004,647.59
ADM:	\$ 2,643,474.49
PMA:	\$ 9,593,860.59
WI LGIP:	\$ 1,773,560.12
TOTAL:	\$ 20,015,542.79

Associated Bank	
NAME	TOTAL
Checking	\$ 309,970.34
Sweep	\$ 5,694,677.25

PMA	
NAME	TOTAL
Debt Service	\$ 317,790.28
Taxable	\$ 35,261.50
Southwind - TID No. 2	\$ 13,627.37
2021 Bond Issue #1	\$ 79.62
2021 Bond Issue #2	\$ 32,998.77
GO Prom Notes Series 2022	\$ 899,146.11
Fire Station	\$ 4,849,452.33
Gateway Estates	\$ 3,445,504.61

LGIP	
NAME	TOTAL
General (State Aid/Revenue)	\$ 1,094,716.39
Sewer Replacement (CMAR)	\$ 130,915.94
Escrow (ARPA)	\$ 547,927.79

ADM	
NAME	TOTAL
General Account	\$ 255,000.00

Water Fund	\$	249,458.56
Capital Projects Fund	\$	597,862.58
Debt Service Fund	\$	99,465.64
Storm Water Fund	\$	498,664.11
TID #1 Fund	\$	744,301.90
TID #2 Fund	\$	198,721.70

*Connecting and Serving Our
Communities*



Monthly Report

Introduction

June 1st, 2023

Village of Hobart Board - Town of Lawrence Board - Police Commission

RE: Monthly Report - May 2023

Dear Members:

Please review the monthly report for May.

If you have any questions, please feel free to contact me.

Sincerely,

Michael Renkas
Chief of Police

MONTHLY REPORT

MAY 2023 - SNAPSHOT



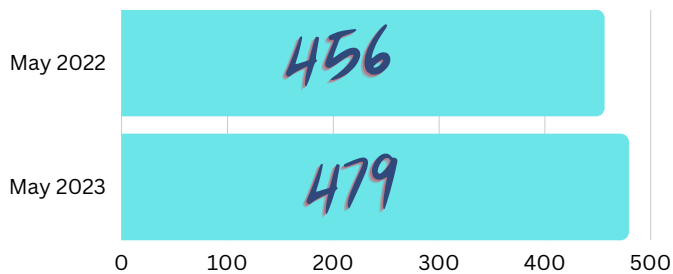
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents	731	747	-2%	4398	3830	15%
Requests for Service	322	296	9%	1451	1397	4%
Officer Initiated	409	451	-9%	2947	2433	21%
Citizen Contacts/ Warnings	48	63	-24%	260	318	-18%
Traffic Citations	105	144	-27%	568	671	-15%
Speeding	16	45	-64%	82	203	-60%
OWI	0	2	-100%	13	16	-19%
Ordinance Summons	6	9	-33%	17	35	-51%
Parking Tickets	0	0	0%	69	15	360%
Warrant Pick Ups	4	5	-20%	8	13	-38%
Accidents (TRAcS)	30	17	76%	114	103	11%
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
District Attorney Referrals/ In-Custody	19	9	111%	83	123	-33%
Juvenile Criminal Referrals	0	0	0%	0	3	-100%
Emergency Detentions	0	2	-100%	3	7	-57%
Alcohol Holds	0	0	0%	0	0	0%
Animal Bite	2	1	100%	8	4	100%

HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
FLAMIBLE SPILLS/LEAKS	2022	0	0	0	0	0								0	-
	2023	0	1	0	0	0								1	N/A
FRAUD CALL	2022	1	1	1	2	5								10	-
	2023	4	2	4	3	0								13	30.0%
GAS LEAK FIRE CALL	2022	0	0	1	0	0								1	-
	2023	0	0	1	0	0								1	0.0%
HARASSMENT COMPLAINT	2022	2	0	3	4	3								12	-
	2023	6	3	3	4	3								19	58.3%
HAZARD CALL	2022	11	5	16	17	15								64	-
	2023	5	9	8	16	12								50	-21.9%
ILLEGAL/UNAUTHORIZED BURNING	2022	0	1	0	1	0								2	-
	2023	0	0	1	2	1								4	100.0%
JUVENILE CALL	2022	1	1	1	0	2								5	-
	2023	0	0	1	1	1								3	-40.0%
LOCK-OUT FIRE CALL	2022	0	0	0	0	0								0	-
	2023	0	1	0	0	0								1	N/A
LOST AND FOUND CALL	2022	0	0	0	0	1								1	-
	2023	1	1	0	0	2								4	300.0%
MEDICAL CALL LAW	2022	1	0	0	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%
MEDICAL/LIFT ASSIST CALL	2022	0	1	1	0	1								3	-
	2023	1	2	0	2	1								6	100.0%
MISSING PERSON	2022	1	0	0	0	0								1	-
	2023	1	0	0	0	3								4	300.0%
MUTUAL AID ANOTHER FIRE DEPT	2022	0	0	0	1	0								1	-
	2023	0	0	0	0	0								0	-100.0%
NOISE COMPLAINT	2022	3	1	0	1	2								7	-
	2023	4	3	0	0	2								9	28.6%
ODOR OF SMOKE OR GAS	2022	0	0	0	0	1								1	-
	2023	0	0	0	0	0								0	-100.0%
ONLY IF NO OTHER INCIDENT TYPE	2022	4	3	6	3	6								22	-
	2023	8	3	3	9	9								32	45.5%
OPEN DOOR CALL	2022	0	0	0	1	0								1	-
	2023	0	0	0	0	1								1	0.0%
ORDINANCE VIOLATION	2022	0	1	1	2	1								5	-
	2023	0	1	2	1	1								5	0.0%
PARKING VIOLATION	2022	8	2	2	2	1								15	-
	2023	34	17	12	2	1								66	340.0%
PRE-ALERT MEDICAL	2022	54	51	61	51	33								250	-
	2023	58	30	43	63	37								231	-7.6%
PUBLIC RELATIONS FIRE	2022	0	0	0	0	0								0	-
	2023	0	1	0	0	3								4	N/A
RECKLESS DRIVING COMPLAINT	2022	6	10	9	17	12								54	-
	2023	9	7	14	14	14								58	7.4%
RESCUE ALS CALL	2022	7	7	7	6	7								34	-
	2023	5	8	3	5	8								29	-14.7%
RESCUE BLS	2022	0	0	0	0	1								1	-
	2023	0	0	1	1	0								2	100.0%
RESCUE CALL	2022	0	0	1	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%
RUNAWAY CALL	2022	0	0	0	0	1								1	-
	2023	0	0	1	0	0								1	0.0%
SCAM CALL	2022	0	2	0	2	2								6	-
	2023	0	0	2	0	0								2	-66.7%
SEX OFFENSES	2022	3	0	0	2	3								8	-
	2023	4	1	2	1	1								9	12.5%
STRUCTURE FIRE	2022	1	2	1	3	0								7	-
	2023	1	0	0	0	1								2	-71.4%
SUSPICIOUS PERSON	2022	2	2	3	0	3								10	-
	2023	3	0	1	3	2								9	-10.0%

HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
SUSPICIOUS SITUATIONS	2022	5	4	3	9	7								28	-
	2023	6	8	2	9	11								36	28.6%
SUSPICIOUS VEHICLE	2022	6	3	6	7	8								30	-
	2023	8	3	0	10	10								31	3.3%
TEST CALL	2022	3	0	0	2	1								6	-
	2023	0	0	1	0	0								1	-83.3%
THEFT CALL	2022	3	6	1	4	1								15	-
	2023	1	2	3	9	3								18	20.0%
TRAFFIC STOP	2022	76	54	98	65	88								381	-
	2023	67	49	66	54	79								315	-17.3%
TRESPASS CALL	2022	1	0	0	0	2								3	-
	2023	1	1	0	0	0								2	-33.3%
TRUANCY CALL	2022	0	0	0	1	0								1	-
	2023	0	0	1	0	0								1	0.0%
Traffic Complaint	2022	25	36	63	44	38								206	-
	2023	56	32	21	20	0								129	-37.4%
VEGETATION FIRE	2022	0	0	4	1	2								7	-
	2023	0	0	0	0	3								3	-57.1%
VEHICLE ACCIDENT WITH INJURY	2022	0	0	2	0	0								2	-
	2023	0	2	1	0	1								4	100.0%
VEHICLE FIRE	2022	0	1	0	0	1								2	-
	2023	1	0	1	0	1								3	50.0%
VIOLATION OF COURT ORDER	2022	0	1	1	5	1								8	-
	2023	0	0	0	0	0								0	-100.0%
WARRANT PICKUP/SERVICE	2022	1	0	1	1	1								4	-
	2023	2	1	1	2	2								8	100.0%
WATER PROBLEMS	2022	0	0	1	0	0								1	-
	2023	0	0	0	1	0								1	0.0%
WEAPONS CALL	2022	0	2	1	0	0								3	-
	2023	0	0	0	1	0								1	-66.7%
WELFARE CHECK	2022	7	11	8	11	9								46	-
	2023	11	8	22	15	15								71	54.3%
WIRE DOWN CALL	2022	0	0	0	0	3								3	-
	2023	1	1	0	0	0								2	-33.3%
Monthly Totals:		1227	972	1083	1002	935								5219	



