



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday September 19th 2023 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

### **ROUTINE ITEMS TO BE ACTED UPON**

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Tammy Zittlow, Vanya Koepke and Tim Carpenter were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda, with the removal of item 11-E MOTION: Heidel SECOND: Koepke VOTE: 5-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS**

**A. PUBLIC HEARING – To consider a request to rezone parcels HB-712 and HB-735 from C-1: Residential District to PI: Public/Institutional District** – Heidel opened the public hearing at 6:03 PM. Todd Gerbers (Director of Planning and Code Compliance) explained that the property owner of parcels HB-712 and HB-735 (located at 4193 Hillcrest Dr. and 4200 Hillcrest Dr. Blk. Respectively) is requesting to rezone these two parcels from R-1: Residential District to PI: Public/Institutional District. Both parcels are currently utilized for public school purposes and the PI zoning district was established for such land uses. Both existing parcels would be compliant with all zoning requirements for lot area, lot width, and setbacks for the proposed zoning district. Donna Severson (362 Cross Pointe Court) had a question and comment on the PI Zoning designation. Heidel closed the public hearing at 6:06 PM.

**B. ACTION on aforesaid agenda item – Ordinance 2023-16 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)** – ACTION: To approve Ordinance 2023-16 MOTION: Dillenburg SECOND: Carpenter VOTE: 5-0

**C. PUBLIC HEARING – To consider a request to rezone multiple parcels under Village of Hobart ownership from A-1: Agricultural District, ER: Estate Residential District, B-1: Community Business District, PDD#2: Orlando/Packerland Planned Development District, and PDD#1: Centennial Centre at Hobart District to PI: Public/Institutional District** - Heidel opened the public hearing at 6:08 PM. Gerbers explained that the property owner is proposing to rezone the following parcels (HB-L159-3, HB-83-1, HB-46, HB-657-3, HB-624, HB-627, HB-614-8, HB-572-1, HB-582-4, HB-723-4, HB-2683-1, and HB-2681) from A-1: Agricultural District, ER: Estate Residential District, B-1: Community Business District, PDD#2: Orlando/Packerland Planned Development District, and PDD#1: Centennial Centre at Hobart District to PI: Public/Institutional District. All identified parcels are currently utilized for public parks, or government facilities (Fire Station, Village Office, or Municipal water infrastructure) and the PI zoning district was established for such land uses. All existing parcels would be compliant with all zoning requirements for lot area, lot width, and setbacks for the proposed zoning district. No one from the public spoke. Heidel closed the public hearing at 6:11 PM.

**D. ACTION on aforesaid agenda item – Ordinance 2023-17 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)** – ACTION: To approve Ordinance 2023-17 MOTION: Carpenter SECOND: Zittlow VOTE: 5-0

**5. CONSENT AGENDA - A. Payment of Invoices; B. VILLAGE BOARD: Minutes of September 5<sup>th</sup> 2023 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of August 9<sup>th</sup> 2023** – ACTION: To approve the consent agenda MOTION: Koepke SECOND: Dillenburg VOTE: 5-0

**6. ITEMS REMOVED FROM CONSENT AGENDA** – None

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)** – Jen DeNoble (225 Shady Drive) addressed the Board with concerns about speeding and pedestrian safety on Shady Drive. Mark Watermolen (673 South Overland Road) asked that the Village look at safety improvements for the intersection of Nathan Drive and South Overland Road.

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

Administrator Kramer informed the Board that the Site Review Committee would be meeting on Wednesday September 20<sup>th</sup>.

**A. INFORMATION – 2024 Budget Schedule** – Kramer outlined the FY2024 budget schedule. No action was taken.

**B. INFORMATION – August Investment Report** – No action was taken.

**9. COMMITTEE REPORTS**

**A. DISCUSSION AND ACTION – Certified Survey Map (CSM), 1231 Centennial Centre Blvd., HB-2488 & Fonda Fields Ct., HB-2486 (Planning and Zoning Commission)** - ACTION: To approve the CSM MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0

**B. DISCUSSION AND ACTION – Certified Survey Map (CSM), 1241 Centennial Centre Blvd., HB-2487 (Planning and Zoning Commission)** - ACTION: To approve the CSM MOTION: Carpenter SECOND: Koepke VOTE: 5-0

**10. OLD BUSINESS** - None

**11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Agreement for Community School Resources Officers Between the Hobart-Lawrence Police Department and the Village of Pulaski Police Department** - The agreement is in anticipation of an HLPD officer providing SRO services to Hillcrest and Lannoye Elementary Schools ACTION: To approve the agreement MOTION: Carpenter SECOND: Zittlow VOTE: 5-0

**B. DISCUSSION AND ACTION – Authorizing Issuing of Request for Proposals (RFP) for Village IT services** – ACTION: To approve authorizing the issuance of the RFP, with a review committee made up of Police Captain Brent Olson, Village Administrator Aaron Kramer and the Village Clerk MOTION: Heidel SECOND: Koepke VOTE: 5-0

**C. DISCUSSION AND ACTION - Simplified Rate Case Application to Public Service Commission (PSC)** - Upon PSC approval, the 8 percent rate increase for water will be \$0.55 per 1,000 gallons of water (current rate of \$4.35 to \$4.90). The 8 percent will increase the quarterly cost for residential meters using an average of 12,000 gallons of water by \$6.60. This increase will not affect the base meter charges or sewer rate charges. The increased rate will take effect on January 1st, 2024. Residents will notice the increase on the 2024 1st quarter utility invoicing. ACTION: To approve the submission of the simplified rate case application MOTION: Heidel SECOND: Zittlow VOTE: 5-0

**D. DISCUSSION AND ACTION – Establishing a public hearing to consider a Conditional Use Permit for increase in square footage of accessory building, HB-1491-K-9, 3969 Valley Stream Circle** – ACTION: To schedule the public hearing for the October 17<sup>th</sup> Board meeting MOTION: Heidel SECOND: Dillenburg VOTE: 5-0

**E. DISCUSSION AND ACTION – Establishing a public hearing to consider a Conditional Use Permit (CUP) on parcel HB- HB-550-3, 4758 Forest Rd. for the final plan for the Planned Development Overlay District** – This item was removed from the agenda earlier in the meeting.

**F. DISCUSSION - Items for future agenda consideration or Committee assignment** - None

ACTION: To recess for ten minutes (7:12 PM) MOTION: Heidel SECOND: Koepke VOTE: 5-0

NOTE: Carpenter did not participate in the closed session.

**G. ADJOURN to CLOSED SESSION (7:22 PM)** – ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel (Village Treasurer), 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 3) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

**H. CONVENE into open session (9:32 PM) – MOTION:** Heidel **SECOND:** Koepke **VOTE:** 4-0

**I. ACTION from closed session – ACTION:** To approve the hiring of Anastasia Bell as Village Treasurer, effective November 6<sup>th</sup> 2023, at the starting annual salary of \$70,000, with a probationary period through May 1<sup>st</sup> 2024, at which time, upon the successful completion of the probationary period, the annual salary shall be increased to \$75,000 for the remainder of 2024. In addition, she will receive one (1) week of vacation through the remainder of 2023, and two (2) weeks of vacation in both 2024 and 2025. **MOTION:** Heidel **SECOND:** Zittlow **VOTE:** 4-0

**12. ADJOURN (9:34 PM) – MOTION:** Dillenburg **SECOND:** Koepke **VOTE:** 4-0

Submitted by Aaron Kramer, Village Administrator