



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time:** Tuesday January 16<sup>th</sup> 2024 (6:00 P.M.)

**Location:** Village Office, 2990 South Pine Tree Road

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Tammy Zittlow, Melissa Tanke, and Vanya Koepke were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS** – None.

### **5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of January 2<sup>nd</sup> 2024 (Regular)** ACTION: To approve the consent agenda. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0

### **6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

### **7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

No one spoke.

**A. DISCUSSION AND ACTION – Resolution 2024-01 (A RESOLUTION TO LIMIT THE REFUND AMOUNT OF PROPERTY TAX OVERPAYMENTS TO THE VILLAGE)** ACTION: To approve Resolution 2024-01. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE 5-0

**B. INFORMATION – November 2023 Hobart-Lawrence Police Department Report** – Chief Renkas presented the November 2023 report.

**C. INFORMATION – December 2023 Hobart-Lawrence Police Department Report** – Chief Renkas presented the December 2023 report.

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS** – Administrator Kramer discussed the following:

- Our audit is scheduled for the week of February 12.
- TID Audits were presented to the Village Board and they will be on the website.
- Our second meeting in February will be moved to Wednesday, February 21, 2024 as we have a primary Election on February 20, 2024.
- The 2024 Bond Resolutions will be presented at the February 6 Board meeting.
- There are no committee meetings for the rest of January.

No action taken.

## **9. COMMITTEE REPORTS AND ACTIONS**

HALO- Koepke discussed the HALO meeting he attended this morning, January 16. We will host the next meeting at Fire Station 1 on February 20, 2024.

The Bay Area Room Tax Commission meeting will be held on January 17, 2024. Vanya will attend.

An Ethics Commission nomination will be presented on the next VB meeting February 6, 2024.

No action taken.

## **10. OLD BUSINESS** – None.

## **11. NEW BUSINESS**

### **A. DISCUSSION AND ACTION – Relocation of Polling Place**

Village Clerk Vanden Heuvel discussed the process of relocating the polling place at St. Joseph's Church to the new Fire Station on South Pine Tree Road for the August 2024 Fall Primary. ACTION: To direct staff to properly notify St. Joseph's Church on or before February 1, 2024, of our intent to terminate our lease on August 1, 2024. MOTION: Zittlow SECOND: Dillenburg VOICE VOTE: 5-0

### **B. DISCUSSION AND ACTION – Speed Abatement on Shady Drive**

Village Administrator Kramer presented a proposal to address the traffic issues on Shady Drive. Chief Renkas further explained the proposal.

ACTION: To approve the purchase and installation of the "Children at Play" signs at a cost of \$237.32 out of the General Fund and to approve the purchase of a Speed Sign at a cost of \$5643 to be paid with ARPA funds. MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0

### **C. DISCUSSION AND ACTION – Village Animal Services**

The staff is looking for direction on how the Village should proceed with animal control, specifically cats.

Administrator Kramer discussed Animal Control. Chief Renkas and Captain Olson added information to the discussion.

ACTION: To suspend the rules of order to open the meeting to the public. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0

Appearing before the Board:

Matt Atkinson, Animal Control for Howard, Suamico, Pittsfield, Allouez, and Bellevue.

Monico Hoff, State Certified Humane Officer and CART Auxiliary President.

Henry Rueden, 2661 S Pine Tree Rd.

Connie Kennedy, 4447 Seminole Trl.

ACTION: To return to the rules of regular order to close the meeting to the public. MOTION: Koepke SECOND: Zittlow. VOICE VOTE: 2-3, Dillenburg, Heidel, Tanke. Motion Failed.

ACTION: To return to the rules of regular order to close the meeting to the public. MOTION: Koepke SECOND: Dillenburg. VOICE VOTE: 5-0.

ACTION: To direct staff to bring back options relative to the housing of stray cats, the TNR (Trap, Neuter, Release) program, an educational program, and the cost of cats, and, until a new program is implemented, the following policy shall be in place - A stray cat or other domestic animal will only be accepted by the Village if any of the following conditions are met: a) The animal is an articulable threat to the property of a resident, as evidenced by visible damage that has been caused; b) The animal is an articulable threat to the person or pet, as evidenced by visible injury that has been caused; c) The animal appears to be suffering from a significant injury or illness (i.e. hit by a car, etc.), where the only humane option would be to provide care, and d) The animal is not a trapped animal. This is at the sole discretion of the police department when they respond to said call for service.

MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE: 5-0

**D. DISCUSSION AND ACTION – Senate Bill 691**

This bill allows certain towns to designate themselves as “urban towns,” a designation that would limit the effect of extraterritorial zoning and plat approval and annexation by other municipalities. The bill also requires local governments to allow connection, with certain limited exceptions, to their water or sewerage systems by certain other local governments. The Senate Bill was further explained by Administrator Kramer and Chief Renkas. No action was taken.

**E. DISCUSSION - Items for future agenda consideration or Committee assignment - None**

ACTION: To recess before the closed session commences (8:51 PM) MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0

**F. ADJOURN to CLOSED SESSION: ACTION: To go into closed session.**

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation. MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 5-0

**G. CONVENE into open session (10:15 PM): MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 5-0**

**H. ACTION from closed session – ACTION: To extend the option with KES Commercial Properties LLC on HB 550-3 (4758 Forest Road) through February 29, 2024 MOTION: Heidel SECOND: Dillenburg VOTE: 5-0**

**12. ADJOURN (10:16 PM) – MOTION: Dillenburg SECOND: Tanke VOTE: 5-0**

Respectfully submitted by Lisa Vanden Heuvel, Clerk