COMMITMENT ★ INTEGRITY ★ DIGNITY ★ COMPASSION



LAWRENCE

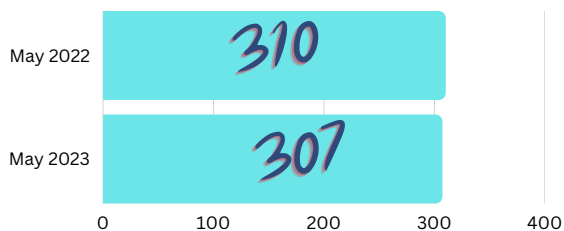
Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
911 ASSIST CALL	2022	10	10	6	1	2								29	-
	2023	4	7	9	11	15								46	58.6%
911 HANG UP	2022	3	7	7	5	5								27	-
	2023	8	8	7	6	17								46	70.4%
ABANDONED VEHICLE	2022	0	0	0	0	0								0	-
	2023	0	0	0	2	0								2	N/A
ACCIDENT CALL	2022	20	20	11	9	9								69	-
	2023	16	22	13	7	18								76	10.1%
ACCIDENT WITH INJURY	2022	1	1	1	1	1								5	-
	2023	1	0	0	1	0								2	-60.0%
ALARM CALL	2022	4	7	3	7	6								27	-
	2023	6	6	4	10	3								29	7.4%
ANIMAL CALL	2022	2	2	3	3	3								13	-
	2023	3	5	3	7	7								25	92.3%
ASSIST MOTORIST	2022	28	15	15	23	27								108	-
	2023	16	28	38	13	24								119	10.2%
ASSIST OTHER LEO AGENCY	2022	0	0	3	2	0								5	-
	2023	4	2	0	1	0								7	40.0%
AUTO THEFT	2022	1	1	0	1	0								3	-
	2023	0	0	1	0	0								1	-66.7%
BUILDING SECURITY	2022	18	19	19	22	17								95	-
	2023	64	43	17	8	7								139	46.3%
BURGLARY IN PROGRESS	2022	0	0	0	1	1								2	-
	2023	0	0	0	1	0								1	-50.0%
BURGLARY OVERWITH	2022	0	1	0	2	1								4	-
	2023	1	0	2	0	0								3	-25.0%
CARBON MONOXIDE FIRE	2022	1	0	0	0	0								1	-
	2023	0	1	0	0	0								1	0.0%
CIVIL MATTER	2022	0	0	0	0	0								0	-
	2023	0	0	0	0	1								1	N/A
CIVIL PROCESS	2022	0	4	0	0	0								4	-
	2023	1	0	0	1	0								2	-50.0%
COURT CALL	2022	0	2	0	0	0								2	-
	2023	1	0	0	1	0								2	0.0%
CRIME PREVENTION	2022	89	90	50	50	47								326	-
	2023	128	95	98	80	62								463	42.0%
DAMAGE TO PROPERTY/CRIMINAL	2022	2	1	1	2	1								7	-
	2023	0	0	4	4	1								9	28.6%
DEATH CALL	2022	0	1	0	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%
DISTURBANCE	2022	1	3	3	1	2								10	-
	2023	7	0	5	1	2								15	50.0%
DRUGS CALL	2022	0	0	0	1	0								1	-
	2023	0	0	1	0	0								1	0.0%
FIRE ALARM	2022	1	1	0	1	3								6	-
	2023	0	2	2	1	3								8	33.3%
FLOODING (LAW)	2022	0	0	1	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%
FRAUD CALL	2022	1	0	1	8	1								11	-
	2023	3	2	2	4	2								13	18.2%
GAS LEAK FIRE CALL	2022	0	0	1	0	0								1	-
	2023	0	0	1	0	0								1	0.0%
HARASSMENT COMPLAINT	2022	0	0	1	5	0								6	-
	2023	1	2	2	1	2								8	33.3%
HAZARD CALL	2022	9	2	5	9	8								33	-
	2023	3	6	7	15	13								44	33.3%

LAWRENCE

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
ILLEGAL/UNAUTHORIZED BURNING	2022	0	0	0	0	0								0	-
	2023	0	0	0	0	1								1	N/A
JUVENILE CALL	2022	0	0	0	1	0								1	-
	2023	1	0	0	0	1								2	100.0%
LOST AND FOUND CALL	2022	0	1	0	0	1								2	-
	2023	0	0	1	1	0								2	0.0%
MEDICAL CALL LAW	2022	0	0	0	0	0								0	-
	2023	0	1	0	0	1								2	N/A
MEDICAL/LIFT ASSIST CALL	2022	0	0	2	0	0								2	-
	2023	4	1	0	0	0								5	150.0%
MISSING PERSON	2022	0	0	0	0	0								0	-
	2023	0	0	0	0	1								1	N/A
NOISE COMPLAINT	2022	0	0	1	0	0								1	-
	2023	1	0	1	1	1								4	300.0%
ONLY IF NO OTHER INCIDENT TYPE	2022	2	3	3	2	4								14	-
	2023	2	3	2	5	3								15	7.1%
OPEN DOOR CALL	2022	0	0	0	0	0								0	-
	2023	1	0	0	0	0								1	N/A
ORDINANCE VIOLATION	2022	1	0	1	0	3								5	-
	2023	2	1	3	0	2								8	60.0%
OTHER VEH FIRE -SEMI,TRAIN,ETC	2022	0	0	0	1	0								1	-
	2023	0	0	0	1	0								1	0.0%
PARKING VIOLATION	2022	0	0	0	0	0								0	-
	2023	9	4	4	0	0								17	N/A
PRE-ALERT MEDICAL	2022	36	22	19	14	19								110	-
	2023	26	20	16	17	25								104	-5.5%
RECKLESS DRIVING COMPLAINT	2022	14	15	23	17	24								93	-
	2023	14	21	30	32	32								129	38.7%
RESCUE ALS CALL	2022	0	3	0	1	1								5	-
	2023	2	1	1	1	3								8	60.0%
Retail Theft Overwith	2022	0	0	0	0	0								0	-
	2023	0	0	1	0	0								1	N/A
SCAM CALL	2022	1	1	2	0	2								6	-
	2023	3	0	1	0	1								5	-16.7%
SEX OFFENSES	2022	1	0	0	1	0								2	-
	2023	0	0	0	0	1								1	-50.0%
SICK CHARLES RESPONSE	2022	0	0	0	0	0								0	-
	2023	0	0	0	0	1								1	N/A
SMOKE/ODOR REMOVAL	2022	0	0	1	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%
STRUCTURE FIRE	2022	1	1	0	0	1								3	-
	2023	1	0	1	1	0								3	0.0%
SUSPICIOUS PERSON	2022	1	0	1	3	3								8	-
	2023	2	0	0	1	1								4	-50.0%
SUSPICIOUS SITUATIONS	2022	2	3	1	6	3								15	-
	2023	2	6	2	5	3								18	20.0%
SUSPICIOUS VEHICLE	2022	7	3	9	9	7								35	-
	2023	3	3	3	3	2								14	-60.0%
TEST CALL	2022	0	0	0	0	0								0	-
	2023	0	1	1	0	0								2	N/A
THEFT CALL	2022	3	2	1	0	0								6	-
	2023	4	0	2	1	3								10	66.7%
TRAFFIC STOP	2022	47	56	80	53	65								301	-
	2023	48	45	47	54	40								234	-22.3%
TRESPASS CALL	2022	1	0	0	0	1								2	-
	2023	1	0	0	0	0								1	-50.0%
TRUANCY CALL	2022	0	1	0	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%

