



Village of Hobart Board Meeting **Minutes**  
Village Office 2990 S. Pine Tree Rd, Hobart, WI  
**Tuesday, October 4, 2016 - 6:00 pm**

[www.hobart-wi.org](http://www.hobart-wi.org); [www.buildinhobart.com](http://www.buildinhobart.com)

- 1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL:** Meeting called to order by Rich Heidel at 6:00pm. Those present recited the Pledge of Allegiance. Roll call: Tim Carpenter, David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present.
- 2. VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by Rich Heidel second by David Dillenburg, to approve the agenda as modified. Items 9A and B will be taken prior to item 6. The motion passed unanimously.
- 3. PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were no comments given.
- 4. PUBLIC HEARINGS AS PREVIOUSLY SCHEDULED AND NOTICED:** Rich Heidel opened the hearing for public comments on the proposed Conditional Use Permit.
  - A. Public Hearing to consider a CUP for an Estate Fence at 4516 Choctaw Trail, HB:1491-A-237. There were no comments given from those in attendance. After calling for any comments, and hearing none, the hearing portion of the meeting was closed.
- 5. CONSENT AGENDA:** Motion made by David Dillenburg, second by Ed Kazik, to approve the items on the consent agenda. The motion passed unanimously.
  - A. Payment of Invoices – approved.
  - B. Village Board meeting minutes of September 20, 2016 modified minutes were approved.
  - C. Consideration of Beverage and Intoxicating Liquor Operator’s license as recommended by the Police Chief there were no Operator’s licenses presented.
  - D. Nomination of resident Chase Raboin to serve on the Planning and Zoning Commission – approved.

**Items 9 A and 9 B were moved to this position on the agenda.**

**9. REMAINING VILLAGE BUSINESS:**

**Discussion and Board action re:**

- A. Development of Administrator Recruitment Profile/Brochure- Lee Szymborski, GOVHR USA: Mr. Szymborski was present to speak with the Board about the process and timeline to locate an administrator. He has spoken with all of the Board members and staff and is using our input to gather information and create a profile for this position. He expects to have a list of people for the Board to meet in December.
  - B. Revised Job Description for Village Administrator: the description was updated so it is available for use at this time.
- 6. COMMUNICATIONS:** Allyn Dannhoff updated the Board on communications with Mr. Bodart regarding the issues at the business. Mr. Bodart conveyed to Allyn that shields for the lighting has been ordered. Mr. Bodart asked the Board to put off a decision until December 20<sup>th</sup>. An item to set the date will be placed on the October 18<sup>th</sup> agenda.
- Adam Ruechel reported that the Recycling Grant Application was finalized and submitted. He also relayed that Brown County Port and Recycling will be taking over the old One Source building. their plan is to remove two of the buildings and renovate the remaining building to make it useful. The County Board gave them 5-years to complete a plan for the location. They will pay the delinquent charges on the parcel and continue making the stormwater payments on the site.

**7. REPORTS OF COMMITTEES/COMMISSIONS:**

**Discussion and Board action re:**

- A. Recommendations from the Planning and Zoning Commission:
  - i. Consideration of CUP for an Estate Fence at 4516 Choctaw Trail, HB: 1491-A-237. Rich Heidel explained that the Planning and Zoning Commission has recommended approval of the Conditional Use Permit. There were no comments opposed to the fencing given at the public hearing. Motion made by David Dillenburg, second by Ed Kazik, to approve the CUP for 4516 Choctaw Trail. The motion passed unanimously.

- B. Verbal reports from other Committees having met: CDA met and discussed the proposed outreach to be done to locate and site a restaurant in Centennial Centre at Hobart.

**8. MANAGEMENT STAFF ACTIVITY REPORTS:** Andrew Vickers reported that the monthly report to the Board will be out on Thursday of this week. Early voting has started in the office and will continue through November 4<sup>th</sup>.

