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1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL:** Rich Heidel called the meeting to order at 6:02pm. Those present recited the Pledge of Allegiance. Roll call: Tim Carpenter, David Dillenburg, Rich Heidel were present. Ed Kazik is to arrive later in the meeting and Debbie Schumacher was excused.
2. **VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by David Dillenburg, second by Tim Carpenter, to amend and approve the modified agenda by taking item 9A out of sequence. The motion passed unanimously.
3. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were no comments given.
4. **Item 9A was moved up in order on the agenda:** Mr. Tom Karman with Schenk Business Solutions presented the 2015 Audit for the Board. Mr. Karman noted that the Village is one of fifty that has applied for and received the Government Finance Officers Association awards for excellence of our financial reporting. Mr. Karman spoke about the debt and how the Village has worked to have all debt on standard repayment schedules. This has helped our credit rating for future borrowings. He also spoke about the water and sewer utility rates. The water utility is showing a return of 5.4% at the time of this audit. He said the sewer utility rate study was in 2012 and said that over time there are increased costs and that we will need to have another analysis of the rates for the utility to cover expenses. The storm water utility accumulates large amounts of funds for significant projects. The Village is carrying forward approximately \$425,055 in this fund. Mr. Karman said there are no red flags in this audit. The Village is progressing nicely with the growth it is experiencing that supports its budget. Motion made by Rich Heidel, second by Tim Carpenter, to accept the audit and place it on file. The motion passed unanimously.
5. **PUBLIC HEARINGS AS PREVIOUSLY SCHEDULED AND NOTICED:** Rich Heidel opened the hearings and asked anyone speaking to state their name and address for the record. The Planning and Zoning Commission met and recommended each of the four items be approved.
  - i. Public hearing to consider rezoning parcel HB:616-2 from A1-Agriculture to ER-Estate Residential: Mr. Ben Tremel asked about the zoning of Estate Residential. He wanted to understand the process for a change of zoning. It was explained for Mr. Tremel. No one spoke opposed to the change of zoning.
  - ii. Public Hearing to consider zoning ordinance amendments allowing chickens in the R2R-Rural Residential and R3-Single Family Residential Districts: Mr. Enderby asked if he could now have chickens. He was told that he could since the original ordinance was adopted. The change of the ordinance at this time is only to allow additional zones to have chickens and places the responsibility of the owner to gather neighbors' signatures if they approve of the chickens.
  - iii. Public Hearing to consider a CUP for HB:145 proposing a Sweat Lodge use in the non-agricultural use portion of this property: The Lodge has been operating for a year with no complaints. Planning & Zoning Commission approve the issuance of a CUP for this use.
  - iv. Public Hearing to consider a rezone of parcels HB:580-7 & HB:580-4 from A1-Agricultural to B1- Community Business for golf course parking lot expansion: Mr. F. Walbrun asked if there were any plans for the parking lot he could see, and he asked about people renting their homes and yards for parking during the LPGA in 2017. Mr. Dannhoff explained the project for Mr. Walbrun and told those present that R. E. Lee Associates is working with the Thornberry Golf Course on the storm water and lighting for the parking lots. Rich Heidel explained that the Board has had one meeting with the development group for the LPGA and has started working on the issues of parking and home rentals already.

No further comments were given. The Hearings were closed.

- 6. CONSENT AGENDA:** Motion made by Tim Carpenter, second by Rich Heidel, to approve the items on the consent agenda. The motion passed unanimously.
- A. Payment of Invoices – approved.
  - B. Village Board meeting minutes of May 3, 2016 – approved.
  - C. Consideration of Beverage and Intoxicating Liquor Operator’s licenses as recommended by the Police Chief. The list of 3 operators was reviewed. Two were approved and one denied.
  - D. Establish Public Hearing to consider a transfer of a CUP for HB:1813, 1466 Ravine Drive- June 7, 2016 hearing was set.
- 7. COMMUNICATIONS:** Tim Carpenter reported that there has been increased complaints of speeding in Indian Trails; the speed board will be deployed in the area. Road edges along Haven Place, N. Overland, and Trout Creek need attention. Centennial has some sink holes in the road that need investigation.