LAWRENCE

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
Traffic Complaint	2022	15	20	36	24	25								120	-
	2023	28	18	16	16	1								79	-34.2%
VEGETATION FIRE	2022	0	0	0	0	0								0	-
	2023	0	0	0	1	1								2	N/A
VEHICLE ACCIDENT WITH INJURY	2022	0	0	0	0	0								0	-
	2023	0	0	0	2	0								2	N/A
VEHICLE FIRE	2022	2	0	0	0	0								2	-
	2023	2	0	1	0	0								3	50.0%
VIOLATION OF COURT ORDER	2022	1	0	0	0	0								1	-
	2023	0	1	0	0	0								1	0.0%
WATER PROBLEMS	2022	0	0	1	0	0								1	-
	2023	0	0	0	0	0								0	-100.0%
WATER RESCUE FOR FIRE	2022	0	0	0	0	0								0	-
	2023	0	0	0	0	1								1	N/A
WEAPONS CALL	2022	0	0	0	0	1								1	-
	2023	2	0	0	0	0								2	100.0%
WELFARE CHECK	2022	5	6	6	10	13								40	-
	2023	8	10	7	16	8								49	22.5%
Monthly Totals:		764	689	674	629	617								3373	



Connecting and Serving Our Communities

MONTHLY REPORT

MAY 2023 - CRASH DATA



Crash Date	Municipality	Type
5/1/2023	Hobart	Property
5/1/2023	Hobart	Property
5/1/2023	Hobart	Property
5/1/2023	Lawrence	Property
5/1/2023	Lawrence	Property
5/1/2023	Lawrence	Property
5/2/2023	Lawrence	Property
5/4/2023	Hobart	Injury
5/4/2023	Hobart	Injury
5/4/2023	Hobart	Property
5/4/2023	Hobart	Property
5/7/2023	Hobart	Property
5/8/2023	Hobart	Property
5/9/2023	Oneida	Property
5/12/2023	Hobart	Property
5/15/2023	Lawrence	Property
5/15/2023	Lawrence	Property
5/18/2023	Hobart	Property
5/21/2023	Lawrence	Property
5/22/2023	Lawrence	Property
5/23/2023	Lawrence	Property
5/24/2023	Hobart	Property
5/26/2023	Lawrence	Property
5/30/2023	Lawrence	Property
5/30/2023	Lawrence	Property
5/31/2023	Hobart	Property

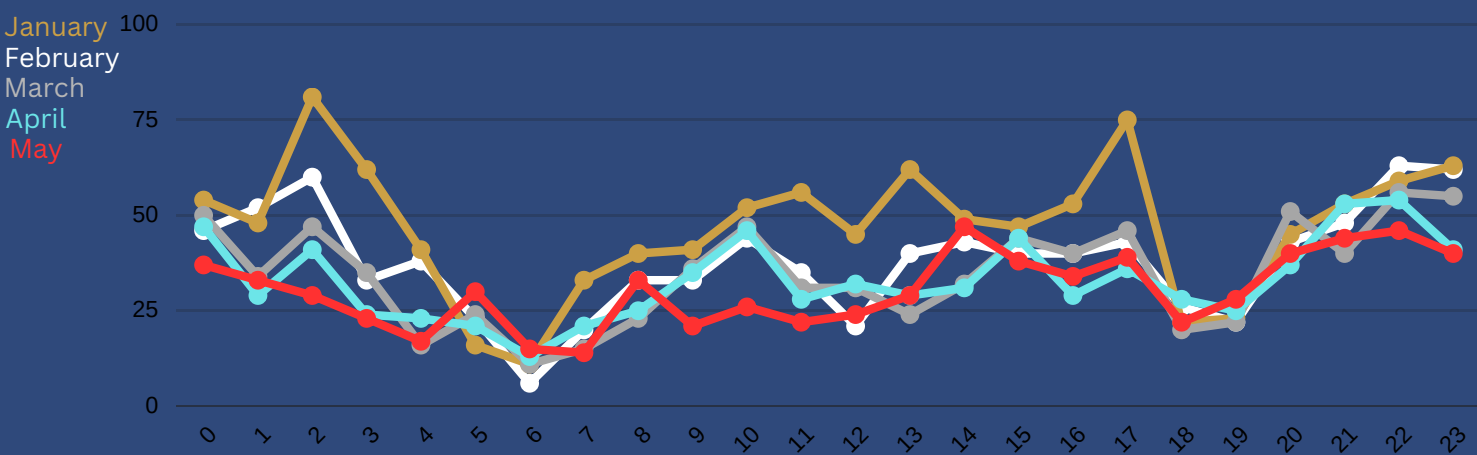
MONTHLY REPORT

MAY 2023 - CALLS BY DAY & TIME



To ensure the department has the proper resources necessary for the delivery of high quality police services to the residents of both Hobart and Lawrence, we carefully analyze a variety of workload factors for planning purposes. This includes tracking and reviewing the number of police incidents as well as when they are occurring. Calls for service can be initiated by a variety of means to include, but not limited to, officer observed, being dispatched by 911, approached in person, email correspondence, and/or social media notifications. Calls for service can vary in nature, severity, and level of resources needed to address the issue.

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	4	5	8	4	7	3	6	37
01:00-01:59	6	5	4	2	5	4	7	33
02:00-02:59	4	5	3	2	2	7	6	29
03:00-03:59	3	3	4	4	2	2	5	23
04:00-04:59	3	4	3	3	2	2	0	17
05:00-05:59	5	6	3	5	2	5	4	30
06:00-06:59	7	1	2	1	0	3	1	15
07:00-07:59	6	3	0	2	0	0	3	14
08:00-08:59	8	5	6	2	4	5	3	33
09:00-09:59	1	3	4	2	3	3	5	21
10:00-10:59	1	6	5	1	2	5	6	26
11:00-11:59	4	5	2	4	1	4	2	22
12:00-12:59	1	3	5	2	4	5	4	24
13:00-13:59	5	4	8	3	1	3	5	29
14:00-14:59	12	3	3	11	6	6	6	47
15:00-15:59	7	3	6	5	8	5	4	38
16:00-16:59	1	9	7	3	2	6	6	34
17:00-17:59	8	3	5	9	5	6	3	39
18:00-18:59	3	5	3	1	2	3	5	22
19:00-19:59	5	5	2	4	7	3	2	28
20:00-20:59	9	5	7	6	4	3	6	40
21:00-21:59	8	5	10	5	10	1	5	44
22:00-22:59	11	4	6	10	7	4	4	46
23:00-23:59	7	5	6	5	2	8	7	40
Total by Day	129	105	112	96	88	96	105	731



MONTHLY REPORT

MAY 2023 - INVESTIGATIONS



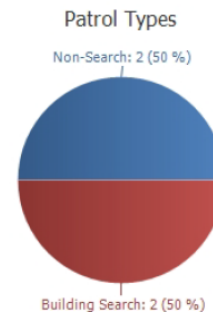
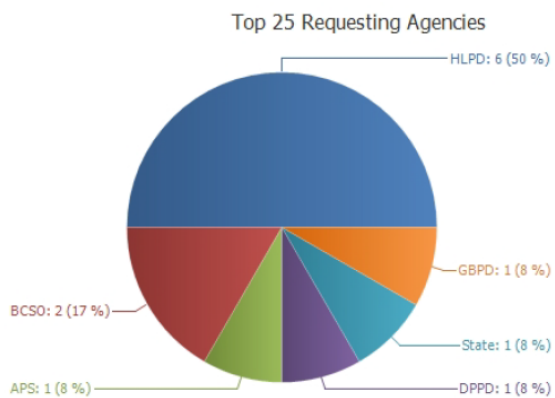
CASE TYPE	DETAILS	OUTCOME
Burglary	23-503763	• Investigation
Fatal Vehicle Crash	23-503764	• Investigation
Burglary	23-503765	• Investigation
Fraud	23-503893	• Investigation
Damage to Property	23-503957	• Investigation
Burglary	23-504015	• Investigation
Theft	23-504033	• Investigation
Sexual Assault	23-504048	• Suspect Identified / Investigation
Damage to Property	23-504050	• Investigation
Auto Theft	23-504172	• Suspect Identified
Damage to Property	23-504221	• Investigation
Theft	23-504309	• Investigation
Theft	23-504334	• Investigation
Sexual Assault	23-504370	• Suspect Identified / Investigation

