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- 1. CALL TO ORDER; ROLL CALL:** The meeting was called to order by Keith Swoinski at 6:33pm.  
Roll call: Keith Sowinski, Ed Kazik, Dave Baranczyk, Don Dahlstrom, Dan Deruyter, Richard Happel were present.  
Excused: David Smith, Tim Carpenter.
- 2. VERIFY/MODIFY/APPROVE MEETING AGENDA:** Motion made by Ed Kazik, second by Richard Happel to approve the agenda. The motion passed unanimously.
- 3. APPROVAL OF PREVIOUS MEETING MINUTES:** September 8, 2015. Motion made by Ed Kazik, second by Don Dahlstrom, to table the Minutes from September 8, 2015. The motion passed unanimously.
- 4. COMMITTEE BUSINESS:**  
**Discussion and Committee recommendations re:**
  - A. North Pine Tree Road/pedestrian amenities construction options. Andrew Vickers, Village Administrator and Jared Schmidt, from R. E. Lee was present to discuss the construction options with the committee. The committee discussed road maintenance and pathway maintenance for each option. Safety of the pedestrian was taken into consideration. The separated path seems to provide a more safe feeling for the pedestrian. Winter maintenance and plowing were discussed. Will the Village want consider the path to be a year round path, or will it be treated as the Ashwaubenon path along Packerland and not be plowed in the winter. There is no requirement to keep a trail / path open in the winter months. If it is not plowed, people could use it for snowshoeing and cross country skiing trails, making it usable for winter even without plowing. The committee discussed the fact that option B is easier to maintain than option D. The committee feels that any village paths and trails need to tie into the County plans for pedestrian and biking trails if at all possible. The committee eliminated options A and C. Motion made by Dave Baranczyk, second by Don Dahlstrom to present options B and D to the Village Board for discussion. The preference of the committee members is option B. Staff will look into additional funding for the project.
  - B. Draft policy language re: R-O-W Maintenance Ordinance: The committee discussed language for the ordinance. The discussion was that any work in the village right-of-way should require a permit. There was discussion on the difference between and assessment and a special charge. The assessment stays with the property, for a road, sidewalk, sewer or water laterals, a charge is for a service, like garbage and recycling collections. The group also said that if the village is going to require a resident to pay for replacing a sidewalk, the committee thought there must be a warranty on the work, possibly a 5-year warranty.
  - C. Hemlock Creek Subdivision preview: Part of the development is in the Town of Lawrence and part is in Hobart. The committee members reviewed the development map and discussed sewer and water use agreements and costs. The details of the development are being worked out.
  - D. Committee meeting night/time: Andrew Vickers asked the committee if they would be able to meet a different night. The members decided that Monday would be a good night to meet if they have to change days.
  - E. Other items brought forth by Committee members or staff:
    - The next meeting the committee will discuss the Right-of-way ordinance
    - There will be the Annual Rate Adjustment for GBMSD charges for the next meeting
    - Addition of street lights on intersections at Thornberry and N. Pine Tree and N. Overland at VV will be looked into.

The February meeting will be February 8<sup>th</sup> which is the second Tuesday at 6:00 pm

**5. MEETING ADJOURNMENT:** Motion made by Don Dahlstrom, second by Ed Kazik, to adjourn. The motion passed unanimously. The meeting adjourned at 8:05pm.