

Village of Hobart
Public Works Committee Meeting

Meeting Minutes from September 11, 2006

1. The meeting was called to order by John Berggren at 6:07 pm at the Village offices. Roll was called:
Committee Present: Jerry Pahl—late-6:55, Richard Happel—late-6:15, John Berggren, Dave Baranczyk, Ed Kazik
Alternates Present: Keith Sowinski, (voting)

Committee Absent: Jerry Lancelle, Alternate
Committee Excused: none

Also present: Jim Dunks, 1920 Cypress Rd
Rick Kinney, Hobart Director Public Works

2. The committee discussed the agenda. **Motion to approve the agenda by Kazik, seconded by Baranczyk. All were in favor, none opposed. Motion carried.**
3. The August 14, 2006 meeting minutes were reviewed. **Motion made to approve the minutes of August 14, 2006 as presented, by Baranczyk, seconded by Sowinski. All were in favor, none opposed, Motion carried.**
4. Public Comments: None
5. Discussion/Action Regarding the Ditch & Road edge Washouts on Seminole Trail and N Pine Tree Rd.

Seminole Trail: Ditch has been shaped up, however, sometime in the future should put in check dams in the ditch and replace the 12 inch culvert pipe in the driveway with an 18 inch. Rick will include 'shoulder paving' for this area in the 2007 Road Budget.

N Pine Tree: Work is 95% completed. A culvert should be placed under the Kaster Driveway on the north side of N Pine Tree so the water doesn't cross the road. Rick will include \$4,000 in the 2007 Road Budget for this work.

Richard Happel leads the meeting from this point forward:

6. Discussion regarding the drainage issue on South Overland Rd. No further discussion is needed on this issue pending action by the Village Board on the motions passed at the August 14, 2006 Committee meeting.
7. Discussion/ Action on Larkspur Ln Drainage Easement: The ditch from the neck of the cul-de-sac still doesn't drain very well. The culvert pipe from lot 25 'Wooden Shoe First Addition' was removed and reset to provide better drainage, however, extensions were added to each end to widen the driveway and these were incorrectly set or one settled and the other (upstream) was raised by frost causing ponding in front of the pipe. Also, upstream from that there some high and low spots. The contractor (who has been fully compensated) will return to fix all the high and low spots, but says he was given an OK on the culvert pipe (which involves blacktop surface) and therefore, feels he isn't responsible for that. The committee decided to have him fix the high and low spots, possibly fill in the low spot in front of this culvert pipe and leave it go for this year.

8. Discussion/Action on a drainage problem at 1051 Traboh Court.

REL did a drainage study at the site and took elevations from the cross drain pipe along the ditch in front of Mr. Pullen's property, his two driveway pipes and up to his neighbor's pipe. The results showed a low spot at the lot lines between the two neighbors. Rick will use Ditch Maintenance Funds to place some fill in the low spot. He will also clean out the cross drain pipe to increase the flow. Hopefully this will take care of the problem.

9. Discussion on Jim Dunks drainage: Jim Dunk appeared before the committee to explain the water problem he is having at his Cypress Road property. This is an old problem that was before this committee May, June, July, and August of 2005. Ashwaubenon cleaned out its ditch to the south and downstream of Mr. Dunk's property and the committee was hopeful this resolved the problem. It appears further cleaning is needed and Ed will talk to Ashwaubenon. There may be a need to place another culvert pipe across Cypress Rd about 800 feet SW of Dunk's property, but Rick will try to obtain engineering plans from the County Airport that will show drainage patterns across the field approaching Cypress road from the west. Also Rick plans on using snow fence in the field west of cypress road in the winter to prevent the ditch from filling with ice and snow which blocks the flow of water down the ditch. The Committee will visit this again next month.

10. Discussion/Action on cost for culvert extension for Joe McCormick: Rick had a letter prepared offering to split the cost of the 30 foot extension to his driveway pipe with the Village doing the installation, to be signed by Joe Helfenberger. This would correct past drainage problems. **Motion made by Berggren to send the letter to Mr. McCormick, seconded by Kazik, all voted in favor, none opposed, Motion carried.**

11. Discussion/Action on placing a culvert pipe under Kaster Driveway on N Pine Tree Rd: This item was addressed under Agenda Item #5.

12. Discussion on Plateau Heights Turnaround: Rick will place the cost for doing this in his 2007 Public Works Budget for Road Repairs.

13. Discussion on "Village Bicycle Facility Plan": This will be sent to the Village Planning Committee.

14. Discussion on Storm Water Utility (update): The Village Board is in the process of staffing a committee to handle this work.

15. Discussion on Five Year Road Plan: There was discussion on the need for a multiyear list of Roads needing improvements. The need to be able to present to the Board a list of Road improvements each year that would satisfy enough mileage to be able to keep up with the road deterioration that normally occurs and that will provide the Village the greatest value for its road improvement investment. A multiyear list also would have the advantage of allowing Public Works personnel to know which roads are being considered for work in future years thereby allowing maintenance resources to be more judiciously used on the roads not slated for near future improvement. Berggren presented the list of roads used to prepare the 2006 program which was ranked and placed into 2006 and 2007 years. The road segments actually improved in 2006 were removed. Added to this list was a list of 10 road segments that were in the Paser Rate 3-4 category (green color) from the Village 2003 Street Rating Map. Also added to this was a list of 8 dead end cull-de-sacs that are also in the Paser Rate 3-4 category (green color) from the Village 2003 Street Rating Map and that carry very low volumes of traffic. This as a starting point this subject will be discussed further at the next meeting.

16. Public Works Director Report: Rick Kinney

Most of Rick's report was dispensed in an effort to make the room available for the Sewer & Water Advisory Committee meeting which followed. Rick stated the tower will be partially repainted next year (\$25,000) and he is ~~starting~~ in the process of looking into his co-op program.

17. Future Agenda Items:

Next meeting: Jim Dunks Drainage Problem
Five year Road Plan
Public Works Directors Report

18. **Motion by Kazik, second by Baranczyk to adjourn. All in favor none opposed.
Motion carried. Meeting adjourned at 7:40 pm.**

Respectfully submitted by: John E. Berggren
865-7637