MONTHLY REPORT

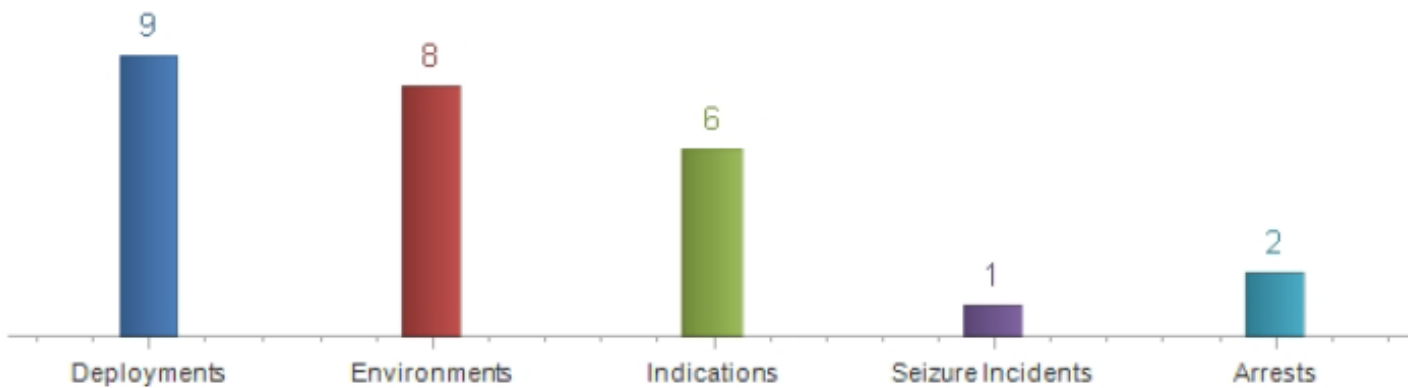
MAY 2023 - CANINE TEAM



Officer Name & Duty Assignment	DETECTION				PATROL			
	Deployments	Search Areas	Alerts / Indications	Seizure Incidents	Deployments	Arrests With Bites	People Found	Bite Ratio
Chris Tremel	9	8	6	1	4	0	1	0%



Detection Statistics



MONTHLY REPORT

MAY 2023 - ADMINISTRATIVE



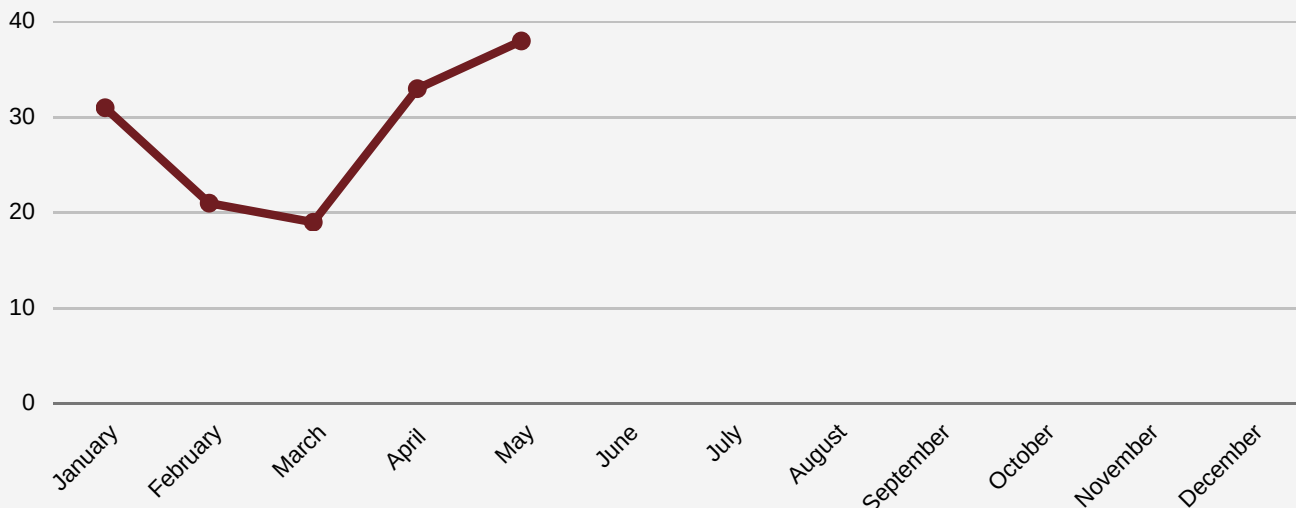
The administrative division of the police department consists of the Chief of Police, Captain, and Administrative Assistant.

Managing the department budget, schedule, officer training, and writing policies and procedures are just a few of the tasks that the Chief of Police and Captain conduct.

Our Administrative Assistant is typically our first point of contact with our citizens either in the lobby or by phone. One of her primary tasks include fulfilling records request, ensuring quality reports, and distributing reports as needed. Abiding to State of Wisconsin records laws, we disperse reports to those who request copies. These again are just a few of the tasks that are required of her.

AMOUNT	ACTIVITY
38	• Open Record Requests
9	• Bartender Applications
53	• License Renewals
1	• Special Event

OPEN RECORDS REQUEST



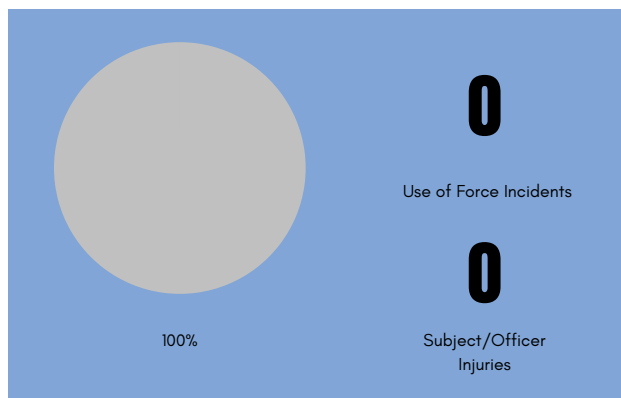
MONTHLY REPORT

MAY 2023 - ACCOUNTABILITY



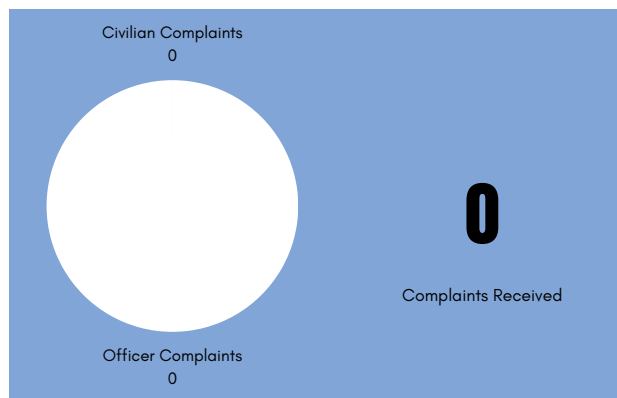
The use of force by law enforcement personnel is a matter of critical concern, both to the public and to the law enforcement community. Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their legitimate duties. The Hobart-Lawrence Police Department recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests. Our Use of Force Policy is available online - <https://www.hobart-wi.org/police-resources>.

USE OF FORCE



There were no use of force incidents during the month of May.

COMPLAINTS



HLPD is committed to transparency and accountability while improving community confidence. Tracking and reporting complaints is a measure to meet those goals.

This chart will track any allegation of serious and/or minor misconduct that is reported against any employee - either civilian or sworn - reported from individual(s) outside the police department.

MONTHLY REPORT

MAY 2023 - TRAINING



TRAINING ACTIVITY

- Investigator Van Lanen – Death Scene & Doll Reenactment Training
- Sergeant Tremel – K9 Training & Certification
- Officer Manning – Investigations of Suspected Child Maltreatment
- Sergeant Radloff – State Patrol Commercial Motor Vehicle Training
- Officer Schiefelbein – EVOC Instructor (Emergency Vehicle Operations)
- Officer Cambray – 2023 Mental Health and Wellness Symposium

MONTHLY REPORT

MAY 2023 - CONCLUSION

The Hobart-Lawrence Police Department is committed to providing high quality, professional police services to the residents, business owners, and visitors to both the Village of Hobart and the Town of Lawrence. Hopefully, the information contained in this report demonstrates we are achieving that goal. Should this report generate any questions or concerns, we would be happy to answer them.



Little Free Library Permit

Property Owner(s): _____

Property Address: _____

Phone Number: _____ Email Address: _____

Please include the following information with this form:

- Map of your property marking the location of the proposed library: [Print Map Here](#)
- Design of library including images and dimensions
- **Permit Holder agrees to maintain the library and understands it may be removed due to neglected maintenance or Village construction activities as determined by the Public Works Director**

* Design, size, and location subject to approval/modification by the Director of Public Works

Signature

Date

If approved, please call diggers hotline before installing your library: Call 811 or [Submit Online](#)

TIP: Register your library on the national registry - <https://littlefreelibrary.org/>

FOR VILLAGE STAFF USE:

APPROVED

DENIED

COMMENTS:

Jerry Lancelle, Public Works Director

Date

VILLAGE OF
HOBART
 GREATNESS IS GROWING
MEMORANDUM



TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: Hillcrest Elementary School SRO Proposal
DATE: June 6th 2023

BACKGROUND

Police Chief Michael Renkas, after discussions with Pulaski School officials, will present a proposal to place a Hobart-Lawrence Police Department officer in Hillcrest Elementary School, commencing with the 2023-2024 school year. This officer will provide limited services to Lannoye Elementary School, located in the Town of Pittsfield. The officer will provide an estimated 40 hours per week of service, while school is in session, after January 1st 2024. I am recommending the following timetable be followed in the process:

- June 6th – Presentation to Hobart Village Board (no action to be taken)
- June 12th – Presentation to the Lawrence Town Board (action to be taken)
- June 20th – Action on proposal to be taken at Hobart Village Board meeting
- June 21st – Presentation to Pulaski School Board
- July 26th – Pulaski School Board Business Meeting (action to be taken)

FUNDING PROPOSAL

REMAINDER OF FY2023

The estimated cost is \$3,198 total, as the position will be filled by Angel Van Noie, who was previously the SRO at Hillcrest. The proposal is for the Pulaski School District to cover the entire cost of the program. This is considerably less than if the position is funded by a new hire at the start. The hiring process for a permanent SRO will begin immediately to fill the full-time position. Based on the police chief's projections, the budgetary impact for the new hire will be, worse-case scenario, approximately \$18,900. 2/3 of the cost will be Hobart's responsibility (\$12,663), with the funding to come from the Contingency Fund.

FY2024

Under the proposal, the Pulaski School District will reimburse 50 percent of the officers' cost. Hobart (two thirds) and Lawrence (one third) will budget for the remaining costs. The estimated cost of the new officer to the FY2024 Hobart budget will be approximately \$46,000.



**HOBART-LAWRENCE
POLICE DEPARTMENT**



**SCHOOL RESOURCE OFFICER
PROPOSAL
PRESENTATION**

PURPOSE OF SCHOOL RESOURCE OFFICERS

The primary purpose of the School Resource Program is the following:

- To reduce crime through a concentrated crime prevention effort aimed at school aged children.
- To increase the reporting of crimes involving child victims and cases of child abuse and/or neglect.
- To decrease the number of crimes committed in schools or near school property.
- To create a positive image of the police, thereby fostering a stronger relationship between the community and law enforcement.
- To develop organizational expertise in the area of juvenile law and a resource for the completion of complex or highly sensitive juvenile investigations.



About Hobart- Lawrence Police

INTRODUCTION

The Hobart-Lawrence Police Department (HLPD) serves the public twenty-four hours a day, seven days a week. HLPD was established in 2001 as a cooperative department to provide the highest quality policing services at the lowest cost to taxpayers for both the Village of Hobart and the Town of Lawrence.

The department is comprised of one (1) chief of police, one (1) operations captain, two (2) sergeants, one (1) investigator, one (1) school resource officer, eight (8) patrol officers, one (1) administrative assistant, one (1) part-time officer, and two (2) K9's - patrol and therapy.



Vision, Mission & Values



VISION

To be a model police department.



MISSION

By consistent commitment to excellence, we respect and protect the rights of all people, and through innovative partnerships, with our stakeholders, we reduce crime and the fear of crime within our communities.



VALUES

Commitment

Integrity

Dignity

Compassion



Meet Our Current SRO

” Our officer provides skills in conflict resolution and communication that are used with students, staff and families, and the availability of the officer to assist school staff with attendance and other school issues is invaluable. I could not imagine our building without the support and presence of a school liaison officer.

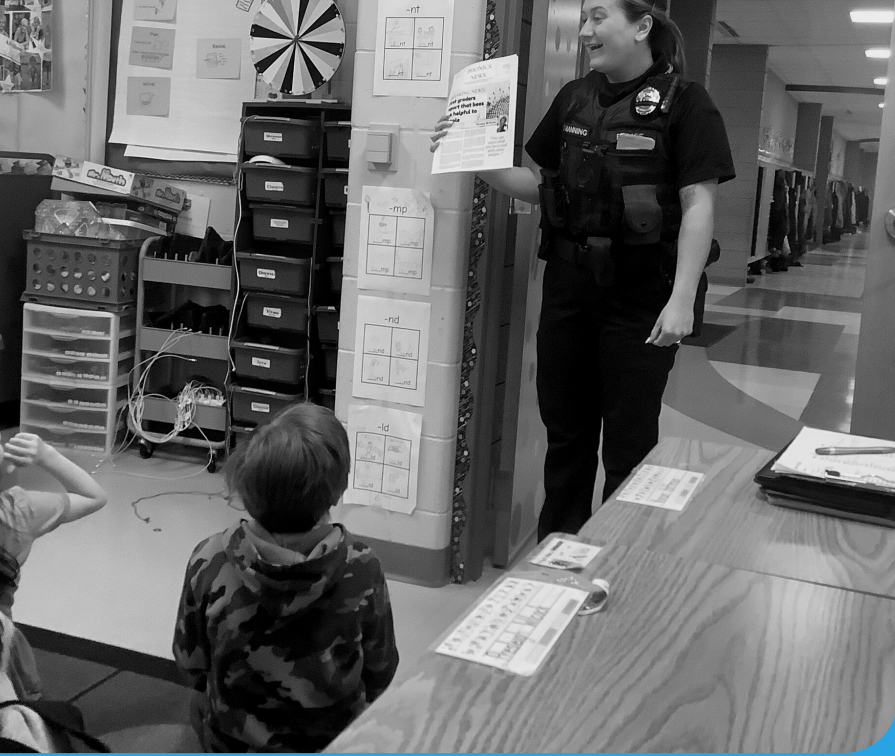
-Kathleen Held, Principal



SARAH MANNING
SRO

Assigned to Hemlock Elementary School
in the West DePere School District.





HEMLOCK 2023



Jurisdiction Defined

“ ... This deputization is **not** intended to grant LEOs authority to be a primary responder or to take calls outside of their normal patrol jurisdiction without approval. I bring this up as I know that many school districts within Brown County have schools that are within several jurisdictions and outside of the normal SROs jurisdiction. This deputization is **not** intended to allow for a SRO to take law enforcement action outside of their jurisdiction. The responsibility and authority to take law enforcement action still remains with the law enforcement agency that has jurisdiction for the area that the school is in. - Sheriff Todd Delain



Jurisdiction Defined

Arrest Authority Outside the Jurisdiction

- *Wis. Stat. §175.40(6)*
- *Wis. Stat. §175.40(2)*
- *Wis. Stat. §175.40(4)*
- *Wis. Stat. §175.40(6)(d)*



Jurisdiction Defined

Scenario Examples

- *Active Threat*
- *Parents Fighting in Parking Lot*
- *Traffic Accident on Property*
- *Out of Control Child Damaging Property*
- *Radar Enforcement*
- *Damage to Property / Theft Investigations*



Proposed Services

50/50 COST SHARING

The selected School Resource Officer will work in the Pulaski School District, either at Hillcrest Elementary School or Lannoye Elementary School, for an estimated 40 hours per week after January 1st, 2024. The School Resource Officer will be the primary juvenile investigator for any instances that are reported in the district where the Hobart-Lawrence Police Department has jurisdiction. The School Resource Officer will work in cooperation with the Pulaski School District concerning their job description and requirements of education, relationship building, and physical security.

01

HILLCREST
ELEMENTARY

02

LANNOYE
ELEMENTARY





Timeline

PROPOSAL APPROVAL

Hobart - Lawrence - Pulaski
School District Approve 50/50

JUNE-
SEPT. 2023

FALL 2023

PART-TIME SRO SERVICES

Ofc. Van Noie Serves as SRO while
hiring process occurs for FT

TRANSITION

Process concludes for SRO - Ofc.
Van Noie trains replacement

DEC. 2023

JAN. 2024

FT SRO

Selected SRO provides agreed
upon services.

Cost Sharing

Proposed Cost Sharing for 2023/2024 School Year

JULY 1ST - DEC. 31ST

Pulaski School District only covers the cost of Ofc. Van Noie's time.



Estimated 80 Hours
Average 20 Hours per Month
\$3,197.60

JAN. 2024 - JUNE 31ST 2024

Pulaski School District covers 50% the cost of selected officer.