Ed Kazik arrived at 7:00pm

**8. REPORTS OF COMMITTEES/COMMISSIONS:**

**Discussion and Board action re:**

- A. Recommendations from the Planning and Zoning Commission:
  - i. Consider rezoning parcel HB:616-2 from A1-Agriculture to ER-Estate Residential. Motion made by Tim Carpenter, second by David Dillenburg, to approve the change of zoning from A1 to ER for HB:616-2. The motion passed unanimously.
  - ii. Consider zoning ordinance amendments allowing chickens in the R2R-Rural Residential and R3-Single Family Residential Districts. Motion made by David Dillenburg, second by Rich Heidel, to approve Ordinance 06-2016, amendments to the Municipal Code regarding chicken keeping in R2R and R3 Single Family Residential Districts. The motion passed unanimously.
  - iii. Consider a CUP for HB:145 proposing a Sweat Lodge use in the non-agricultural use portion of this property. Motion made by Rich Heidel, second by Tim Carpenter, to approve the CUP for HB:145 to operate a Sweat Lodge. The motion passed unanimously.
  - iv. Consider a rezone of parcels HB:580-7 & HB:580-4 from A1-Agricultural to B1-Community Business for golf course parking lot expansion. Motion made by David Dillenburg, second by Ed Kazik, to approve the change of zoning for HB:580-7 and HB:580-4 from A1 to B1 to allow for the golf course parking lot expansion. The motion passed unanimously.
  - iv. Consider 2-lot CSM for HB:291, creating a vacant lot for single family development. This lot is a 5-acre parcel north of the quarry on S. Overland Rd. The Planning & Zoning Commission approved the split. Motion made by Tim Carpenter, second by Rich Heidel, to approve the 2-lot CSM for HB:291. The motion passed unanimously.
- B. Verbal reports from other Committees having met: Ed Kazik spoke about the HALO meeting hosted by Howard. Kurt Witynski from the League of Wisconsin Municipalities was present to speak about the legislative updates. They also discussed the placement of cell towers. Howard will be hosting a Grand Opening for the senior living Light House on June 2<sup>nd</sup>. The Appeals Board met and approved the reduced setback for the Village property on N. Pine Tree Road.

- 9. MANAGEMENT STAFF ACTIVITY REPORTS:** Andrew Vickers, Village Administrator, spoke about the CORP being developed. The plan is bringing together elements of the other studies that have been done in the past year and will be presented to the Board in June for discussions. A Subdivision Ordinance is also being

developed by staff. The June 7<sup>th</sup> meeting will contain a commercial development agreement for the Board to review. Mary Smith highlighted the *Central Count Plan for Canvassing of Absentee Ballots* that will come to the Board in June as well. This will allow the use of both machines to process ballots at the polling place and help to reduce the time voters wait to process their ballots. Adam Ruechel reported on the K-9 donation page and fundraising site for the K-9 Unit. He also spoke about the success of the electronics recycling day and let the Board know about a paper shredding event that will be held on June 11<sup>th</sup>. The archery/ park meeting was also reviewed for the Board. There will be another meeting in June on this plan.

**10. REMAINING VILLAGE BUSINESS:**

**Discussion and Board action re:**

- A. This item was taken out of order earlier in the meeting, moving all other items down in order.
- B. RESOLUTION 2016-08, A Resolution Approving Funds for 2016 Local Bridge Aid Fund. Allyn Dannhoff, Director of Neighborhood Services, explained the types of culverts that we can use the fund for. He said there is a 4-foot cross culvert on Haven that they are considering use of the bridge funds for. Motion made by Ed Kazik, second by Rich Heidel, to approve Resolution 2016-08, approving \$40,000 for the Village portion of the funding. The motion passed unanimously.
- C. Amendments to Village Ordinance 163-5, entitled, Public Sites and Open Spaces (if advanced, a public hearing will be scheduled for June 7, 2016): Motion made by to approve the hearing date for June 7<sup>th</sup>, 2016 by Tim Carpenter, second by Ed Kazik, the motion passed unanimously.

**11. MOTION TO CONVENE INTO CLOSED SESSION:**

Motion made by Rich Heidel, second by Ed Kazik, to move into closed session pursuant to 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (fee-to-trust issues, abandoned railroad R-O-W, tax exemption financial impacts). Roll call vote: Tim Carpenter, aye, David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye. The Board moved into closed session. Roll call vote: Tim Carpenter, aye, David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye. The Board moved into closed session.

**12. RECONVENE TO OPEN SESSION PURSUANT TO WI STATS. 19.85 (2):**

Motion made by Rich Heidel, second by Ed Kazik, to return to open session. Roll call vote: Tim Carpenter, aye, David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye. The Board returned to open session. No action was taken on any of the closed session discussion.

**13. MEETING ADJOURNMENT:** Motion made by Tim Carpenter, second by Ed Kazik, to adjourn. The meeting adjourned at 9:40pm.