**9. REMAINING VILLAGE BUSINESS: Items 9A and B were taken earlier in this agenda.**

- C. Award of Bid to Advance Construction in an approximate amount of \$18,000 for a large culvert replacement on S. Pine Tree Road: this project will need to take place prior to the pulverize and repaving of the road which is to be completed in 2017. The culvert will have time to settle and make a better outcome if it is installed this year prior to winter. We will use the Bridge Fund for partial payment for the culvert. Motion made by Ed Kazik, second by Debbie Schumacher, to approve the project bid from Advance Construction in the amount of \$18,000.00. The motion passed unanimously.

Motion made by Ed Kazik, second by Rich Heidel, to move item 9E up in order as the representatives from Thornberry and the LPGA are not yet present.

Item E. was taken out of order

- E. Draft Comprehensive Outdoor Recreation Plan, Section 10: Recommended Improvements (revised): Adam and Andrew spoke with the Board about the CORP. For planning purposes, it includes any uses we envision our parks having now and in the future as funding permits. It is not cast in stone that we will be doing all of the projects, it just shows the possibilities available. There was discussion regarding gathering input from citizens on what they think may be a good use for the park. Once the draft document has been completed, it will be placed on line and at the counter for residents to look at prior to the public hearing.
- D. LPGA Event Coordination: Discussion on the LPGA planning at Thornberry Creek took place. The event will run from July 3, 2017 – July 9, 2017. Kelly McAnnly from IMG and Joshua Doxtator from Thornberry were present for the discussion. Police Chief Bani asked the representatives about police coordination and when they will be holding a meeting to talk with Hobart/Lawrence and other departments regarding support and security. Kelly McAnnly said she had spoken with OPD Chief VanBoxtel about security onsite already. Chief Bani said that he would like to drive the area so he could show Kelly what is involved with closing roads and the best way to have the traffic flow. Kelly would like to have N. Pine Tree be a one-way road for the tournament dates from 7am – 7pm. Chief Bani reminded her that Hobart/Lawrence is the police department that has jurisdiction over the Village of Hobart and she needs to coordinate the command post, dispatch for both police and fire through the Hobart / Lawrence Police Department. Kelly stated that she will be filling out the Special Event Permit as required for the village. Several residents asked about parking on private lots. They would like to offer their property for parking at a cost. There will be a site at the course where people can walk in and purchase a ticket for the event. Kelly stated they would prefer that people purchase the tickets online and park at Lambeau for the tailgate event and then use the shuttle bus to be driven to the course. The village has not made a determination on this. There was discussion that the roads need to remain open for the post office to deliver mail. Residents will be given the proper documentation to be able to travel to and from their homes during that event week. If they have visitors, they will need to contact Kelly to be given the proper credentials. The next meeting for updates on the event will be December 6, 2016.

**10. MOTION TO CONVENE INTO CLOSED SESSION**

Motion made by Rich Heidel, second by Ed Kazik, to move into closed session pursuant to 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (fee-to-trust issues, abandoned railroad R-O-W, tax exempt status financial impacts, Oneida lawsuit re: Special Events Permit), 19.85 (1)(e) to discuss development negotiation matters related to sale or acquisition of public property (TID 1 Development Agreements- SCR Properties, LLC. and Aria Place, LLC.), and 19.85 (1)(c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee (Village Administrator). Roll call vote: Tim Carpenter, aye, David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. the Board moved into closed session for discussion.

**11. RECONVENE TO OPEN SESSION PURSUANT TO WI STATS. 19.85 (2):**

Motion made by Rich Heidel, second by Ed Kazik, to reconvene into Open Session and, if necessary, take any action on preceding Closed Session items. Roll call vote: Tim Carpenter, aye, David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. The Board returned to open session for action on the closed session item.

A. RESOLUTION 2016-17, A Resolution Authorizing and Directing the Execution of a Development Agreement between the Village of Hobart and SCR Properties, LLC. Motion made by Rich Heidel, second by Ed Kazik, to approve Resolution 2016-17. The motion passed unanimously.

**12. MEETING ADJOURNMENT:** Motion made by Ed Kazik, second by Debbie Schumacher, to adjourn. The motion passed unanimously. The meeting adjourned at 10:37pm.