Estimated 40 Hours Per Week
\$34,617.05



Ofc. Van Noie

Open House dates in August (TBD)

08/29/202 - 3:12pm-3:50pm (H)

08/31/2023 - 8:30am-11am (L)

09/05/2023 - 8:30am-1:30pm (H&L)

09/11/2023 - 9:30am-2pm (H&L)

09/22/2023 - 8:30am-12:30pm (H&L)

10/3/2023 - 8:30am-10:30am (L)

10/05/2023 - 1:50pm-3:50pm (H)

10/12/2023 - 8:30am-12:30pm (H&L)

10/17/2023 - 8:30am-1:30pm (H&L)

10/24/2023 - 11:45am-3:50pm (H&L)

10/31/2023 - 11:45am-3:50pm (H&L)

11/06/2023 - 8:30am-1:30pm (H&L)

11/13/2023 - 11:30am-3:50pm (H&L)

11/20/2023 - 9:30am-2pm (H&L)

11/28/2023 - 8:30am-12:30pm (H&L)

12/5/2023 - 11:45am-3:50pm (H&L)

12/11/2023 - 8:30am-2pm (H&L)

12/19/2023 - 8:30am-11:30am (H)

12/20/2023 - 8:30-11:30 (L)



THANK YOU





RESOLUTION 2023-11

A RESOLUTION APPROVING THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE YEAR 2022

BY THE VILLAGE BOARD OF THE VILLAGE OF HOBART, WISCONSIN:

BE IT RESOLVED by the Village Board of the Village of Hobart, County of Brown, State of Wisconsin, that the Hobart Village Board has reviewed and approved the "Compliance Maintenance Annual Report for 2022", which is specifically referred to as the "CMAR" relative to the Village's sanitary sewer collection system, and

BE IT FURTHER RESOLVED, that the Hobart Village Board does hereby approve the transfer of \$12,000 from the Sanitary Sewer-CMAR Sewer Replace Account (003-00-62000-102-000) to the CMAR Fund-State Investment Pool (003-00-11021-000-00).

Adopted this 20th day of June, 2023

Richard Heidel, Village Board President

Attest:

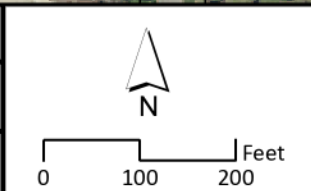
Katrina Bruecker, Village Clerk / Treasurer

Aaron Kramer, Village Administrator



SITE LAYOUT
 FOUR SEASONS PARK AREA
 VILLAGE OF HOBART
 BROWN COUNTY

DATE: 6/8/2022
 JOB: 2320002
 DRAWN: ARP



REL Robert E. Lee & Associates, Inc.
 1250 Centennial Centre Boulevard | Hobart, Wisconsin 54155
 920-662-9641 | info@releeinc.com | releeinc.com
 Source: Robert E. Lee & Associates, Inc. Brown County 2020 Ortho
Disclaimer: Robert E. Lee & Associates, Inc. makes every effort to ensure this map is free of errors but does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use. Robert E. Lee & Associates, Inc., provides this map without any warranty of any kind whatsoever, either expressed or implied.

THARIO BUILDING SERVICES, INC.
2936 Holmgren Way, Green Bay, Wis. 54304
920.964.0111
thariobuildingservices.com

428/2023

Village of Hobart
2990 S Pine Tree Road
Hobart, WI 54155

Att: Katrina Bruecker
Village Clerk-Treasurer

Dear Katrina,

Thank you for the opportunity to submit the following proposal to provide professional cleaning services to your facility.

Since our inception in 1991, Thario Building Services has been providing quality cleaning services to a large customer base throughout Northeastern Wisconsin.

Thario currently employs approximately 340 full and part time associates. We clean and maintain buildings such as clinics, banks, manufacturing, hospitals, executive office buildings, apartment complexes and provide post construction cleaning services.

Thanks again, and we look forward to extending our services to you.

Best regards,



Roger Thario

Thario Building Services, Inc.

"Defining Clean Since 1991"

Thario Building Services, Inc.

References

Prevea Health – 55 clinic locations
2710 Executive Drive
Green Bay, WI

Kyle Nelson
Director, Facilities
920-272-1016
Kyle.nelson@prevea.com

Bellin Health-62 clinic locations
62 Clinic Locations

Patrick Rowan
Director System Support
Patrick.Rowan@bellin.org

SECURA Insurance Companies
2401 S Memorial Drive, Appleton
300,000 Sq. Ft. executive offices

Adam Palecek
Facilities
920-318-2136-4716
adam_palecek@secura.net

Thario currently provides professional cleaning services to over 250 facilities in 23 cities throughout Northeast Wisconsin. Additional references are available upon request.

OPERATIONAL PROCEDURES

Staffing

All team members are in uniform with picture identification badges. Additionally, team members are well trained in all aspects of cleaning and disinfecting, staging areas and possess excellent communication skills.

Communication

Communications are essential to good service. Phone calls and e-mails are responded to immediately. Our service reps are constantly stopping in to monitor our housekeeping and your level of satisfaction and are available 24/7 to respond to your requests. A communication journal is also placed in your account for two-way written communications between you and our housekeeping staff.

Supervision/Management

Supervision makes regularly scheduled visits to your account to review the actual performance of our staff and to insure any follow up that may be required.

Quality Control

Your account will be inspected a minimum of two times per month. This is a written evaluation of our performance and a determination of your level of satisfaction. Our housekeeping staff has 2 working days to correct any deficiencies found on the report.

Technical Services

Our full-time staff of experienced floor workers provide carpet cleaning, tile floor refinishing, upholstery cleaning, window washing, ect.

Contract

WITNESS THIS CONTRACT (hereinafter called contract) made this _____ day of _____, by and between Thario Building Services Inc. the contractor and, _____ referred to as the owner.

THE OWNER AND CONTRACTOR AGREE AS FOLLOWS:

PURPOSE

The Contractor will provide professional custodial and other services to the Owner at _____ according to the set of specifications set forth, attached, and made part of this contract.

TERM

The term of this Contract shall commence on, _____ and shall continue for a period of 12 months thereafter. Contract will renew at a 2% increase in monthly fees and under the same terms and conditions after approval by both parties. Either party shall have the right to terminate this contract, after giving 30 days written notice to the other party of its intention to cancel.

COMPENSATION AND TERMS

The owner agrees to pay the contractor monthly, in the amount of \$ _____ Net 7 days following the month of completion.

AGREEMENT NOT TO HIRE

Owner agrees not to hire any of Contractors employees for the purpose of performing custodial duties or related duties for a period of 180 days after the end of this contract.

SERVICE FEE ADJUSTMENTS

It is agreed that if at any time during the term of this Contract the federal or state payroll pay roll tax increases the Contractor and Owner will negotiate an acceptable amount of increase in fees.

INSURANCE

The Contractor agrees to obtain and maintain in effect at all times during the term of this Contract the following Insurance: Workers Compensation with statutory limits, general Liability Insurance and Property Damage Insurance Coverage. Certificate of Insurance with limitations is attached and to be viewed as an addendum to this contract.

PERFORMANCE

In the event of unsatisfactory work being performed by contractor, contractor will have the right to cure within 24 hours of notice by owner.

DAMAGE

Contractor agrees to reimburse Owner for damage to property if determined Contractor caused damage through negligent performance.

COMPLIANCE

Contractor agrees to comply with all local, state and federal safety regulations, and to perform work in a safe and professional manner

CONFIDENTIALITY OF AGREEMENT

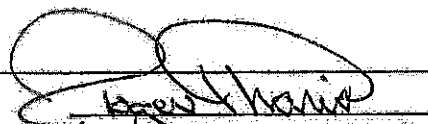
Thario Building Services, Inc. agrees to keep confidential and to ensure that their respective employees do also; all information pertaining to the owners business, including without limitation, information relating to which may be learned while performing under this Agreement or from any other source. Any release of confidential information by Thario Building Services, Inc., its respective agents, or employees shall be a material breach of this agreement and, in such event; the owner shall have the right to terminate this agreement. And in addition, can hold Thario Building Services and or respective employees responsible for available legal and equitable remedies.

NOTICES

All notices, request, and other communications shall be in writing and to be delivered personally or by mail to Contractor at: 2936 Holmgren Way,

Green Bay, WI 54304

Or if the Owner at: _____



OWNER/DATE

BY CONTRACTOR/DATE

COST PAGE

Thario Building Services, Inc.
2936 Holmgren Way, Green Bay, WI 54304
920.964.0111

ACCOUNT: Village of Hobart
 2990 S Pine Tree Road
 Hobart, WI 54155

<u>Location</u>	<u>Monthly Fee</u>
Village Hall	\$ 472.00
Fire Station #1	\$ 180.00
Fire Station #2	\$ 150.00
Public Works Bldg.	<u>\$ 256.00</u>
Total Monthly Fee:	\$1058.00

Thario Building Services will provide labor, supervision, uniforms, equipment, chemicals and all payroll taxes and insurance to implement the scope of work outlined in this proposal.

 OWNER/DATE

 Thario Building Services Inc.

