

Property Manager Application

Licensing Period: January 1st through December 31st

Fee:

\$100.00 – Property Manager Permit

APPLICANT INFORMATION

Name _____ Date of Birth _____
(Last, First, Middle)

Home Address _____ City _____ State ____ Zip _____

Phone Number _____ Email _____

Room Tax Application Obtained / Filed _____

Managing Property Address _____ City _____ State ____ Zip _____

CRIMINAL HISTORY

HAVE YOU EVER been arrested and/or convicted of a felony, misdemeanor, citation, or ordinance violation?

YES NO

If yes, please list all convictions, arrests, citations below. If more space is needed, use the back of this application:

YEAR	OFFENSE / ARREST / CONVICTION	AGENCY

Do you have any pending charges?

YES NO

If yes, please list any pending charges:

DATE	OFFENSE / ARREST / CONVICTION	AGENCY

PROPERTY OWNER INFORMATION

SAME AS APPLICANT

Name _____ Date of Birth _____
(Last, First, Middle)

Mailing Address _____ City _____ State _____ Zip _____

Phone Number _____ Email _____

I state that I authorize the applicant to act as the agent for the property listed on this application. I hereby appoint the Property Manager to act as the agent for the receipt of service of notice of any violation pursuant to Hobart Municipal Code. The Property Manager is authorized by me to allow Village employees, officers and their designees, to enter said property for purposes of inspection and enforcement pursuant to Hobart Municipal Code.

PROPERTY OWNER Signature _____ **Date** _____

APPLICANT ACKNOWLEDGMENT

I state that I have read the foregoing answers, and the same are true to the best of my knowledge. I understand that any short-term rental license is subject to all provisions of Hobart Municipal Code. I hereby certify that I am the agent for the purposes of accepting service of process in any violation of the Hobart Municipal Code arising out of or in conjunction with the use of this permit or short-term rental license. I also certify that each short-term rental operating under the short-term rental license complies with the standards, terms and conditions of Hobart Municipal Code.

Applicant Signature _____ **Date** _____

OFFICE USE ONLY

Date Filed: _____

VILLAGE APPROVAL

Run Criminal History: yes no **Employee Initial:** _____

Chief of Police: yes no

Administrator: Approved Denied

Administrator or Designee Signature

If Denied, Reason: _____