



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday November 7<sup>th</sup> 2023 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 3<sup>rd</sup> day of November, 2023 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

## **MEETING NOTICE – VILLAGE BOARD (Regular) (Amended)**

**Date/Time:** Tuesday November 7<sup>th</sup> 2023 (6:00 P.M.)

**Location:** Village Office, 2990 South Pine Tree Road

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

### **4. PUBLIC HEARINGS**

**C. PUBLIC HEARING – To consider the 2024 General Fund, Capital Projects and Debt Service Funds (Page 3)**

**D. ACTION on aforesaid agenda item**

**C. PUBLIC HEARING – To consider a Conditional Use Permit (CUP) on parcel HB- HB-550-3, 4758 Forest Rd. for the final plan for the Planned Development Overlay District (Page 26)**

**D. ACTION on aforesaid agenda item**

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices (Page 66); B. VILLAGE BOARD: Minutes of October 17<sup>th</sup> 2023 (Regular) (Page 71); C. SITE REVIEW COMMITTEE: Minutes of September 20<sup>th</sup> 2023 (Page 73); D. PARK AND REC COMMITTEE: Minutes of May 9<sup>th</sup> 2023 (Page 75); E. APPOINTMENT: Kassie Freckman to the Park and Recreation Committee to fill a vacancy (Term ending May 1<sup>st</sup> 2025)**

### **6. ITEMS REMOVED FROM CONSENT AGENDA**

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

**A. DISCUSSION AND ACTION – Resolution 2023-13 (A RESOLUTION NAMING THE FINANCIAL CUSTODIAN FOR THE COLLECTION AND DISTRIBUTION OF ROOM TAX REVENUES WITHIN THE VILLAGE OF HOBART) (Page 77)**

This resolution designates Associated Trust Company, N.A., as the Financial Custodian of the Room Tax revenue collected in the Village, and assigns the powers of collection and distribution, as prescribed in the recently-passed Ordinance.

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

### **9. COMMITTEE REPORTS AND ACTIONS**

**A. INFORMATIONAL - New 2,760 square foot commercial building and associated site improvements (Cyrus Dr., Portion of HB-194) (Site Review Committee)**

This portion of property located along Cyrus Dr., adjacent to 1035 Cyrus Dr., is currently undeveloped and utilized as farmland. The proposed project will consist of a new 2,760 square foot, single story, manufacturing/storage facility. Access to the site will be through two new driveways from Cyrus Dr. that provide access to both the loading/unloading area and the employee/visitor parking areas.

**B. INFORMATIONAL - New 2,950 square foot Clubhouse Building and a 784 Square Foot Mail Room/Garage and associated site improvements (Lear Ln., Portion of HB-L159-2) (Site Review Committee)**

This portion of property, located along Lear Ln. at the intersection of Packerland Dr., is currently undeveloped and the proposed project will consist of a new 2,950 square foot Clubhouse building and a 784 square foot Mail Room/Garage. Access to the site will be through a new driveway from Lear Ln. that provides access to both proposed buildings.

## **10. OLD BUSINESS**

### **11. NEW BUSINESS**

#### **A. DISCUSSION AND ACTION – School Resource Officer Agreement between the Hobart-Lawrence Police Department and the Pulaski School District (Page 78)**

This agreement will place an HLPD officer in Hillcrest Elementary School and Lannoye Elementary School.

#### **B. DISCUSSION AND ACTION – Resignation of Trustee Tim Carpenter (Page 88)**

Trustee Carpenter has submitted his resignation from the Village Board to the Village Clerk, effective November 20<sup>th</sup> 2023.

#### **C. DISCUSSION AND ACTION – Authorization to Bid out 2024 Capital projects (Page 89)**

Staff is seeking authorization to bid out the following projects: 1) South Overland from Orlando Drive (CTY EE) to Nathan Drive – General Fund, 2) Sunbeam from North Pine Tree Road to Gypsy Lane – General Fund, 3) Quiet Court – Alternate General Fund, 4) Sunlite Drive – North Overland Road to Centennial Center Boulevard – TID #1, 5) Founders Terrace Extension – Centerline Drive to 400 feet north – TID #1, 6) Pedestrian Trail (Packerland to Lawrence Municipal Limit via Orlando, South Pine and Schuering) – TID #2. Staff would also ask that the question of upgrading South Pine Tree from Orlando (CTY EE) to Schuering be sent to the Public Works and Utilities Advisory Committee for review and recommendation.

#### **D. DISCUSSION AND ACTION – Village Front Office Remodeling (Page 93)**

Staff is seeking approval to expend \$34,081.49 (see attached invoice) to remodel the front offices of the Village Office. The work is being done by Atmosphere Commercial Interiors. Funds will come from the 2023 Contingency Fund (\$30,000) and the ARPA fund (\$4,081.49).

#### **\* E. DISCUSSION AND ACTION – Village IT Services**

Staff will make a recommendation on Village IT services based on the recent Request for Proposals.

#### **F. DISCUSSION - Items for future agenda consideration or Committee assignment**

**G. ADJOURN to CLOSED SESSION:** 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

#### **H. CONVENE into open session**

#### **I. ACTION from closed session**

## **12. ADJOURN**

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Aaron Kramer, Village Administrator

\* - Added to amended agenda (November 6<sup>th</sup> 2023)

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Vanya Koepke, Tammy Zittlow

### **UPCOMING BOARD MEETINGS**

Tuesday November 21<sup>st</sup> 2023 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday December 5<sup>th</sup> 2023 (6:00 PM) – Regular Board Meeting at Village Office

**NOTE:** Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.