Perock FLOORING LLC

306 Allard st.
De Pere, WI 54115

Devin 920-660-3764
Joe 920-660-3763

Installers of Carpet Vinyl Laminate Hardwood & Custom Tile Work...

6/1/23

Village Of Hobart
2990 S Pine Tree rd.
Hobart, WI 54155

Estimate for flooring: All pricing includes material - install - demo

Colors verified before ordering:

Conference room (144 sq')	Franchise (roll goods)	588.96
	No Limits (cpt tiles)	797.76
	Vestige (cpt tiles)	938.88
	New Vinyl Base	132.00
Board room (992 sq')	Franchise	4057.28
	No Limits	5495.68
	Vestige	6467.84
	New Vinyl Base	384.00
Lobby (360 sq')	Franchise	1472.40
	No Limits	1994.40
	Vestige	2347.20
	New Vinyl Base	150.00

	CertaPro Interiors Wisconsin 725 Sherman Street Delafield, WI 54115 920-361-9295	RCW Workers Compensation by Jagg General Liability/Umbrella Insurance/Auto Insurance	COMMERCIAL INTERIOR Job # A JOB 1866-5686 DATE 05/10/2023
	Website: www.certaone.com		

JOB SITE**Village of Hobart Offices**

2990 S Pine Tree Rd
 Hobart, WI 54155
 (920) 869-3830
 katrina@hobart-wi.org

PREPARED BY

Neal Sannes
 Commercial Sales Associate
 920-391-1444
 nsannes@certapro.com

**CLIENT****Village of Hobart**

2990 S Pine Tree Rd
 Hobart, WI 54155
 (920) 869-3830
 katrina@hobart-wi.org

CLIENT CONTACTS

Katrina Bruecker
 M: (920) 869-3830
 E: katrina@hobart-wi.org
 2990 S Pine Tree Rd
 Hobart, WI 54155

PRICING:

Breakroom	<i>Kitchen</i>	\$408.45
Boardroom		\$1,202.71
Clerk/Treasurer	<i>Brent</i>	\$376.22
Conference Room	<i>Todd</i>	\$341.13
Entryway		\$263.58
Front Office		\$767.58
Hallway		\$2,040.89
Lobby		\$767.78
Men's Restroom		\$330.90
Police Dept. Lobby		\$673.52
President/Administrator	<i>Michael</i>	\$376.22
Women's Restroom		\$330.90
Subtotal:		\$7,879.87
Total:		\$7,879.87
Balance		\$7,879.87

GENERAL SCOPE OF WORK**Painting Process:**

Walls/ceilings

1. Remove dirt and debris from surfaces being painted
2. Complete necessary plaster repairs. LIGHT PLASTER REPAIRS: If plaster repairs are needed the customer understands these repairs will be completed on a time and material basis at \$65 per man hour + materials. The customer will need to approve additional work by signing change order.
3. Mask off areas not being painted

4. Apply 2 coats of Super Paint (Color TBD)

Doors, frames,

1. Scuff sand to promote adhesion
2. Clean
3. Mask off areas not being painted
4. Apply 2 coats of Sherwin-Williams DTM Acrylic Eggshell (Color TBD)

INCLUDES AND EXCLUDES

INCLUDES:

Walls in areas listed above
Interior side of metal doors/frames

EXCLUDES:

Ceiling
Wood trim/doors
Vinyl base/tile
Offices not listed

SURFACE PREPARATION

NAIL HOLES: If you would like a nail to remain in the same location, please leave it in its place. You will simply be able to replace your picture frames once the paint dries. If you prefer to have the nail hole filled, simply remove the nail and we will be sure to fill it prior to painting.

All preparations bulleted in the above Preparation section will be included. Anything not mentioned is not included in the price.

SET-UP

All setup bulleted in the above Setup section will be included. Anything not mentioned is not included in the price.

CLEAN UP

Daily: Ladders are taken down and stored in a designated area along with all other tools and supplies. All debris will be swept and removed from the property or deposited in the appropriate trash receptacle according to the customer's preference. The only time cleanup not completed in full is if the customer has agreed to allow painter to leave the room in a certain state so as to allow for more efficient production.

Upon Completion: All tools, supplies & equipment will be removed from the property. If there is leftover paint, we will leave leftover paint for your future use.

PROPOSAL AND COLOR SPECIFICATIONS

Surface/Item	Product	Paint / Primer Coats	Color
Breakroom			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Boardroom			
Door(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Clerk/Treasure			

Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Conference Room			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Entryway			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Front Office			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Hallway			
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Door(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Lobby			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Men's Restroom			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
Police Dept. Lobby			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD
President/Administrator			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Women's Restroom			
Walls	SuperPaint-Latex-Satin	2 / 0	TBD
Door Frame(s)	Pro Industrial DTM Acrylic-Acrylic-Eggshell	2 / 0	TBD

ADDENDUM - ALL PICTURES**NOTES**

OUR CERTAINTY SERVICES SYSTEM: To ensure that the project meets your expectations, we will:

- Meet with you at the beginning of the project to ensure all information is up to date and accurate.
- Communicate with you daily to inform you of what has been completed, what will be done tomorrow and any possible issues.
- And finally, have you do a final inspection with us to make sure that you are completely satisfied with the completed project.

PLEASE CAREFULLY REVIEW ALL OF THE ITEMS, AREAS AND COMPONENTS THAT ARE INCLUDED AS WELL AS THOSE THAT ARE EXCLUDED TO ENSURE THAT THERE IS NO MISUNDERSTANDINGS AS TO THE SCOPE OF THE PROJECT. ANY ITEMS, AREAS, AND COMPONENTS NOT SPECIFICALLY INCLUDED ARE EXCLUDED.

SCHEDULING: To schedule your project, sign and email a copy of this proposal to our office greenbayoffice@certapro.com. Our office will call you directly to discuss potential start dates. If you have any special considerations or deadlines that you need us to assist you with, please let us know and we will make the necessary special accommodations. To be fair to all our customers, all projects are scheduled in the order in which they are booked, defined as receipt of a signed contract and deposit.

TERMS: Commercial - A 50% deposit is required in order to secure a place on our schedule. Balance is due upon completion. Pricing assumes payment by check. A processing fee of 3% is added for credit card payments.

COLORS & COATS: The Customer is aware that on all surfaces that we are changing the color or sheen of the paint we will be putting on two coats of paint. This is the only way that we are able to create a beautiful painted surface that hides the underlying color and sheen. Due to the deep base or pastel colors in certain rooms, CertaPro highly recommends full priming prior to painting. We will use an acrylic/latex primer. This will ensure uniform coverage of the new paint. **MORE THAN 3 COLORS PER ROOM:** This proposal assumes you will choose one ceiling color, one wall color, and/or one trim color per room and no more than 3 colors in total. There will be an upcharge of \$100.00 per additional color chosen above 3 colors per room. **DEEP BASE COLORS:** On rare occasions, certain deep base colors (such as dark reds) may require more than two coats for proper coverage or depth of tone. If after two coats, you are not satisfied with the look, we will fill out a change order and proceed to apply additional coats at \$55 per man hour and materials (if needed) to achieve your desired outcome.

COLOR SELECTION: Do you need help with color selection? Here are some options:

1. See the Sherwin Williams Color Visualizer at <https://www.sherwin-williams.com/visualizer/>. This web site allows you to experiment with different colors and faux techniques in a variety of settings.
2. Go to CertaPro Color Advice at www.certapro.com - Click on the "color" button.
3. Color Swatches are available from CertaPro or other paint companies, such as Sherwin Williams
4. CertaPro Color Consultant - If you need design color advice, CertaPro can supply this service at a charge of \$200 per consultant hour.

INTERIOR COLOR CONFIRMATION: Please complete color selection five days prior to the start of production so that we may uphold our commitment of scheduling. As part of our service we are happy to assist you in making color selections by supplying manufacturer's color charts. The samples on the chart are ink representations and only approximate the actual paint color that will be applied. One way to be certain that the paint color you have chosen will meet your expectations is to apply a Test Patch. A sample purchased from the paint store can be applied to the area that will be painted prior to making the final selection.

LIGHT PLASTER REPAIRS: If plaster repairs are needed the customer understands these repairs will be completed on a time and material basis at \$65 per man hour + materials. The customer will need to approve additional work by signing change order.

ADDITIONAL NOTES

CUSTOMER SERVICE COMMITMENT: The goal for this job is to provide the best customer experience possible. This is accomplished by being friendly and courteous, by making the client feel part of the process with daily updates and excellent communication, by doing things right the first time, and by respecting your property and your home. We recognize that we are guests.

