



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday September 17th 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:04 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, and Rich Heidel were present. Excused: Tammy Zittlow.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Heidel SECOND: Koepke VOTE: 4-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of September 3rd 2024 (Regular); C. POLICE COMMISSION – Minutes of April 25th 2024; D. PLANNING AND ZONING COMMISSION – Minutes of May 15th and July 17th 2024 - ACTION: To approve the consent agenda as presented to include the manual checks. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA– None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

Appearing before the Board:

James Goral, 515 Silas Dr.

The Hobart Volunteer Firefighters Association presented a check from this year's Golf Outing to Fire Chief Lancelle and Police Chief Renkas.

Rick & Aimee VanGoethem, 4054 Frobisher Fields, representing the Condo Board.

Al Moren, 1060 Heyerdahl Hts.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – September 2024 Budget and Investment Update – Administrator Kramer reviewed the Budget and Investments.

B. INFORMATION – 2025 Budget Schedule – Administrator Kramer presented the 2025 Budget Schedule.

Site Review will be held on Wednesday, September 25.

Park & Recreation will be held on Monday, September 30.

Public Works & Utility will be held on Monday, October 14.

Our insurance agent will be here on Thursday.

Summer projects are finishing up.

9. COMMITTEE REPORTS AND ACTIONS

A. INFORMATIONAL – Recent Committee Meetings

1. HALO (September 17th 2024) President Heidel reviewed the HALOS meeting from the morning.
2. Planning and Zoning Commission (September 11th 2024) This was taken up later in the meeting.
3. Police Commission (September 10th 2024) Police Renkas reviewed items from the meeting.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION - Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2025

In order to remain eligible for the WDNR's Wisconsin Recycling Consolidation Grant, Hobart must enter into this cooperative agreement before October 1st. This is an annual occurrence. - ACTION: To approve signing the Intergovernmental Cooperative Agreement as presented. MOTION: Koepke SECOND: Tanke VOICE VOTE: 4-0.

B. DISCUSSION AND ACTION – Wood Harvest Permit

This permit grants limited permission to access Village property to cut and remove wood from fallen trees (Wood Harvesting) subject to certain conditions and restrictions, including a Hold Harmless Indemnification and Waiver Agreement. The Public Works and Utilities Advisory Committee has recommended amending the permit to expand the area where wood could be removed. - ACTION: To approve amending the permit as presented to expand the area where wood could be removed. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 4-0.

C. DISCUSSION AND ACTION – Policy 2024-02 (EMPLOYEE SICK LEAVE)

The purpose of this policy is to amend the current sick leave for employees to allow them to carry over two (2) unused sick days to the following year, with a limit of thirty (30) unused sick days being accumulated. - ACTION: To approve Policy 2024-02. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 4-0.

D. DISCUSSION AND ACTION - Proposed Changes to the Special Events Ordinance (Chapter 250)

Staff has been reviewing and discussing possible changes to the current ordinance. The changes being proposed are as follows: (1) Better clarifications on definitions, (2) Outlining various activities that would not be required to have a permit, and (3) Incorporating the Village Board into the process depending on the Class of the permit being requested. This would be the first of several discussions and reviews of the possible changes, which have not been placed into Ordinance form at this time. No Action was taken.

E. DISCUSSION AND ACTION – Recommendation on Financial Advisor for Village

Following a Request for Proposal process and interviews, the Village Administrator and Village Treasurer will make a recommendation to the Board for the role of Financial Advisor.

- ACTION: To designate Baird as the Financial Advisor for the Village of Hobart for bonding and for long-term financial planning. MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.

F. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Ordinance 2024-08 (AN ORDINANCE TO REPEAL AND RECREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY A PORTION OF SECTION 8 (DEFINITIONS) OF ARTICLE III (TERMINOLOGY) AND SECTION 15 (FENCES, WALLS, HEDGES AND BERMS) OF ARTICLE IV (GENERAL PROVISIONS) OF CHAPTER 295 (ZONING)) (Page 50)

The purpose of this Ordinance is to change the definition of “earthen berm” and establish new regulations for the construction of berms in the Village. Staff is requesting the Public Hearing be held at the October 15th Board meeting.

- ACTION: To establish a public hearing to consider Ordinance 2024-08 for October 15, 2024. MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.

G. DISCUSSION - Items for future agenda consideration or Committee assignment – None.

ACTION: To recess prior to going into closed session (7:34 PM). MOTION: Heidel SECOND: Dillenburg VOICE VOTE:4-0.

H. ADJOURN to CLOSED SESSION (7:51 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation, and 3) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel (Public Works Position) MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 4-0

NOTE: Tanke left the closed session at 9:05 PM.

I. CONVENE into open session (9:21 PM) – MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 3-0

J. ACTION from closed session – ACTION: To hire Timothy Van Camp for the position of Public Works and Utility Crew member, pending an employment background check MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 3-0

12. ADJOURN (9:22 PM) - MOTION: Dillenburg SECOND: Heidel VOICE VOTE: 3-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk