

## **Hobart Hall/Pine Tree Park Facilities Rental Form**

The Hobart Hall, Pine Tree Shelter, and lighted ball diamond are available for rent throughout the year during the following times: Sunday – Thursday 7am – 10 pm. Friday and Saturday 7am-12 midnight.

**\*\*PLEASE NOTE\*\*** you may need a Special Event Permit for your event.

**Rental Charges** – Rent and deposits are due upon reservation. Deposits are refunded upon complete cleaning the day of the rental and when all procedures are followed as listed below. Deposits will **not** be returned if rental is cancelled. Deposits will be returned 14 days after keys are returned.

**Registered 501(c) (3) nonprofit organizations may rent the Hall or Shelter on weekdays for only \$25.00 - limit one rental per month, per group.**

**Baseball diamond rental for leagues is available by negotiated contract.  
Deviations by Village Board Approval**

### ***Hobart Hall:***

For Hobart Residents: Hall Rent \$75.00      Hall Deposit \$150.00

Non-Hobart Residents: Hall Rent \$100.00      Hall Deposit \$150.00

Special Event Permit \$50.00 - \$100.00 if needed

### ***Pine Tree Park Shelter:***

For Hobart Residents: Shelter Rent \$30.00      Shelter Deposit \$150.00

Non-Hobart Residents: Shelter Rent \$50.00      Shelter Deposit \$150.00

Special Event Permit \$50.00 - \$100.00 if needed

### ***Lighted Ball Diamond:***

Ball diamond without lights \$25.00      With Lights \$35.00

Special Event Permit \$50.00 - \$100.00 if needed

No deposit or discounted resident rates apply

**For more information on any rentals from the Hobart Park System please call 920-869-1011 or email [info@hobart-wi.org](mailto:info@hobart-wi.org)**

## **Conditions and Restrictions for entire Hall & Park Facility**

- No Parking in front of Fire Department doors at **ANY** time.
- No Parking or driving on the lawn.
- No booyah kettles or other cookers with open fire/flame.  
Closed cookers may be used with minimum 6" space under unit.
- No dumping of meat grease or cooking water on lawn or in toilets.
- No open fires allowed except in charcoal or gas grills.
- No Fireworks allowed in park.
- All garbage and recyclables must be taken with you when you leave do not leave at park/building.
- Report any breakage or needed repairs immediately.
- No Pets allowed in park
- Decorating is allowed with cellophane or masking tape ( No glue, nails, tacks or staples)
- Turn off all lights, return thermostat to 55 degrees and lock all doors and windows when you leave.

## **Cleaning of Hall and Park Shelter**

- Facilities must be properly cleaned same day as rental to ensure full deposit refund.
- Clean up grounds and parking area.
- Empty refrigerator and leave plugged in.
- Use chemicals in designated bucket to clean, wipe down all chairs and tables. For hall rentals, clean kitchen and restrooms.
- For hall rentals, stack all chairs and tables on proper carts.
- Sweep all cement floors. In hall mop with only water; hose down outside shelter floor. Rinse out mop and bucket, rest mop on mop bucket.
- Replace clean garbage bags (provided) after removing your trash. Take all trash & recyclables home with you.

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**Office Use Only**

Hall Rental \_\_\_\_\_ Shelter Rental \_\_\_\_\_ Ball Diamond \_\_\_\_\_

Booking Date:

Rental Date:

Date Paid:

Deposit Paid \$

Rental Paid \$

Deposit Returned \$

Date Returned:

**I would like to rent the following at the Hobart Hall-Pine Tree Park Facility:**

\_\_\_\_\_ Hobart Hall

\_\_\_\_\_ Pine Tree Park Shelter

\_\_\_\_\_ Ball Diamond \_\_\_\_\_ With lights \_\_\_\_\_ Without lights

Date of Rental \_\_\_\_\_

Renter Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Additional contact person and number \_\_\_\_\_

**Deposit will not be returned if you should cancel and will not be returned if conditions are not met and shelter is not properly cleaned the same day as your rental.**

**I have read this contract and agree to the conditions. I understand I will forfeit the deposit paid if I fail to follow it.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

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