LEAD SAFE PRACTICE: Although not all home require LEAD SAFE practices to be followed, CertaPro Painters elects to educate all of its customers about the hazards of LEAD paint. Go to <http://www.epa.gov/lead/pubs/renovatorightbrochure.pdf> and read through the Renovate Right Brochure. Then please sign the Pre-Renovation Form and return to CertaPro Painters. **SAFETY:** CertaPro Painters requires and practices safe working conditions for our customers and staff. CertaPro Painters practices the following safety procedures including but not limited to: Occupational Safety & Health Administration (OSHA), Environmental Protection Agency (EPA) & Department of Health Services (DHS). In the event you ever witness a CertaPro Painters crew member not following safe practices please immediately call (920) 964-9295. The terms and conditions on the back side of this document are incorporated into the agreement of the parties. All coupons and discounts must be provided at time of approving work. No combination of discounts are allowed.

LIMITED WARRANTY: QUALITY OF WORK. All work performed by CertaPro will be completed according to customary Industry standards. Damage to CertaPro's finished work caused by other contractors or persons, or resulting from surfaces conditions which are not addressed in CertaPro's work, including dry wall pops, are not considered warranty repair and may, at CertaPro's option, require separate payment to remedy. **REMEDY:** CertaPro must be given the first opportunity to correct any problem and the remedy will not be deemed insufficient so long as CertaPro is willing and able to repair, correct, or repaint the alleged defective area.

ENTIRE AGREEMENT/CHANGE ORDERS: No modification of this agreement by Customer will be binding on CertaPro unless in writing and signed by the authorized representative of CertaPro.

BILLING SERVICE CHARGES/COLLECTION EXPENSES: Full payment due upon completion of work described in proposal and change order (if applicable). Following final billing, all open accounts will be subject to service charges if not paid within 15 days after the amount becomes due. Amounts not paid when due will incur a service charge of 1.5% per month so long as the amounts remain unpaid. All collection costs, including attorney's fees and court costs, incurred by CertaPro in the collection of amounts becoming due will be the responsibility of Customer.

INDEMNIFICATION: Customer agrees to hold harmless and indemnify CertaPro from any claim for injuries to persons or damage to property which is suffered by CertaPro's employees, subcontractor's or subcontractor's employees as the result of latent defects or hidden hazards which exist on Customer's premises, or which are caused by the negligent acts or omissions of Customer, Customer's family, property occupants or Customer's invitees.

DISPUTES: All disputes between the parties which relate to the quality of the work or the outcome of CertaPro's services must be submitted to mediation. If not resolved by mediation, the parties agree to submit to binding arbitration of all such disputes. This provision will not apply to any claim by CertaPro for the payment of money owed, nor any claim arising from the circumstances set forth in the Indemnification paragraph.

Credit Cards are gladly accepted for payment but will be assessed a 3.0% process fee of the total invoice for the project and will be charged in addition to the proposed amount. If ladder work is deemed unsafe to access high points then a man-lift may be required. Costs for safety equipment are in addition to this estimate. Windows, stormers, and doors are priced per side unless otherwise specified. Additional coats of paint beyond what is included in the proposal will incur additional costs.

LIEN NOTICE: AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT (ALSO DESCRIBED HEREIN AS "SELLER") HEREBY NOTIFIES OWNER (ALSO DESCRIBED HEREIN AS "BUYER") THAT PERSONS OR COMPANIES PERFORMING, FURNISHING OR PROCURING LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATION FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION, TO THE UNDERSIGNED CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER THE NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION AND SHOULD GIVE...

Light Carpentry Repairs will be repaired with customer's approval on time & material basis. Labor rate is \$75.00 /Man Hour. Material is billed from supplier's invoice plus handling. If securing owner's approval proves to be a lengthy process CertaPro reserves the right to proceed with the repair work without approval. This is done for the sake of expediency, economy and to avoid damage resulting from adverse weather conditions that may be upon us if approval was not secured in a timely manner and the work was left exposed to the elements. The carpentry man-hours and material stated below are approximate and may vary either way depending on the extent of wood rot that cannot be fully determined from ground level at the time of the estimate.

SIGNATURES

05/09/2023

CertaPro Painters Authorized Signature

Date

Authorized Client Signature

Date

Authorized Client Representative Name & Title

Client

PAYMENT DETAILS

Payment is due: In full upon job completion

THE CERTAINTY PLEDGE®

Schedule & Routine

- The crew will work during hours specified by Katrina (Hours of building are 7:30-4pm M-F) Off hours and weekends are preferred. The crew will park in the main lot away from any guest or employee entrances. The crew may clean and store their equipment only in an area designated by Katrina. The crew may use the restroom onsite. There is access to water and electricity onsite. The crew will do their best to minimize the hassle of painting at your facility, we understand we are guests. As usual, a highly professional, customer service oriented CertaPro Painting experience is expected and guaranteed.

COMMERCIAL DEFINITIONS AND CONDITIONS OF THIS CONTRACT

RELATIONSHIP — The individual giving you this proposal is an Independent contractor licensed by CertaPro Painters® to use its systems and trademarks to operate a painting franchise. The work will be completed by the independent franchised contractor. Please make any check payable to the franchise shown on the front of this proposal.

5/10/23, 9:41 AM

Proposal_3_Katrina-Bruecker_05-10-2023

COLORS — Colors may be chosen by the client prior to commencement of work. If, after the job starts, a color change is required, the Independent Contractor will have to charge for time and material expenses incurred on the original color.

UNFORESEEN CONDITIONS — Should conditions arise which could not be determined by visual inspection prior to starting work, the client must pay an agreed upon extra for the completion of such work.

PROPOSAL — This proposal is valid for 60 days after it was written. In addition, the Independent Franchised Contractor should be informed of your desire to have the work done and receive a signed copy of the proposal before work is to be started.

ATTENTION CLIENT:

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE BELOW NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT. (SATURDAY IS A LEGAL BUSINESS DAY IN CONNECTICUT.) THIS SALE IS SUBJECT TO THE PROVISIONS OF THE HOME SOLICITATION SALES ACT AND THE HOME IMPROVEMENT ACT. THIS INSTRUMENT IS NOT NEGOTIABLE.

NOTICE OF CANCELLATION

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREED TO RETURN THE GOODS AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO:

Name of Seller CertaPro Painters of NE Wisconsin

DATE OF TRANSACTION _____

NOT LATER THAN MIDNIGHT OF _____

I HEREBY CANCEL THIS TRANSACTION

(Buyer's Signature)

(Date)

LIMITED TWO YEAR WARRANTY

Subject to the limitation set forth below, for a period of 24 months from the date of completion of the work described on the front of this contract, the Independent Franchise Owner named on the front of this contract (the "Contractor") will repair peeling, blistering or chipping paint resulting from defective workmanship.

THIS LIMITED WARRANTY DOES NOT COVER:

- Any work where the Contractor did not supply the paint or other materials.
- Any work which was not performed by the Contractor.
- Varnished surfaces.
- Surfaces made of, or containing, galvanized metal.
- The cost of paint required to perform the repairs.
- Repairs to horizontal surfaces or any surface that, by virtue of its design permits moisture to collect. Surfaces include, but are not limited to, decks, railings, stairs, porches, roofs and wood gutters.
- Exact paint match as environmental conditions will affect the color and finish of all paints over time.
- Any repairs which are necessitated as a result of a defect in the paint regardless of whether the paint was supplied by the Contractor or the customer.
- Bleeding caused by knots, rust or cedar.
- Cracks in drywall, plaster or wood.
- Peeling, blistering or chipping where they are caused by:
 - mill-glazing from smooth cedar
 - ordinary wear and tear.
 - abnormal use or misuse.
 - peeling of layers of paint existing prior to the work performed by the Contractor.
 - structural defects.
 - settling or movement.
 - moisture content of the substrate.

6/10/23, 9:41 AM

Proposal_3_Katrina-Bruecker_05-10-2023

- abrasion, mechanical damage, abrasive cleaning, abuse or damage resulting from use of chemicals or cleaning agents or exposure to harmful solids, liquids or gases.
- damage or defects caused in whole or in part by reason of fire, explosion, flood, acts of God, extreme weather conditions, misuse, alteration, abuse, vandalism, negligence, or any other similar causes beyond the control of the Contractor.

Repairs under this limited warranty will be performed only on the specific areas where peeling, blistering or chipping has occurred and only to the level of surface preparation described in the preparation section of the Contract.

FOR THIS WARRANTY TO BE VALID, YOU MUST:

- Pay the full contract price.
- Retain a copy of the original contract.
- Retain a copy of your cancelled check or other evidence of payment in full.
- Pay for all materials used to perform the repairs.
- Make the property accessible to the Contractor, or his employees, to perform the repairs.

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