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1. **CALL TO ORDER; ROLL CALL:** Keith Sowinski called the meeting to order at 6:01pm. Roll call: Keith Sowinski, Ed Kazik, Dave Baranczyk, Don Dahlstrom, Dan Deruyter, Richard Happel were present. David Smith and Tim Carpenter were excused.
2. **VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by Ed Kazik, second by Dave Baranczyk, to approve the agenda as presented. The motion passed unanimously.
3. **APPROVAL OF PREVIOUS MEETING MINUTES:** Motion made by Ed Kazik, second by Don Dahlstrom to approve the minutes from the meeting March 14, 2016. The motion passed unanimously.
4. **COMMITTEE BUSINESS:**
  - Discussion and Committee recommendations re:**
    - A. Water lateral service policies- water loop project. The committee discussed the water lateral service policies for the water loop. There were 6-options offered by staff. Assessments are not in any of the options. In the future if someone wants to hook-up to the water line, they will be required to bore under the road so the road is not damaged. The group wants to make certain that residents along the way have the opportunity to hook-up if they desire or to have the lateral installed at this time so it is available in the future. If a resident would like to have the lateral installed, but not hook-up to the water at the same time, they should contribute to the maintenance of the system by paying a fee either on a quarterly or annual basis. Just as the other residents who are a part of the system.  
Motion by Dave Baranczyk, second by Don Dahlstrom to recommend to the Village Board that:  
Residents along the water loop be offered a chance to have the lateral installed when the construction goes past their homes.  
They would have two tax bill cycles (2-years) to pay for the cost of the lateral.  
If they do not hook-up to the water system within that same two-year tax bill cycle, they will be charged and expected to pay the maintenance fee starting the third year.  
The motion carried.
    - B. Draft: *Installation, Repair and Maintenance of Certain Features in the Right-of-Way(ROW)Policy:* Andrew Vickers and Allyn Dannhoff spoke with the committee members about the different segments of this policy. The policy will cover sidewalks, lighting, and plantings in the right of way. The sidewalk discussion centered around who would be allowed to do the work. It was determined that the Village would select a contractor and have all of the work done and then "bill back" the homeowners. By using the same contractor, the consistency of the pour and the proper slope will be easier to control. The group talked about the differences in the types of subdivisions and industrial areas regarding lighting charges. Street Tree Maintenance was discussed. There are two different areas of concern regarding the trees. One being the rural areas that have trees in the right-of-way that need to be removed by the village for road safety reasons and the trees on private property that may be damaged / diseased and creating a problem for traffic. Our ordinance at this time requires the village to notify the owner of the tree and have the tree pruned / removed if it is a safety issue. This cost will be charged back to the owner of the tree. If the tree is in the right-of-way, the village will need to remove it. The street trees that the village plants in urban areas between the road and the sidewalk area need to be watered and cared for by the residents within that area to ensure the tree's survival when first planted. The tree portion of the policy will be discussed at greater length at a future meeting.

C. Other items brought forth by Committee members or staff. There were no comments given.

**5. MEETING ADJOURNMENT:** Motion made by Dave Baranczyk second by Don Dahlstrom to adjourn. The motion passed unanimously. The meeting adjourned at 7:30pm.