

1. **Call to Order:** Rich Heidel called the meeting to order at 5:30 pm.
Roll Call: Bob Ross, aye; Peter Burkel, aye; Rich Heidel, aye; Dave Dillenburg, aye; David Johnson, aye. Tom Dennee and Jeff Ambrosius are excused.
2. **Verify/Modify/Approve Agenda**
Motion by Rich Heidel, **Second by** Bob Ross to approve the Planning & Zoning Commission agenda as presented. All in favor. None opposed. Motion carried.
3. **Approval of Planning & Zoning Minutes: May 11, 2016**
Motion by Bob Ross, **Second by** David Johnson to approve the May 11, 2016 minutes as presented. All in favor. None opposed. Motion carried.
4. **Public Comment on Non-Agenda Items:** None
5. **3124 S. Pine Tree Rd., HB-859 & HB-859-8 CUP Inquiry:**
This property had been largely known for pavement recycling, but had also been used for other material recycling such as glass and composting of yard waste. Mr. Gerald Braun passed away in recent history and the family is now in the process of dispersing his estate. In this regard, Nick Thomas and Kevin Gannon contacted staff about establishing a shingle recycling operation at this site. The applicants are seeking input and guidance in order to better determine their ability to successfully obtain Village approval prior to proceeding with the costs of various DNR reviews and inspections. Mr. Thomas and Mr. Gannon are working with the DNR regarding their requirements and addressing nuisances. The Commission was comfortable with the DNR sorting out some of the nuisances that go along with a business of this nature and expressed it did not want to duplicate review of items being reviewed by the DNR. The Commission did identify various concerns that need to be addressed, such as screening, high piles, hours of operation, odor, dust, noise, vehicle traffic, volume of material and limiting activity to shingle recycling. It is recommended that the CUP be issued to the operator of the shingle business.
6. **Zoning Administrator's Report:**
None.
7. **Meeting Adjournment:**
Motion by Bob Ross, **Second by** David Johnson to adjourn the meeting. All in favor. None opposed. Motion carried.

The meeting adjourned at 6:39 p.m.