



Public Works & Utilities Advisory Committee Minutes
Hobart Village Offices; 2990 S. Pine Tree Rd, Hobart, WI
Tuesday, January 13, 2015- 6:30 pm

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- 1. CALL TO ORDER; ROLL CALL:** The meeting was called to order by Ed Kazik at 6:30 pm.
Roll call was taken: Present were: Ed Kazik, Donna Severson, Dave Baranczyk, Don Dahlstrom, Dan Deruyter, and David Smith. Absent were Keith Sowinski and Richard Happel. Also present was Dave Dillenburg (in audience), Andrew Vickers (Village Administrator), Brian Ruechel (Village Accountant), and Michael Bablick (taking minutes).
 - 2. VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by Ed Kazik, second by Donna Severson, to approve the agenda as presented. Motion was approved.
 - 3. APPROVAL OF PREVIOUS MEETING MINUTES:** September 9 and December 9, 2014.
Motion made by Donna Severson, second by Dave Baranczyk, to approve previous meeting minutes.
Motion was approved.
 - 4. COMMITTEE BUSINESS:**
Discussion and Committee recommendations re:
 - A. Sewer Utility Fund Balance/Replacement Policies.

Brian Ruechel, Village accountant, explained to the committee the process in how the utility fund balance is determined. He distributed information at the beginning of the meeting, giving an example of what the fund balance would have been in 2014 (from the audited 2013) results, if the fund balance had been in place. The fund balance policy is being discussed to use monies from the sewer utility to be put into a fund, to be able to respond to potential large capital expenditures in the future, only for the sewer utility fund. The concept of a “cap” was also discussed on the fund, to make sure that too much money is not put into the fund. A cap of 10% of the utilities accumulated depreciation was recommended by Brian and the committee to use going forward to prevent this potential issue. Discussion was also had on the trigger for a rate study, or when too much money was being saved, which thus should signal that rates may be too high. Clarification was ordered in regards to the policy allowing improvement on capital projects in the sewer utility, and not the Village capital fund. The committee directed staff to revise criteria for the rate review portion of the policy, and bring it back to the next meeting.

- B. Garbage/recycling service questions & alternatives.

The committee directed Village staff to negotiate an agreement with Advanced Disposal for weekly collection of trash and recycling, starting in August 2015, when the current contract with Harter’s Disposal ends. The committee directed the staff to price-out the costs of adding the Village logo to the bins (sticker if applicable). The committee also discussed the appropriate bin size for homes in the village with the new roll-out that will follow switching haulers. They indicated that 95 gallon bins should be offered to existing residents with 95 gallon bins but create a greater price discrepancy. The 65 gallon bin should be considered the “standard” bin moving forward, but that 95 will be available upon customer demand. At the last meeting, the question was asked if the haulers

used vegetable oil for hydraulics in the trucks; both the haulers responded that they did not. The committee also discussed the differences between using compressed natural gas (cng) or diesel for the hauling trucks. Staff submitted a summary of the pros and cons of each fuel type, and the committee discussed each attribute and deterrent of each fuel. The committee decided that diesel was the best choice at this time, which Advanced had quoted in their bid. The committee directed the staff to add language to any contract signed with Advanced to clarify the fuel surcharge language in the case that Advanced would like to switch to cng in the future.

C. Placement of Guardrail on Centennial Centre Boulevard curve.

The committee discussed the possibility of constructing a guard rail at the corner of Centennial Centre Boulevard. Jerry Lancelle, Public Works and Utilities Coordinator, provided a staff report on the possibility of this option both logistically and price wise. The report concluded that there was not a need for a guard rail at this corner, and the committee agreed. The committee decided that the Village would contact WisDOT and propose construction of a cable barrier on the frontage road facing the HWY, provided that WisDOT funded the project. The cable barrier was deemed the best option as the perception of the HWY being very close to frontage road was un-nerving for some drivers. The committee discussed that WisDOT, upon construction, did not find it necessary to construct guard rails on the frontage road (along the HWY 29 side), and that if WisDOT engineers found it unnecessary, then the Village would not construct them.

D. Alternatives for County repair of Fernando Drive.

Brown County recently used Fernando Drive as a detour route for County Road EE repair during the summer of 2014. Inspections were made before and after the detour, by both the Village and County, and both concluded that significant deterioration had occurred. The County agreed to crackseal and to patch the road in the short term (summer of 2015). The County agreed to replace the portions deteriorated due to the detour, pending an agreement with Village Staff and County Officials. Staff was instructed to commence an agreement with the County and to secure maintenance and re-pavement agreements. Also, staff inquired about stop sign positions on the intersection of Fernando and Overland, as the signs were switched around during construction. The committee instructed the DPW crew to switch them back to original (pre-construction) position.

E. Other items brought forth by Committee members.

A crack has been identified in the new portion of Sunlite Drive, and staff was directed to determine if warranty applies and find a solution to the matter. The speed limit signs by two corners, Luther Drive and Cyrus Drive, were directed to be replaced because they were deteriorated.

5. MEETING ADJOURNMENT: Motion made by Donna Severson, second by Dave Baranczyk, to adjourn. The motion passed unanimously. The meeting adjourned at 8:10pm.